



Regular City Council Meeting 6:00 p.m.  
Tuesday, February 18, 2025  
Lakeland City Hall

---

## REGULAR CITY COUNCIL MEETING MINUTES

**City Council Present: Mayor Craggs, Council Member Rivers, Council Member Millard & Council Member Wagner**

**City Staff Present: City Clerk Michelle Elsner, City Engineer Erik Henningsgard & Public Works/Water Department Craig Billerbeck**

**Via Zoom: City Attorney Dave Snyder & Zoning Consultant Emily Herold**

1. **CALL TO ORDER – 6:01 PM**
2. **PLEDGE OF ALLEGIANCE - Recited**
3. **ADOPT AGENDA – Council Member Rivers motioned to adopt the agenda. Seconded by Council Member Millard, all ayes motion carried.**
4. **CONSENT AGENDA – Council Member Millard motioned to adopt the consent agenda. Seconded by Council Member Wagner, all ayes motion carried.**
  - A. Approve January 21, 2025 City Council Meeting Minutes
  - B. Monthly List of Claims
5. **AGENCY REPORTS**
  - A. Law Enforcement Report
  - B. Fire Department Report
  - C. Financial Report – ABDO
  - D. Zoning Report – MSA Professionals
  - E. Engineering Report – Erik Henningsgard – SEH Engineering
  - F. Public Works/Water Department Report – People Service – Sign for City Offices
  - G. Animal Control Report – Companion Animal Control
  - H. Building Permit Report – Rum River Construction Consultants
6. **OPEN FORUM (Public Comments, Presentations and Petitions)**

### **PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES**

7. **PUBLIC HEARING (Discussion and Action by the City Council will follow each Public Hearing after closing)**
  - A—**CONDITIONAL USE PERMIT AMENDMENT: An amendment to an existing Conditional Use Permit (CUP) to expand the Cheep Storage self-storage facility.**

Zoning Consultant Emily Herold discussed the project and her recommendations. City Engineer Erik Henningsgard also discussed his recommendations for this project. The plans for drainage and the water runoff. The WMO recommended requiring a maintenance agreement for the infiltration basin and stormwater management. It was discussed that Washington County Public Works has given their feedback on this project a second driveway being added to the property and a driveway permit from the county. The property owner's engineer made comments on the water runoff and the lighting that will be placed on the buildings. Joel Stoeckler the owner of Cheep Storage agrees to no outdoor storage and no overnight parking beyond the caretaker that lives on-site. There may occasionally be a dump truck parked for storage service.

8. **NEW CITY BUSINESS**

A. Discussion and Action on CONDITIONAL USE PERMIT AMENDMENT: Amendment to an existing Conditional Use Permit (CUP) to expand the Cheep Storage self-storage. Council Member Rivers motioned to approve the amendment to the CUP subject to the conditions noted in the memo from zoning. Seconded by Council Member Millard, all ayes motion carried.

B. Discussion and Action on Resolution 2025-01 UPDATED ANNUAL APPOINTMENTS FOR 2025 – The appointments for the open positions have all been filled aside from the resident representative for the Lower St Croix Valley Fire District. Council member Craggs motioned to approve Resolution 2025-01. Seconded by Council Member Wagner, all ayes motion carried.

C. Discussion and Action Resolution 2024-28 on Cannabis Ordinance – Mayor Craggs motioned to approve the resolution adding a requirement for insurance and coverage amounts mirroring the liquor license requirements. Seconded by Council Member Millard, all ayes motion carried.

D. Discussion on City Hall Safety – The Council requested that Engineering and Building assess the items that were brought to attention in the last building assessment. From that report, there will be a one-page scope of work for any further assessment on the building  
Staff is looking at the feasibility of possibly using the library meeting room as a location to consider holding the monthly council meetings. The videographer is going to assess the situation at the library and help problem solve how it might work for the city.

E. Discussion and Action on Abdo Financial Services Agreement – Council Member Rivers motioned to accept the Financial Services Agreement from ABDO pending legal council approval. The motion was seconded by Mayor Craggs, all ayes motion carried.

F. Personnel Committee Recommendations is looking for further recommendations from ABDO on this item. This item will be moved to the March meeting at the request of Mayor Craggs.

G. Discussion and Action Authorization for bidding of the Quinnell Avenue North Improvements project – It will be posted for 14 days and the bids will be opened on the 11<sup>th</sup> of March by SEH and will discussed and awarded at the March council meeting. Mayor Craggs motioned to approve authorization for SEH to send out the request for bids on the Quinnell Ave project. The motion was seconded by Council Member Wagner, all ayes motion carried.

## **9. OLD CITY BUSINESS**

A. Discussion on Ruth Ann Brunkhorst (Former Clerk and Zoning Administrator) Memorial – This item has been tabled until the March meeting at the request of Mayor Craggs.

B. Vacant City Council Position – Council Member Millard motioned to send out a city-wide post card on the open position and the planning commission. Council Member Wagner seconded the motion, all ayes motion carried

C. Planning Commission

## **10. CITY STAFF REPORTS**

## **11. CITY COUNCIL AND MAYOR REPORTS**

**12. ADJOURN - Council Member Millard motioned to adjourn at 8:55 PM. Seconded by Council Member Rivers, all ayes meeting was adjourned at 8:55 PM**