



Workshop Building Assessment and Needs 4:00 PM
Regular City Council Meeting 6:00 p.m.
Tuesday, September 16, 2025
Lakeland City Hall

REGULAR CITY COUNCIL MEETING AGENDA

City Council Present: Mayor Craggs, Council Member Wagner, Council Member Erika Rivers, Council Member Martin, & Council Member Millard

City Staff Present: City Clerk Michelle Elsner, Zoning Consultant Emily Herold, City Engineer Erik Henningsgard & City Attorney Dave Snyder

1. **CALL TO ORDER - 6:01 PM**
2. **PLEDGE OF ALLEGIANCE Recited**
3. **ADOPT AGENDA – Council Member Rivers made a motion adopt the agenda. Seconded by Council Member Martin, all ayes motion carried.**
4. **PUBLIC HEARING** (Discussion and Action by the City Council will follow each Public Hearing after closing)
 - A. **CUP Amendment for 1081 Quixote Ave N** – Emily Herold - gave a brief explanation of the request.

Mr. Brennan spoke to the council about the request and the reasons behind the need to modify the CUP and his property after the changes to the property with the FEMA grant.

Ron Voltech 16616 11th St. Ct. N spoke on behalf of supporting the Brennan's on the CUP amendment request.

Sandy Boe 1067 Quixote Ave N also spoke on behalf of Brennan's and their request to amend the CUP and approves.
5. **NEW CITY BUSINESS**
 - A. Discussion and Action: **CUP Amendment for 1081 Quixote Ave N** – Emily Herold explained her recommendations to Council on this amendment including a no rise certification from a 3rd party engineer. The Council requested written approval from the neighbors for the encroachment on their property. Erik Henningsgard explained that a no rise certification confirms that the placed fill will not cause a rise in the flood elevation. There was discussion about the fact that the DNR has not responded. Council Member Wagner made a motion to approve the Amendment to the CUP. Second, by Council Member Martin, 4 Ayes 1 Nay by Council Member Millard, motion carried.
 - B. Discussion and Action: Violation Hearing 16595 11th St Ct N – Vegetative Cutting on the Bluff without a permit – Julelo Lind is the property owner. Emily gave a brief overview of the issue and explained we are working to get a vegetative restoration plan in place. This is a hearing to develop a plan on the restoration according to the listing from SavATree. Staff suggested that we come back next month with the plan for restoration. The property owner addressed the council and she stated she didn't mean any harm I do not understand the statement about the trees that were cut down.
 - C. Discussion and Action to adopt Resolution 2025-20, the Preliminary 2026 budget, and tax levy -Mayor Craggs motioned to adopt the preliminary 2026 Budget. Seconded by Council Member Millard, Council Member Millard – Aye, Council Member Rivers – Aye, Mayor Craggs – Aye, Council Member Martin – Aye & Council Member Wagner Aye. Motion carried.
 - D. Discussion and Action: Yellow Ribbon Alliance Charitable Gambling donation request – Council Member Millard after the council agreed that these requests going forward need to be accompanied by a copy of their latest financial report filed with the state of MN. made a motion to give the Yellow Ribbon Alliance a donation from gambling funds of \$2000.00 for the support of their causes supporting the veteran's community in the area. Second, Mayor Craggs, all ayes motion carried.

- E. Discussion and Action: on Coordinated Business Contract for Copier – Mayor Craggs made a motion to approve the contract with Coordinated Business for the Kyocera copier. Seconded by Council Member Wagner, all ayes motion carried.
- F. Discussion on Water Rate Study – The Council agrees that the water rate study needs to be completed. Erik is going to find a coworker to manage this project for us, SEH will be leading the study and giving the city a scope of work and a cost.

6. CONSENT AGENDA – Mayor Craggs asked to pull 6A, 6D1, 6D2, 6D4, 6D5, & 6D6 for discussion.

Council Mayor Craggs made a motion to adopt the other consent agenda items. Second, Council Member Millard, all ayes motion carried.

A. Approve August 19, 2025 City Council Meeting Minutes, on page 2 of the minutes Mayor Craggs requested that preliminary get changed to independent regarding the appraisal.

