



Planning Commission Meeting Minutes
Tuesday April 7, 2026
Afton Lakeland School Library, 6:30 p.m.

PLANNING COMMISSION AGENDA

1. CALL TO ORDER -
2. PLEDGE OF ALLEGIANCE
3. MEETING MINUTES –
4. DISCUSSION ON BUSINESS LISTING
5. DISCUSSION ON NOTIFICATIONS TO BUSINESSES
6. MEMBER REPORTS
7. ADJOURN

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Planning Commission Meeting Minutes
Tuesday March 3, 2026
Lakeland City Offices, 6:30 p.m.

PLANNING COMMISSION MEETING MINUTES

Planning Commission Present –

Paul Patterson, Diane Wirth, Craig Morris

Staff Present –

City Clerk Michelle Elsner

Mayor Craggs and Chris White were also in attendance

1. CALL TO ORDER – 6:36 PM
2. PLEDGE OF ALLEGIANCE - Recited
3. MEETING MINUTES – Commissioner Morris motioned to adopt the meeting minutes. Seconded by Commissioner Wirth, all ayes motion carried.
4. CUP & COC DISCUSSION –. It was discussed what the process is going to look like for the contact to the local businesses, the timeline and how the communication timeline will be laid out. The first letter will be sent out from city offices within 45 days. There will then be an introductory letter sent out for the commissioner as assigned in early June. Then the plan is to have all the reviews completed before the end of year 2026, to be brought to council with recommendations for approval. The Commissioners will be assigned to their perspective businesses in May.
5. MEMBER REPORTS – Nothing to report
6. ADJOURN – Commissioner Morris motioned to adjourn at 7:21 PM. Seconded by Commissioner Wirth, all ayes meeting adjourned.

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	A	B	C
1	Business Address	Business Name	CUP/COC/IUP
2	1392 St Croix Trail N.	Mantyla Well Drilling	CUP
3		Schmig's Land Maintenance Inc.	
4			
5	1151 Rivercrest Rd N	Bungalow Inn	CUP/IUP
6			
7	404 St Croix Trail N	All Phase	CUP
8		MC Auto Sales	CUP
9		Gasper Auto Sales	CUP
10		Acadia & Luckless Auto Styling	COC
11			
12	350 St Croix Trail N	Cheep Storage	CUP
13			
14	178 St Croix Trail N	NorthTech Insurance	Needs administrative update
15		AH Hair	
16			
17	130 St Croix Trail N	Empty - Property just sold	Old CUP
18			
19	98 St Croix Trail N	LNG Landscaping	CUP
20			
21	76 St Croix Trail N	St Croix Valley Crafts	Needs Administrative Update
22			
23	44 St Croix Trail S	St Croix Business Center	CUP
24		Metro Dental	CUP
25		Dee's Spray Tan	COC
26		CMK Energy	COC
27		Golden Chiropratic	COC
28		Premium Moving Services	COC
29		Glory Church	COC
30		Surf and Turf Direct	COC
31		Vanilla Bean Project	COC
32		Seeberger Law Offices	COC

	A	B	C
33		Surgical Solutions	CUP
34		Superior Natural Foods	COC
35		Downtowner Enterprises	COC
36		Sprouted Path	COC
37		Hour North Holdings	COC
38		Bluesky Solutions	COC
39		Integrity Roofing and Restoration	COC
40		Profillment	COC
41		Adena	COC
42			
43	78 St Croix Trail	Michael and Jean Hafner	Not Current
44		Done Right Pest Solutions	COC
45		Edgell Construction	
46		Bridget Relander Massage	COC
47		Heather Assand	COC
48		Farmers Insurance	
49		True Layers	
50			
51	84 St Croix Trail S	Drift Studio	COC
52			
53	92 St Croix Trail S	Lakeland Veterinary	CUP
54			
55	110 St Croix Trail S	Sure Sales Auto Sales	CUP
56		Dad's Inside out Property Management	COC
57		Trinity Hardwood Flooring	COC
58			
59	16777 7th St N	Beanies Marina	CUP needs administrative update
60			
61	280 St Croix Trail N	Erickson Oil Company	CUP
62			
63	300 St Croix Trail S	WDGY	CUP
64			

