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**REGULAR CITY COUNCIL MEETING MINUTES**

**City Council Present: Mayor Craggs, Council Member Rivers, Council Member Millard & Council Member Wagner**

**City Staff Present: City Clerk Michelle Elsner & Public Works/Water Department Craig Billerbeck, City Engineer Erik Henningsgard & City Attorney Dave Snyder**

**Via Zoom: Council Member Martin, Zoning Consultant Emily Herold**

1. **CALL TO ORDER – 6:03 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPT AGENDA** – Council Member Wagner moved to adopt the agenda. Seconded by Council Member Millard motion carried
4. **CONSENT AGENDA** – Mayor Craggs requested April’s minutes be pulled again for further review. Council Member Rivers made a motion to accept the rest of the consent agenda. Seconded by Council Member Millard, all ayes, motion carried.
  - A. Approve April 15, 2025 & May 20<sup>th</sup> City Council Meeting Minutes
  - B. Monthly List of Claims
  - C. Resolution 2025-08 IMPLEMENTING WATER CONSERVATION PROCEDURES PURSUANT TO ORDINANCE Revised
  - D. RESOLUTION NO. 2025-13 APPROVING A VARIANCE FROM THE 12% SLOPE RESTRICTION ON GRADING TO CORRECT UNAUTHORIZED GRADING ON A BLUFF SLOPE
5. **AGENCY REPORTS**
  - A. Law Enforcement Report -
  - B. Fire Department Report – Chief Stanley’s open house is July 30<sup>th</sup> 3:30 – 6:30 at the fire station.
  - C. Financial Report – ABDO
  - D. Zoning Report – MSA Professionals
  - E. Engineering Report – Erik Henningsgard – SEH Engineering
  - F. Public Works/Water Department Report – People Service
  - G. Animal Control Report – Companion Animal Control
  - H. Building Permit Report – Rum River Construction Consultants
6. **OPEN FORUM** (Public Comments, Presentations, and Petitions) -

**PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES**

7. **PUBLIC HEARING** (Discussion and Action by the City Council will follow each Public Hearing after closing)
  - A. 16670 7th St S, **VARIANCE:** The applicant has requested a 32% slope variance from the 12% slope restriction on grading/new structure placement, as outlined in Section 155.016 of the City Code, to place rip rap on a slope greater than 12% (river bluff). Zoning gave an overview of the request
8. **NEW CITY BUSINESS**
  - A. Discussion and Action 16670 7th St S, **VARIANCE:** The applicant has requested a 32% slope variance from the 12% slope restriction on grading/new structure placement. The council requested that the Hackman’s combine all 3 of their parcels to meet lot requirements to be consistent with the zoning in the river district. – Council Member Millard

made a motion to approve the variance application noting the recommendations from staff. Seconded by Council Member Wagner, all ayes motion carried

B. Discussion and Action on Youth Service Bureau Agreement – Mayor Craggs gave a brief explanation of YSB and the services provided for the contract money. Council Member Rivers made a motion to renew the contract with the Youth Services Bureau in the amount of \$5682.51. Seconded by Council Member Millard. All ayes motion carried.

C. Discussion on Memorial Bench – Mayor Craggs made a motion to support the placement of an memorial bench on the Lakeland beach along with a memo written up by Attorney Snyder outlining the cities expectations for maintenance.. Seconded by Council Member Millard, all ayes motion carried

D. Discussion on Joint Powers Agreements for the Water Utility – The discussion was about where the main water lines run and the possibility of adding St. Mary’s Point and connecting to the Lakeland water system. Staff was directed to draft a letter to the council in St. Mary’s Point and communicate the fact that their residents are inquiring due to PFAS

E. Approve pay application for Payment No. 1 from Valley Paving Inc. for the Quinnell Ave N Street Improvements project. Mayor Craggs made a motion to accept the pay application for Valley Paving and authorize payment to be made. Seconded by Council Member Wagner, all ayes motion carried.

F. Discussion on consent agenda – Mayor Craggs spoke to the fact that most of the agency reports will now be a part of the consent agenda, depending on what is going on in Lakeland will depend on which ones might be broke out to stand as their own discussion item.

## **9. OLD CITY BUSINESS**

A. Discussion on Alternative meeting location An update to council was given on where the process is with the Valley Library

B. Discussion on Beach Project – Staff was still working on solutions for watering any new platings per the vegetative cutting ordinances.

C. Discussion on City Office Sign – Staff is still waiting for the new mock-up on the sign at PH 2

D. Discussion on Electronic Transfer Fund Policy – This policy is still in a working state with ABDO on some provisions to update language on this policy.

E. Discussion on City Hall Options – Staff is waiting for the inspection reports from the property inspector that was completed.

F. Discussion on Planning Commission – The requested changes were made to the ordinance at the request of the council. We are not to the point of appointing a planning commission and having an organizational meeting. A note will go into the newsletter requesting more individuals for the planning commission.

## **10. CITY STAFF REPORTS**

**11. CITY COUNCIL AND MAYOR REPORTS – Mayor Craggs gave an update on the situation at 1081 Quixote Avenue N. The resident will be working with the WMO to correct the violative actions in the river district. Council Member Millard pointed out that the WMO is watching the reaction time is from the city of Lakeland and feels that we possibly need to take a stronger stand on this matter.**

**12 ADJOURN Council Member Millard motioned to adjourn at 8:45 PM Seconded by Council Member Rivers, all ayes meeting was adjourned at 8:45 PM**