B. Monthly List of Claims

C. Resolution 2025 – 19 APPROVING A CONDITIONAL USE PERMIT AMENDMENT FOR 1190 ST. CROIX TRAIL SOUTH

D. AGENCY REPORTS

1. **Law Enforcement Report** – Mayor Craggs pointed out the article in the report referencing the emoto bikes and ebikes on the bike paths.
2. **Fire Department Report** - Mayor Craggs asked about the final report on the fire department assessment from Fitch and associates.
3. **Financial Report – ABDO**
4. **Zoning Report – MSA Professionals** – Has the city received information from the MN DOT project and their needing to access 2 properties for repairing stormwater drainage
5. **Engineering Report – Erik Henningsgard – SEH Engineering** – Erik spoke to the street projects and how the streets are evaluated for repairs and reconstruction
6. **Public Works/Water Department Report – People Service** – Erik answered the questions Mayor Craggs had for Public Works on the street projects.
7. **Animal Control Report – Companion Animal Control**
8. **Building Permit Report – Rum River Construction Consultants**

Mayor Craggs made a motion to approve the items 6A with changes 6A, 6D1, 6D2, 6D4, 6D5, & 6D6
Seconded by Council Member Rivers, all ayes motion carried.

7. OPEN FORUM (Public Comments, Presentations, and Petitions)

PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES

Nancy Millard 16051 Quality Court - It seemed that your workshop was very productive. I think you can find a builder to build a property for less than Erik's sq ft estimate. I think the TELUS building is not a good plan for the future and the possible need for the city to require more space for parking and council chambers. I would think that the city hall project should request bonding.

3 meetings ago Attorney Snyder brought up the river violations and the number of them. If you are not holding everyone to the standard and they will be able to get forgiveness from their actions.

- A. Presentation of the Well Head Protection Story Map – Mark Sherrill gave a presentation of the well head protection story map. The council made a couple of suggested changes to the story map.

8. OLD CITY BUSINESS

A. Discussion on Planning Commission – The Council was introduced to all the candidates for the planning commission and the candidates, and the council had an opportunity to ask questions.

B. Discussion on Facilities Assessment and Needs – Mayor Craggs just wanted to convey that the council had a workshop prior to the meeting today to look at the needs for the city and what is needed for space and operations.

C. Discussion on Co Rd 18 Safety – There were a few stops over the weekend and some tickets were written as a result of the extra enforcement.

D. Discussion on Beach Project – The city is getting closer to being able to move forward on the pathway for the beach. Public works was directed to work with Tri County to get the trees removed this fall.

E. Executive Session-Pursuant to Minn. Stat. 13d.05 Subd. 3c(3)-The council will meet in executive session to consider offers for the purchase of real property located at [84 Saint Croix Trl S.](#) in the City of Lakeland. 8:45 PM Mayor Craggs made a motion to move into executive session. Seconded by Council Member Martin, all ayes motion carried.

Present were Attorney Snyder, Engineer Erik Henningsgard, City Clerk Michelle Elsner and the City Council.

Mayor Craggs made a motion to Adjourn the executive session at 9:34 PM. Seconded by Council Member Rivers, all ayes executive session was adjourned.

Mayor Craggs made a motion reopen the regular meeting at 9:35 PM Seconded by Council Member Martin, all ayes motion carried.

"Following the Executive Session, the City Council unanimously voted to provide a non-binding letter of intent (LOI) to the owners of the property consistent with the independent appraisal commissioned by the City. The LOI requests a 60-day timeframe to further evaluate the building and property on how it will fit the City's needs. Second, the 60-day timeframe will provide the City Council with an opportunity to gather more public input."

9. CITY STAFF REPORTS Tire and Metal collection results

Attendees (cars/trucks/trailers):

Afton	2
Lakeland	44
Lakeland Shores	4
Lake St. Croix Beach	50
St. Mary's Point	20
Woodbury	1
Total	121

10. CITY COUNCIL AND MAYOR REPORTS

11. ADJOURN - Council Member Wagner made a motion to adjourn at 9:44PM. Seconded by Council Member Rivers, all ayes. Meeting Adjourned at 9:44 PM