

CITY COUNCIL MEETING MINUTES / JUNE 21, 2016

OFFICIAL RECORDED MINUTES OF LAKELAND CITY COUNCIL MEETING
TUESDAY, JUNE 21, 2016

WORKSHOP – Council Relations
Dan Greensweig, Assistant Administrator to the Trust, League of Minnesota Cities
5:02 p.m. to 5:55 p.m.

REGULAR CITY COUNCIL MEETING

CITY COUNCIL PRESENT: Mayor Amy Williams, Council Member Jeri Ryan, Council Member Richard Glasgow, Council Member Joe Paiement, Council Member Evan Loenser

STAFF PRESENT: Public Works Director Matt Kline, City Administrator/Clerk Sandie Thone, City Attorney Katie Jarvi, City Treasurer Tom Niedzwiecki

OTHERS PRESENT: Rod Burt, Jim Stanton, Jim Kleve, John Dresler, Joe Jacobs, Steve Hardy, Jerry Burke, Pat Burke, Chuck Simpson, Connie Simpson, Libby Nelson, Roger Nelson, Scott Qualle, Chris White, Robert Behrman, Steve Hirte, Laurie Hirte, Mark Sanderson, Al Peterson

6

1. CALL TO ORDER by Mayor Williams at 6:02 p.m.

2. PLEDGE OF ALLEGIENCE was recited.

3. ADOPT AGENDA:

Motion by Council Member Glasgow / Second by Council Member Ryan; (5-0) Motion passed unanimously.

4. CONSENT AGENDA:

Council Member Glasgow asked that Consent Agenda Item D be pulled. Mayor Williams made clarification to Consent Agenda Item E [Don James is Lakeland's representative on Fire District Board] and F [include election judge Rachel Hartwig]. **Motion was made by Council Member Ryan, seconded by Council Member Glasgow to approve. Consent Agenda Items A-C and E-H; (5-0) Motion passed.**

A. Approval of May 17, 2016 City Council Meeting Minutes

B. Approval of May 31, 2016 City Council Workshop

C. Accept Deputy Clerk Resignation

E. Resolution 2016-10 Lower St. Croix Fire Protection District Representative Appointment

F. Resolution 2016-11 Appointing 2016 Election Judges for the Primary and General Election

G. Monthly List of Claims

H. City Treasurer's Report

Consent Agenda Item D. City Administrator/Clerk Thone explained redefined job responsibilities of open Deputy Clerk/Accounting Clerk position increasing hours of position to 40 hours/week with benefits due to service level increases provided by City Hall and additional responsibility of utility accounting for Water Department; position within budget of City Administrative Staff with a portion budgeted to Water Department. **Motion made by Council Member Ryan, seconded by Council Member Glasgow to approve Consent Agenda Item E; (5-0) Motion passed.**

D. Deputy Clerk/Accounting Clerk Position Posting

Time Stamp 11:57:00

5. AGENCY REPORTS

A. LAW ENFORCEMENT REPORT

Deputy Laura Jackson introduced herself as new law enforcement for Washington County since February; is also area representative for Community Involvement Committee that has begun meeting to discuss community issues and public safety; total of 102 ICRs which included 24 watercraft.

B. FIRE DEPARTMENT REPORT/LSCVFD PROTECTION DISTRICT 2017 BUDGET

Council Member Glasgow reported 31 calls in May – 7 in Lakeland, 4 EMS, 1 EMS water, and 2 power lines. Jim Stanley, LSCVF Deputy Chief, thanked everyone for their support of the new fire truck and sign in front of the station; CPR classes are being offered with more information on website. Fire District Chairman Jim Stanton reviewed 2017 budget for Lakeland; highlighted 2 levy issues – service and debt on building; refinanced debt on bond with HRA saving \$80,000 over the next eight years-Lakeland's savings \$27,289; new interest rate 1.42%; upgraded station building replacement insurance from \$2.3M to \$4M; full time position of EMT will be upgraded to full time fire chief position due to retirement in 2017; accountant will also retire in 2017 resulting in increase of overhead

C. GOVERNMENT AFFAIRS REPORT

Mayor Williams reported grants available from Met Council for Comp Plan; 100% grants also available for handicapped accessible City Hall facility; participating again with Hamline students working toward their Masters in Public Administration.

D. ANIMAL CONTROL REPORT

There were 3 lost dogs and 1 lost cat; puggle taken to animal control 5/21/16.

E. BUILDING PERMIT REPORT

Scott Qualle, President and Designated Building Official of MNSPECT, Inc. was introduced and open building permits presented; MNSPECT will be sending out postcards to follow-up on open building permits inactive for 180 days.

6. OPEN FORUM (Public comments, presentations, and petitions)

[see video recording of meeting on the Lakeland website for individual comments]

Rod Burt, 16139 2nd Street North

Jim Stanton, 16549 10th Street Ct. S; read letter from John Larson, 16630 7th St. N.

