



City Council Meeting 6:00 p.m.  
Tuesday, May 21, 2024  
Lakeland City Hall

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## SPECIAL CITY COUNCIL MEETING MINUTES

**A. City Council Present: Acting Mayor Robert Craggs, Council Member Mike Thron, Council Member David Millard**

**City Staff Present: City Clerk Michelle Elsner, Treasurer Kristen Hoheisel, Zoning Consultant Claire Stickler  
Via Zoom: Council Member Sand, City Engineer Erik Henningsgard, Public Works Shane Jacks**

**1. CALL TO ORDER – 6:00 PM**

**2. PLEDGE OF ALLEGIANCE – Recited**

**Council Member Thron made a motion for Council Member Craggs to be the Acting Mayor for the meeting. Seconded by Council Member Millard, all ayes motion carried.**

**3. ADOPT AGENDA – Council Member Millard made a motion to adopt the agenda. Seconded by Council Member Thron, all ayes motion carried.**

**4. CONSENT AGENDA – The Acting Mayor requested that item B be pulled Attorney Snyder had comments on this item. After Attorney Snyder's comments and Kristen's summary of the closed session, Council Member Thron made a motion to adopt the consent agenda. Seconded by Council Member Millard, all ayes motion carried.**

A. Approve April 30th, 2024 City Council Meeting Minutes

B. Approve Closed Session Minutes The meeting was a performance evaluation of the Treasurer position., the council gave their review of her performance. Kristen gave a self-evaluation of her position

C. Monthly List of Claims

D. Approve Resolution 2024-09 for annual watering restrictions.

E. Approve Resolution 2024-10 for rezoning for 228 St Croix Trail

**5. AGENCY REPORTS**

A. Law Enforcement Report

B. Fire Department Report

C. Financial Report – Kristen Hoheisel

D. Building Permit Report –

E. Engineering Report – Erik Henningsgard – SEH Engineering

F. Public Works/Water Department Report – People Service –

G. Zoning Report – MSA Professionals

H. Animal Control Report – Companion Animal Control

**6. OPEN FORUM (Public Comments, Presentations and Petitions)**

**PLEASE KEEP COMMENTS TO LESS THAN 5 MINUTES**

**Steve Scallon 745 Quixote Ave N** – The cabin at 747 Quixote is the cabin below Beanies Marina. It has historically been accessed from the marina property. The street is narrow, and it could be a safety risk for them parking on the street above their property. Beanies already has more parking than anyone with their lot below and they were permitted to park up 7<sup>th</sup> St N.

**Ken Anderson 739 Quixote Ave N** – Why have parking permits been issued for Beanies? It is dangerous for on-street parking on this stretch of Quixote. It is narrow, there is a fire hydrant at the end of the street and you can't leave the area without backing up because there is no place to turn around. I feel that the permits should be revoked by the city, and the residents of Beanies continue to park in the allotted parking space below the bluff.

**7. PUBLIC HEARING** (Discussion and Action by the City Council will follow each Public Hearing after closing)

**A. PUBLIC HEARING CONDITIONAL USE PERMIT: 1043 Quixote Ave N** The applicant has requested a conditional use permit to raise an existing dwelling out of the floodplain using a method other than fill. Zoning gave an overview of the request,

**8. CITY BUSINESS**

- A. Discussion and Action on the Public Hearing **CONDITIONAL USE PERMIT: 1043 Quixote Ave N** The applicant has requested a conditional use permit to raise an existing dwelling out of the floodplain using a method other than fill. Acting Mayor Craggs made a motion to approve the request for the Conditional Use Permit. Seconded by Council Member Millard, all ayes motion carried.
- B. Discussion and Action on Approval of MDH Grant for Wellhead Protection Grant – Motion made by Council Member Millard to accept the MDH Grant for the Wellhead Protection. Seconded by Council Member Thron
- C. Discussion on Pay Equity Reporting – Treasurer Kristen Hoheisel explained the pay equity report that is required every 3 years and asked for the council to approve the report as presented. Acting Mayor Craggs made a motion to approve the report. Seconded by Council Member Millard, all ayes motion carried.
- D. Discussion on Parking for 747 Quixote Ave N – Mr. Onken was not present for the meeting and an email was read into the record from him for this discussion.

It appears that there are many barriers that may impede such a project, including city council approval, WMO and DNR approvals, possible issues with underground utilities that may make installing a parking pad infeasible from a cost standpoint, possible drainage issues with increasing the impervious surface on the bluff, just to name a few barriers. On page 2, it seems to me that option #2 may be the best option. I am happy to work with the neighbors on Quixote, in good faith, to attempt to arrive at some locations on Quixote, that do not impede garage access or turn around points (although there really are no turn around points on this stretch of Quixote, that do not require the driver to pull into a private driveway to turn around).

I am not interested in option #1 or option #4, as they do not fully solve the problem. Option #5 is not recommended by planning staff, so is likely a non-starter.

I propose that we start with option #2, as it is the least environmentally impactful option that solves the problem, before we proceed onto option #3? While I understand that neighbors would prefer residents of 747 Quixote to park anywhere but Quixote, I am hopeful that we can collectively find a reasonable compromise to reduce any perceived negative impact of 747 Quixote residents parking on Quixote. **Christopher Onken**

The Clerk was directed to work with staff and send a letter revoking the parking passes that were issued to the property. The council determined that the CUP needs to be followed and the parking for the residence needs to be on Beanie's property.

- E. Discussion on Complaint Policy – Claire Stickler from MSA asked for some direction from the council on changes to the complaint policy. This item will be moved to the June meeting for review, discussion, and possible action.
- F. Discussion on Public Safety Aid – Treasurer Kristen Hoheisel addressed the public safety aid just to refresh the topic for the council.
- G. Discussion on City Hall – Brian Zeller as a consultant provided an email on the state of the existing slab by Pumphouse 2 and his perspectives on the conditions, and the possibility of using it to build a city hall building.
- H. Discussion and Action on Proposed Salary Increase for Treasurer – Acting Mayor Craggs made a motion to approve a 5% salary increase. Seconded by Council Member Millard, all ayes motion carried.

**9. CITY STAFF REPORTS** City Attorney Dave Snyder gave an update on the water main break and the bills, he reported that he will continue to work with Lakeland Shores on those charges.

**10. CITY COUNCIL AND MAYOR REPORTS**

**11. ADJOURN 8:37 PM** Motioned by Council Member Millard, seconded by Council Member Thron, all ayes.