



REGULAR CITY COUNCIL MINUTES

City Council Present: Mayor Joe Paiement, Council Member Mike Thron, Council Member Robert Craggs & Council Member Pat Rivers

City Staff Present: Acting City Clerk Michelle Elsner

Via Zoom: Council Member Doug Sand, Financial Consultants Kim Guyer & Roger Schanus, Zoning Administrator Julia Paulsen Mullin, Engineer Erik Henningsgard & City Attorney Dave Snyder

1. **CALL TO ORDER 6:00 PM**
2. **PLEDGE OF ALLEGIANCE- Recited**
3. **ADOPT AGENDA Council Member Craggs made a motion to adopt the agenda, seconded by Council Member Rivers. All ayes motion passed**
4. **CONSENT AGENDA - (Items may be pulled for discussion and/or separate action)** Council Member Rivers made a motion to adopt the consent agenda with the exception of the items B, D, & E, seconded by Council Member Craggs. All Ayes motion carries
 - A. Approve August 17th, 2021 City Council Meeting Minutes
 - B. Monthly List of Claims Council Member Thron asked for clarification on time sheets for the Acting City Clerk and some clarification as to why she was paid 3 times this month. Kim Guyer confirmed that as late as the meeting was this month there were 3 payrolls periods on this current list of claims. Council Member Thron asked to see the breakdown of payroll. Kim Guyer confirmed that on page 17 it was all broken down. Mayor Paiement made a motion to approve the monthly list of claims, seconded by Council Member Rivers. All ayes motion carries
 - C. Resolution 2021-12 Approving Variance from the Minimum Size Lot Requirement for 801 Quentin Ave S
 - D. Resolution 2021-13 Approving Variance from the Maximum Impervious Surface Coverage for 801 Quentin Ave S. - Council Member Craggs wanted to clarify the maximum impervious surface coverage and the pervious pavers. Since there currently 1472 sq. ft. of permeable pavers and the applicant is proposing to remove 907 sq. ft. of existing concrete driveway and reconstruct 941 sq. ft. of permeable pavers does this mean that they are adding 941 sq. ft. of permeable pavers to what already exists? Is the maintenance agreement going to cover all of it? We don't have a total of complete number of sq. ft. of permeable pavers. Julia Paulsen Mullin says the maintenance agreement will cover the existing and the future permeable pavers on the property. Erik Henningsgard agrees upon Julia's statement. Council Member Craggs made a motion to approve the resolution, seconded by Council Member Thron. 3 Ayes 2 abstains, Council Member Rivers for conflict of interest reasons & Council Member Thron for personal reasons, motion passes.
 - E. People Service Operations and Maintenance Agreement Update for 2022 - Council Member Craggs is asking based on the CPI from last year that this year the fees are going up 6.4% and asked to look at the agreement with People Service. He would like to have a conversation with People Service in regards to the substantial raise in the rates. There should be room to put a cap on the percentage increase per year. Council Member Craggs made a motion to accept the contract increase for People Service, seconded by Mayor Paiement all ayes motion carries
 - F. Set violation Hearing for October 19th, 2021 303 Quentin Ave N impervious space violations –

5. **AGENCY REPORTS**

- A. Law Enforcement Report - In Packet. The Deputy wants to remind everyone to please keep your cars and your homes locked.
- B. Fire Department Report - In Packet
- C. Animal Control Report – In Packet
- D. Building Permit Report – Andy Schreder - Rum River Construction Consultants - In Packet

- E. Engineering Report – Erik Henningsgard – SEH - In Packet – The Council inquired about the status of the street projects and prioritizing the maintenance plans for next spring? Erik is working with Simon and various contractors exploring options for patching of the streets for maintenance. If we pool the money from the remainder of this year and potentially next year depending on where we end up with the dollar amount and be able to get more completed come spring. Council Member Rivers asked if there are some projects that could be in the ounce of prevention category taking care of some issues that could potentially become larger issues over the winter. Spray patch sealing is definitely an option to have done yet this fall. I have been asking for the final pay application for the Quality Avenue project while still holding retainage to make sure that the turf gets established to the satisfaction. I think we are in good shape because it seems that Quality Avenue is coming in under budget.
Council Member Craggs asked about the City Hall Assessment – Erik and 3 other engineers are working on their draft write ups with the plan to have the assessment available to council for the meeting on October 19th

- F. Public Works/Water Department Report – People Service – In Packet –

- G. Zoning Report – Julia Paulsen Mullin – Swanson Haskamp Consulting, LLC –

- H. Financial Report – Roger Schanus – Carlson SV – In Packet – Roger says that we are doing really well according to budget. I just want to stress the Levy, the Capitol Improvement budget and the ARPA funds will need to be addressed. Mayor Paiement asked if there is a way to match the monthly expenditures to the budgeted amounts, Roger will try to come up with something better as far as matching expenses vs. the budget.

6. OPEN FORUM (Public Comments, Presentations and Petitions)

7. PUBLIC HEARING – (Discussion and Action by the City Council will follow each Public Hearing after closing)

- A. Public Hearing on Variance from permitted accessory uses for construction of a gazebo at 1747 Rivercrest Road North

8. CITY BUSINESS

- A. Discussion and Action on Variance from permitted accessory uses for construction of a gazebo at 1747 Rivercrest Road North
- B. Discussion on making changes to Ordinance 159.112 to add electric covers as an option for safety
- C. Discussion and Action on fence installation at 167 and 181 Quant Avenue
- D. Discussion and Action on PEIP Advantage Health Insurance Plan for City Staff
- E. Discussion on City Newsletter

9. CITY STAFF REPORTS

10. CITY COUNCIL AND MAYOR REPORTS –

11. CLOSED SESSION (Per MN SS 13D.05 Subd 3d):

A. Acting Clerk’s Performance Review

12. Follow up – Deputy Clerk / Clerk Position

13. Adjourn