Jim Kleve, 16416 5th Street Ct. N.

Bob Behrman, 200 Quamwell Ave.

John Dresler, 623 Quinlan Avenue N.

Joe Jacobs, 600 Quinnell

Roger Nelson, 16650 Upper 5th St. N.

Steve Hirte, 497 Quinmore

Jerry Burke, 440 Queenan

7. PUBLIC HEARING

- A. Public Hearing on Ordinance 7555 amending Chapter 150, 155, and 159 pertaining to Building Code Regulations. Scott Qualle, MNSPECT, introduced application. No public comments; no written comments

Opened: 7:30 p.m. – Closed: 7:41 p.m.

8. CITY BUSINESS

A. Ordinance 7555 Amending City Code Chapters 150, 155, and 159 Pertaining to Building Code

Motion made by Council Member Ryan, seconded by Council Member Glasgow, to approve Ordinance 7555 Amending Lakeland City Code Chapters 150, 155, and 159 Pertaining to Building Code Regulations; (5-0) Ordinance 7555 Amending Lakeland City Code Chapters 150, 155, and 159 pertaining to Building Code Regulations adopted. Time stamp 1:34:52

Motion by Council Member Glasgow, seconded by Council Member Ryan, to approve the Summary Publication of Ordinance 7555 Amending City Code Chapter 150, 155, and 159 Pertaining to Building Code; (5-0). Motion passed unanimously. Time Stamp 1:35:13

B. Final Pay Application for 2013 Streets Project – Harddrives

[Motion was passed earlier to approve 2013 Street Project]

Public Works Director Kline stated item is housekeeping from 2013 and represents final payment.

C. Resolution 2016-12 No Parking Regulations Friday through Sunday 7th Street North

Mayor Williams provided supplementary written correspondence from the Mau's/Beanies, Washington County Sheriff's Commander Jerry Cusick and Jim Stanley LSCVF. **Motion by Council Member Glasgow, seconded by Council Member Ryan, to table Resolution 2016-12 for July CC**

Time Stamp 1:53:41

D. Night to Unite Discussion

Motion made by Council Member Glasgow, seconded by Council Member Ryan, to approve the expenditure of \$500 from Cable funds for the Night to Unite planned for Lakeland/Lakeland Shores on Tuesday, August 2, at the Afton- Lakeland Elementary Parking Lot; (5-0). Motioned passed unanimously. Donations will be sought; draft letter to businesses in both cities; promotional banner with business names; utilize signs at Fire Station and Lakeland Plaza.

Time Stamp 2:12:28

9. CITY STAFF REPORTS

City Attorney Katie Jarvi

Noted this is her first official meeting, otherwise all general City business; was contacted by Council Member Glasgow on legality the City would have using water site for new city hall and wanted official direction to verify any resolution or covenants on the land.

City Clerk/Administrator Sandie Thone

Reported certificates of compliance projects ongoing; EAPC confirmed city hall plan at 2,400 sq. ft.; survey and geotechnical surveys received; contractor will be mobilizing in near future finish of building inside and out.

Public Works Director Matt Kline

CSAH 18 medians done; accepted bid for mulch; completed beach work begun by STS [Sentence to Serve]; open house on June 29 from 4-7 on Quality Avenue project; work to be done by SEH.

City Treasurer/Tom Niedzwiecki

Working on 2017 budget & levy; will have preliminary draft for next month and asked if it could be placed on agenda; advising reduction of \$40M debt service on new city hall to 2018 Streets.

9. CITY COUNCIL AND MAYOR REPORTS

Council Member Evan Loenser

No report.

Council Member Jeri Ryan

Had neighborhood meeting where Angie Hong, Washington County Water Resource Education Specialist explained rain gardens and how to maintain; exploring additional opportunities for watershed districts.

Council Member Richard Glasgow

Cable Commission contract extended at \$5,400/quarter until end of year; attended WMO meeting with Council Member Paiement; study of city variances done – West Lakeland had 5, Lakeland 90; read into the record several letters/emails received regarding new city hall; property tax relief will be placed on July agenda.

Council Member Joe Paiement

Followed up on comments made during Open Forum; concerned residents feel council members not listening.

Mayor Amy Williams

Mayor Williams was extremely impressed with feedback of residents both for and against the city hall plans; she proposed holding an Open House Community Meeting and will consider reevaluating project and discuss binding referendum at the July CC; wants consensus going forward; thanked Public Works Director Kline for trimming walkway north of I-94; attended League of Minnesota Cities conference with information about blight [video on Coon Rapids available on League website]; no Gateway meeting this month.

10. ADJOURN

Motion made by Council Member Glasgow, seconded by Council Member Ryan, to adjourn Meeting; (5-0) Meeting adjourned at 9:10 p.m.

Time Stamp 3:10:52

Respectfully submitted by Kate Piscitello

Amy Williams, Mayor

Sandie Thone, City Administrator/Clerk