



Regular City Council Meeting 6:00 p.m.
Tuesday, July 15, 2025
Lakeland City Hall

REGULAR CITY COUNCIL MEETING MINUTES

City Council Present: Mayor Craggs, Council Member Rivers, Council Member Wagner & Council Member Martin,

City Staff Present: City Clerk Michelle Elsner & City Engineer Sarah Aarthun

Via Zoom: Zoning Consultant Emily Herold & City Attorney Dave Snyder

1. **CALL TO ORDER 6:02 PM**
2. **PLEDGE OF ALLEGIANCE - Recited**
3. **ADOPT AGENDA – Council Member Rivers made a motion to adopt the agenda. Seconded by Council Member Wagner, all ayes motion carried.**
4. **CONSENT AGENDA – Council member Rivers made a motion to approve the consent agenda, noting the 2 items that were pulled. Seconded by Council Member Martin, all ayes motion carried.**
 - A. Approve June 17, 2025 City Council Meeting Minutes
 - B. Monthly List of Claims
 - C. RESOLUTION NO. 2025-16- RESOLUTION APPROVING A 32% SLOPE GRADING VARIANCE FOR RIP RAP INSTALLATION AT THE PROPERTY LOCATED AT 16670 7TH STREET SOUTH – Pulled for minor changes by Mayor Craggs – requested a amendment to pg 2 section 5 change on to of and remove the second sentence of #5 Council Member Rivers moved to accept the changes on this item. Seconded by Council Member Martin, all ayes motion carried.
- D. **AGENCY REPORTS**
 1. **Law Enforcement Report**
 2. **Fire Department Report**
 3. **Financial Report – ABDO – Pulled by Mayor Craggs for further discussion, Mayor Craggs spoke to the format for the financial reports that will be available at the August meeting. The August meeting will include a workshop at 4:30 on August 19th to discuss the preliminary budget. Mayor Craggs motioned to accept the financial report. Second, by Council Member Rivers, all ayes motion carried.**
 4. **Zoning Report – MSA Professionals**
 5. **Engineering Report – Erik Henningsgard – SEH Engineering**
 6. **Public Works/Water Department Report – People Service**
 7. **Animal Control Report – Companion Animal Control**
 8. **Building Permit Report – Rum River Construction Consultants**
5. **OPEN FORUM (Public Comments, Presentations, and Petitions)**

PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES

Nancy Millard 16051 Quality Ct. – Spoke to using the existing materials and the old plans for a new building.

6. **PUBLIC HEARING (Discussion and Action by the City Council will follow each Public Hearing after closing)**
7. **NEW CITY BUSINESS**
 - A. Discussion and Action on Resolution 2025-15 2026 Budget Lower St Croix Valley Fire Department – Tim Hutton spoke to the 2026 Budget. The council requested that the resolution reflect the Tax levy in the verbiage and that the number get changed to \$793,158 from the amount of \$732,293 in the resolution. Mayor Craggs made a motion to accept the 2026 LSCVFD Tax Levy. Seconded by Council Member Wagner, all ayes motion carried.
 - B. Discussion and Action: Veteran's Memorial Park donation from gambling – Richard Thron from the Lower St Croix Valley Veteran's Memorial Park came to speak to their mission and upcoming improvements they are hoping to make. They did not provide a

number that they were requesting from charitable gambling, so the council requested that they come back next month with a number for their request.

C. Discussion and Action on Pay Application #2 for Quinnell Ave Project – Mayor Craggs motioned to pay Valley Paving Services \$255, 897.00 for the second pay application on Quinnell Avenue Project. Seconded by Council Member Martin, all ayes motion carried.

D. Discussion on Co RD 18 Safety Update – Mayor Craggs and Michelle met with William Harrell from the sheriff's office to discuss the traffic, safety and possible extra enforcement options for Co Rd 18 for the Labor Day weekend monitoring for speed and noise.

8. OLD CITY BUSINESS

A. Discussion and Action: Personnel Committee recommendation – The personnel committee made a recommendation to make a one-time payout to Michelle for the difference between her current vacation total hours and 1200 hours, using a compensation agreement with the city for the one-time payout of \$6200.00. Mayor Craggs made a motion to accept the recommendation from the personnel committee and instruct ABDO to get the payout scheduled. Seconded by Council Member Rivers, all ayes motion carried

B. Discussion on Beach Project – Staff is still trying to figure out the watering situation for anything that would be planted.

C. Discussion on Planning Commission – 2 letters of interest were in the packet, and we need a planning commission of 5 and an alternate. The council was hoping to move this forward in August.

D. Discussion on Electronic Transfer Fund Policy – Attorney Snyder wrote resolution 2025-18 & 2025-17. A motion was made by Council Member Rivers to accept resolution 2025-17. Seconded by Council Member Martin, all ayes motion carried. Council Member Martin motioned to accept Resolution 2025-18. Seconded by Council Member Wagner, all ayes motion carried.

E. 1081 Quixote Ave Update – a memo was supplied in the packet from the WMO following up on the violations at 1081 Quixote Ave N. The property owner will be filing their application fee and escrow with the city offices.

F. Discussion on Beach Bench – The family has asked about just placing a plaque on one of the benches or the table that exists on the beach.

G. Discussion on the Fire District Representative – Council Member Rivers made a motion to accept Gregg Weispenning as the 2nd representative to the Fire District until December 31, 2026 – the remainder of the 2 year term. Seconded by Council Member Wagner, all ayes motion carried.

9. CITY STAFF REPORTS - Michelle read into the record a thank you card from the Afton Lakeland PTA for the donation for the school carnival.

10. CITY COUNCIL AND MAYOR REPORTS

11. ADJOURN - Council Member Rivers made a motion to adjourn at 8:28 PM. Seconded by Council Member Martin, all ayes motion carried.