



Regular City Council Meeting 6:00 p.m.
Tuesday, January 21, 2025
Lakeland City Hall

REGULAR CITY COUNCIL MEETING MINUTES

City Council Present: Council Member Rivers, Council Member Millard

**City Staff Present: City Clerk Michelle Elsner, Zoning Consultant Emily Herold, & Public Works/Water Department
Craig Billerbeck**

Via Zoom: Council Member Wagner, City Attorney Dave Snyder & City Engineer Erik Henningsgard

1. CALL TO ORDER – 6:07 PM

Council Member Rivers motioned to appoint Council Member Millard as the acting Mayor for the meeting. Seconded by Council Member Wagner, all ayes motion carried.

2. PLEDGE OF ALLEGIANCE – Recited

3. OATH OF OFFICE FOR MAYOR & COUNCIL SEATS – Gave the Oath to Council Member Wagner earlier in the day and gave the oath to Council Member Rivers before the meeting was called to order. Mayor Craggs will be given the oath at another time.

4. ADOPT AGENDA – Council Member Rivers motioned to adopt the agenda. Seconded by Acting Mayor Millard, all ayes motion carried.

5. CONSENT AGENDA—Council Member Rivers motioned to adopt the consent agenda. Seconded by Acting Mayor Millard, the motion carried all ayes.

A. Approve December 17, 2024 City Council Meeting Minutes

B. Monthly List of Claims

C. Resolution 2025 -04 A VARIANCE TO ALLOW A 15-FOOT VARIANCE FROM THE 20-FOOT SIDE YARD SETBACK AT 1411 OLD TOLL BRIDGE RD

D. RESOLUTION 2025-02 RE-ESTABLISHING A REWARD FOR INFORMATION LEADING TO THE ARREST AND CONVICTION ON THE ARSON OF THE NEWLY CONSTRUCTED CITY HALL

E. Resolution 2025-03 – 2024 Fee Schedule

F. Renew True Green Contract for 2025

6. AGENCY REPORTS

A. Law Enforcement Report

B. Fire Department Report

C. Financial Report – ABDO

D. Zoning Report – MSA Professionals

E. Engineering Report – Erik Henningsgard – SEH Engineering

F. Public Works/Water Department Report – People Service

G. Animal Control Report – Companion Animal Control

H. Building Permit Report – Rum River Construction Consultants

7. OPEN FORUM (Public Comments, Presentations and Petitions)

PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES

8. PUBLIC HEARING (Discussion and Action by the City Council will follow each Public Hearing after closing)

9. NEW CITY BUSINESS

- A. Discussion and Action on renewing the contract with MNS Notification Solutions LLC. Council Member Rivers motioned to renew the contract. The motion was seconded by Acting Mayor Millard, all ayes motion carried.
- B. Discussion and Action on Resolution 2025-01 UPDATED ANNUAL APPOINTMENTS FOR 2025
- C. Discussion and Action Resolution 2024-28 on Cannabis Ordinance - Moved to February meeting
- D. Personnel Committee Recommendations - Moved to February meeting
- E. Discussion and Action on Abdo Financial Services Agreement – Moved to February meeting

10. OLD CITY BUSINESS

- A. Discussion on Ruth Ann Brunkhorst (Former Clerk and Zoning Administrator) Memorial Craig Morris 16412 7th St Lane South- Spoke to what an asset Ruth Ann was to the city of Lakeland and why he thinks a street should be noted as a memorial to her. This was also moved to the February meeting for a decision from the council.
- B. Revisit the City Snow Removal Policy
- C. Vacant City Council Position – Moved to February meeting

11. CITY STAFF REPORTS

12. CITY COUNCIL AND MAYOR REPORTS

- 13. ADJOURN** Council Member Rivers motioned to adjourn at 6:55 PM, Seconded by Acting Mayor Millard all ayes motion carried.