

SPECIAL CITY COUNCIL MEETING
Monday, January 12, 2015

MEMBERS PRESENT: Richard Glasgow, Joe Paiement, Amy Williams

STAFF PRESENT: Josh Brekken, Chris Wallberg

OTHERS PRESENT: Chris White

Meeting was called to order at 5:05 p.m.

Pledge of Allegiance was said.

Consent Agenda – M/S/P (Glasgow/Paiement) to approve the Consent Agenda as follows:

Resolution 2015-04 – 2015 City Appointments

Resolution 2015-05 – Declaring vacancy on the City Council

Resolution 2015-06 – Appointing Jeri Ryan to the vacant City Council seat

Glasgow, Paiement and Williams voted aye. Motion was adopted.

City Staffing – Williams reported on the earlier workshop at which there was discussion about City staffing, reorganizing various tasks at City Hall and defining how to address the vacancy of Deputy Clerk; that there was consensus of members present at the workshop to have her draft a job description for the City Clerk position that would change that position from hourly to salaried; change the responsibilities to focus primarily on planning, code compliance and building inspection services. She added that there was consensus that the Deputy Clerk position will remain hourly and focus on administrative tasks, such as account payable, accounts receivable, payroll and other support to the council. She said she will draft a job description for that position as well, and will have both draft job descriptions available for the next regular City Council meeting.

Brekken requested the Council go into Closed Session, pursuant to MN Statute 13.43 Subd. 4 13D.05 Subd. 3a.

M/S/P (Glasgow/Paiement) to go into Closed Session at 6:12 p.m.

M/S/P (Glasgow/Paiement) to reconvene the Special City Council meeting at 6:40 p.m.

Attorney Brekken reported that the Council is returning from Closed Session where they discussed employment of the City Clerk, Chris Wallberg and amicably ending the relationship between the City and Chris Wallberg.

M/S/P (Glasgow/Paiement) to enter into a Severance Agreement with City Clerk, Chris Wallberg. Glasgow, Paiement and Williams voted aye. Motion was adopted.

M/S/P (Glasgow/Paiement) to adjourn the meeting at 6:41 p.m.