	A	B	C
65	304-474 St. Croix Trail South	Lakeland Plaza	CUP
66		Calla Lily Spa	COC
67		KickStart	COC
68		Lakeland Barber Shop	CUP
69		Edward Jones Financial	COC
70		La Maria Taqueria	COC
71		DelMonico Dance	COC
72		USPS	CUP
73		Washinton County Library	CUP
74		Jordan's Meats	CUP
75			
76	475 St Croix Trail S	Afton Lakeland Elementary	CUP
77			
78	1190 St Croix Trail S	City of Lakeland PH 2	CUP
79	16600 11th St N	City of Lakeland PH 1	CUP
80	690 Quinnell Ave N	City Hall	CUP
81			
82	890 St Croix Trail S	Valley Baptist Church	CUP
83			
84	16700 7th Street South	Embrace Church	CUP

Subject: Planning Commission Reinstatement

Dear Business Owner,

The City of [City Name] would like to inform you that the Planning Commission is being reinstated.

As the Commission resumes its work, members will be reconnecting with local businesses to better understand community needs, development interests, and opportunities for future growth. Over the next few months, a Planning Commission liaison may reach out to introduce themselves and open a line of communication.

These conversations are intended to strengthen collaboration between the City and the business community as we plan for the future of [City Name]. Your insight and perspective as a local business owner are valuable and appreciated.

If you have any questions in the meantime, please feel free to contact [Name/Department] at [phone/email].

Thank you for your continued investment in our community.

Sincerely,

[Name]

[Title]

City of [City Name]

[Your Name]

[Your Title / Business Name]

[Address]

[City, State, ZIP]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title / Business Name]

[Address]

[City, State, ZIP]

Subject: Introduction & Partnership Opportunity

Dear [Recipient's Name],

I'm excited to share that I have recently been appointed to the **[City/Town] Planning Commission**. In addition to this new role, I am the [owner/manager] of **[Your Business Name]**, where we [briefly describe your business focus or services].

Serving on the Planning Commission is both an honor and a responsibility. It offers the opportunity to help shape the future of our community—ensuring that growth is thoughtful, sustainable, and beneficial for residents and businesses alike.

I believe that collaboration is the key to success. By working together, we can create a shared vision that supports economic vitality while preserving the unique character of our city. I would love to connect with you, hear your ideas, and explore ways we can partner to strengthen our community.

You can reach me anytime at **[phone/email]**. I look forward to the opportunity to work alongside you in building a bright future for [City/Town].

Warm regards,

[Your Name]

[Your Title / Business Name]

[Contact Information]

If you'd like, I can also create a **friendly, short-form version** of this letter for quick introductions at networking events or via email. Would you like me to prepare that next?

[Your Name]

[Your Title / Business Name]

[Address]

[City, State, ZIP]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title / Business Name]

[Address]

[City, State, ZIP]

Subject: Introduction & Community Collaboration

Dear [Recipient's Name],

I'm pleased to introduce myself—my name is **[Your Name]**, and I have recently been honored with an appointment to the **[City/Town] Planning Commission**. Alongside this role, I serve as the [owner/manager] of **[Your Business Name]**, where we [briefly describe your business focus or services].

The Planning Commission is entrusted with guiding the thoughtful growth and development of our community. My goal is to ensure that our work reflects a balance between fostering economic opportunity and preserving the character that makes our city unique.

I believe that strong partnerships between local businesses, residents, and city leadership are essential to achieving this vision. I would greatly value the chance to connect with you, learn about your priorities, and explore ways we can work together to support a thriving, sustainable future for our community.

Please feel free to reach out to me at **[phone/email]** at your convenience. I look forward to meaningful conversations and productive collaboration in the months ahead.

Warm regards,

[Your Name]

[Your Title / Business Name]

[Contact Information]

If you'd like, I can also prepare a **concise, one-paragraph version** of this letter for quick outreach or networking events. Would you like me to create that next?

[Recipient's Name]

[Recipient's Title / Business Name]

[Address]

[City, State, ZIP]

Subject: Introduction & Collaboration Opportunity

Dear [Recipient's Name],

I hope this message finds you well. The City of Lakeland recently made the choice to reinstate the Planning Commission.

The Planning Commission plays a vital role in shaping the growth, development, and long-term vision of our community. I am committed to ensuring that our decisions reflect both the needs of local residents and the interests of our business community.

We welcome the opportunity to connect with you, learn more about your work, and explore ways we can collaborate to support sustainable development and economic vitality in our area. Your insights and perspectives are invaluable as we work toward a shared vision for our community's future.

Warm regards,