



Budget Workshop 4:30 PM
Regular City Council Meeting 6:00 p.m.
Tuesday, August 19, 2025
Lakeland City Hall

REGULAR CITY COUNCIL MEETING MINUTES

City Council Present: Mayor Craggs, Council Member Wagner & Council Member Martin, & Council Member Millard

City Staff Present: City Clerk Michelle Elsner, Consultant Emily Herold & City Attorney Dave Snyder

1. **CALL TO ORDER - 6:01 PM**
2. **PLEDGE OF ALLEGIANCE – Recited**
3. **ADOPT AGENDA** – Council Member Millard motioned to adopt the agenda. Seconded by Council Member Martin, all ayes motion carried.
4. **CONSENT AGENDA** – Items A, B, D1, and D2 were all pulled for discussion or changes. After the noted changes, Council Member Wagner motioned to approve the consent agenda. Seconded by Council Member Millard, all ayes motion carried.
 - A. Approve July 15, 2025 City Council Meeting Minutes – Pulled by Mayor Craggs for clarification on the personnel committee recommendation. Change the number for vacation time for the clerk from 1200 Hours to 100 Hours
 - B. Monthly List of Claims – Pulled by Council Member Millard – He wanted the FEMA check withheld from one of the property owners at 1081 Quixote Ave N. due to some shoreline violations at the property
 - C. RESOLUTION 2025-01 UPDATED ANNUAL APPOINTMENTS FOR 2025
 - D. **AGENCY REPORTS**
 1. **Law Enforcement Report** – A deputy was in-house for questions.
 2. **Fire Department Report** – The Fire Department came to speak about the Levy and an electrical incident at the fire hall.
 3. **Financial Report – ABDO**
 4. **Zoning Report – MSA Professionals**
 5. **Engineering Report – Erik Henningsgard – SEH Engineering**
 6. **Public Works/Water Department Report – People Service**
 7. **Animal Control Report – Companion Animal Control**
 8. **Building Permit Report – Rum River Construction Consultants**
5. **OPEN FORUM** (Public Comments, Presentations, and Petitions)

PLEASE KEEP COMMENTS TO NO MORE THAN 5 MINUTES

John Tetzloff and Reggie Kopesky – The Yellow Ribbon Alliance – Requesting a donation from Charitable gambling to assist with the costs for the headliner at the Field of Bands

Jenica and Gregg Jones 1043 Quixote Ave N - Had questions about the FEMA payments and the release of the funds.

Representative Wayne Johnson – Spoke to the legislative session and the decisions that were made.

Nancy Millard 16051 Quality Court – spoke to the burned-down city hall site and the plans and materials and supplies that remain in the basement of city hall. The fire site people are afraid of and the city needs to move forward and to change course at this point there has been no public meetings about any other locations.

Leo Yurek – Bungalow Inn – Came before council and the city to say thank you for the support for their events in the community.
6. **PUBLIC HEARING** (Discussion and Action by the City Council will follow each Public Hearing after closing)

A. CUP Amendment for 1190 St Croix Trail S. to allow for a freestanding sign in front of the building – Emily Herold Zoning Consultant, gave a staff report on the freestanding sign and why it will be allowed at the location of 1190 St. Croix Trail S.

7. NEW CITY BUSINESS

A. Discussion and Action CUP Amendment for 1190 St Croix Trail S. to allow for a freestanding sign in front of the building Council Member Millard motioned to allow the freestanding sign at city offices. Seconded by Council Member Wagner, all ayes motion carried.

B. Discussion and Action: Veteran's Memorial Park donation from the Gambling proceeds. Council Member Martin motioned to give the LSCV Veterans' Memorial \$3000.00 out of the charitable gambling fund. Seconded by Council Member Millard, all ayes motion carried.

C. Discussion and Action on Controller Quote for South Siren - Mayor Craggs motioned to upgrade the controller at South Siren. Seconded by Council Member Millard, all ayes motion carried.

D. Discussion and Action and Application for Payment No. 3 for the Quinnell Ave Project - Council Member Wagner motioned to approve the pay application for \$10,612.55. Seconded by Council Member Martin, all ayes motion carried.

8. OLD CITY BUSINESS

A. Discussion on Planning Commission: The discussion was around should they change the ordinance for the planning commission to allow for only 3 members. What tasks are going to be assigned to the planning commission other than just working on the land use applications that come before the council?

B. Discussion on Beach Project – Council Member Millard is going to work with Washington Conservation District to come assist with possible solutions for this project.

C. Discussion on Beach Bench – The family is going to work with the Clerk on a plaque that will possibly include a QR code to tell some information about the person the memorial is for.

D. Discussion on Co Rd 18 Safety – It was decided to request extra enforcement over Labor Day weekend, 12 – 6 all 3 days at the cost of \$1260.00

E. Personnel Committee – There was a discussion about staffing

F. Executive Session-Pursuant to Minn. Stat. 13d.o5 Subd. 3c(3)-The council will meet in executive session to consider offers for the purchase of real property located at [84 Saint Croix Trl S.](#) in the City of Lakeland". Mayor Craggs made a motion to adjourn the meeting to go into executive session at 7:54 PM. Seconded by Council Member Millard, all ayes motion carried. Mayor Craggs made a motion to open the executive session at 7:55 PM. Seconded by Council Member Millard, all ayes motion carried.

The Executive Session discussed the building as an option for City Hall

Mayor Craggs made a motion to close the executive session at 8:33 PM. Seconded by Council Member Martin, all ayes motion carried.

Mayor Craggs made a motion to reopen the regular meeting at 8:34 PM. Seconded by Council Member Millard, all ayes motion carried.

Mayor Craggs made a motion to approve a preliminary appraisal at 84 St. Croix Trail S. Seconded by Council Member Millard. All ayes motion carried.

9. CITY STAFF REPORTS

10. CITY COUNCIL AND MAYOR REPORTS

11. ADJOURN Mayor Craggs made a motion to adjourn at 8:51 PM. Seconded by Council Member Millard, all ayes meeting was adjourned at 8:51 PM