

OFFICIAL RECORDED MINUTES OF LAKELAND CITY COUNCIL MEETING
TUESDAY, DECEMBER 15, 2015

CITY COUNCIL PRESENT: Mayor Amy Williams, Council Member Evan Loenser, Council Member Jeri Ryan, Council Member Richard Glasgow, Council Member Joe Paiement

STAFF PRESENT: Public Works Director Matt Kline, City Administrator/Clerk Sandie Thone, City Attorney Josh Brekken , City Treasurer Tom Niedzwiecki, City Engineer John Parotti

HOLIDAY GATHERING: 5:00 p.m. to 6:00 p.m.

1. CALL TO ORDER by Mayor Williams at 6:01 p.m.
2. PLEDGE OF ALLEGIANCE was recited.
3. ADOPTED AGENDA: **Motion; Council Member Ryan/Second; Council Member Glasgow/Motion Passed 5-0**

Add Item K to consent agenda – compliance check violation for Village Wine & Spirits
Motion; Council Member Ryan/Second; Council Member Loenser; Motion Passed 5-0

Pull Item K from consent agenda and adopt consent agenda as amended and add item K to city business as item E

Motion; Council Member Glasgow/Second; Council Member Ryan; Mayor Williams Nay/Motion Passed 4-1

4. ADOPTED CONSENT AGENDA: Motion/Second/Passed 5-0; Council Member Glasgow/
Council Member Ryan
 - A. Approved November 17, 2015 City Council Meeting Minutes
 - B. Approved December 3, 2015 City Council Workshop Minutes
 - C. Approved 2016 Liquor Licenses
 - D. Approved 2016 Tobacco Licenses
 - E. Approved 2016 Animal Human Society Contract
 - F. Application for Payment 2015 Quixote Drainage Project – Fitzgerald Excavating
 - G. Application for Payment 2015 Street Improvement Project – Fitzgerald Excavating
 - H. 2016 City Council Meeting Schedule
 - I. Monthly List of Claims
 - J. City Treasurer’s Report

5. AGENCY REPORTS

- A. Washington County Sheriff's Report: No sheriff deputy present – refer to packet
- B. Fire Department Report/Council Member Glasgow reported a total of 29 calls last month; Lakeland-7.
- C. Government Affairs Report/Mayor Williams referred to Consultant Mark Nagel's report. Working on comprehensive plan in conjunction with Hamline University, HRA funds may be available for Lakeland's new City Hall building, Average preliminary tax increase in cities was 5.2%, Lakeland's increase was 3.2%. Discussion regarding Emerald Ash Borer, some instances were found in Lakeland.
- D. City Engineering Report/City Engineer John Parotti referred to his written report.
- E. Animal Control Report/Mayor Williams referred to written report; coyotes have been spotted in the city.
- F. Middle St. Croix Watershed Management Organization Report/Mayor Williams expressed concern regarding the involvement of outside organizations in the variance process in the Lower St. Croix Valley and expressed caution regarding additional technical review of ordinances. The plan is considering whether the WMO should offer assistance to the Lower St. Croix Valley cities to provide a recommendation for building permits and variances to have a more uniform standard for cities along the river.

6. OPEN FORUM (Public comments, presentations, and petitions)

No Public Comments

7. Public Hearing: Truth in Taxation 2016 Budget and Levy 6:43 to 6:44 p.m.

No Public Comments

8. City Business

A. Resolution 2015-36 2016 Budget and Levy

Levy is increasing by 3.1%, State average is 5.2%. Lakeland's tax rate is down because property values have gone up. Median value of a home in Lakeland is \$230,000.00. Increasing the budget and levy by \$40,000 for potential debt service and other expenses due to city hall expansion. Overall, the general fund budget is up \$17,148 – a 3% increase.

RESOLUTION 2015-35 APPROVING THE FINAL 2016 BUDGET

Adopt Resolution 2015-35 Approving the Final 2016 Budget

Motion; Council Member Ryan/Second; Council Member Loenser/Motion

Passed 5-0

RESOLUTION 2015-36 APPROVING FINAL 2016 PROPERTY TAX LEVY

Adopt Resolution 2015-36 Approving the Final 2016 Property Tax Levy

Motion; Council Member Glasgow/Second; Council Member Paiement/Motion Passed 5-0

Time Stamp 42:09

- B. Resolution 2015-34 Approving Moving Forward with New City Hall
Requesting staff to prepare a cost analysis of the two remaining options for Lakeland City Hall Location.

Adopted Resolution 2015-34 Approving Moving Forward with New City Hall Motion; Council Member Glasgow/Second; Council Member Loenser/Motion Passed 5-0

Time Stamp 54:51

- C. Ordinance 7549 Establishing Quarterly Utility Billing
Approved Ordinance 7549 Establishing Quarterly Utility Billing

Motion; Council Member Loenser/Second; Council Member Ryan/Motion Passed 5-0

Time Stamp 1:13:50

- D. Ordinance 7550 Approving Water Rate Increase
Approved Ordinance 7550 Establishing Quarterly Utility Billing

Motion; Council Member Glasgow/Second; Council Member Loenser/Motion Passed 5-0

Time Stamp 1:17:12

- E. Compliance Check Lakeland Wine & Spirits
Suspend council action as it pertains on imposing a civil penalty against Village Wine and Spirits pending the outcome of the criminal prosecution
Motion; Council Member Glasgow/Second; Council Member Paiement; Council Member Loenser voted nay, Council Member Ryan voted nay, Mayor Williams voted nay/Motion Denied 2-3

Impose fine of \$500 to Village Wine and Spirits at 370 South St. Croix Trail, Lakeland, MN for a first offense violation of their city-issued liquor license. The council will waive \$250 of the fine if all employees undergo Alcohol Awareness Training within three months of the date of offense

Motion; Council Member Ryan/Second; Council Member Loenser; Council Member Glasgow voted nay, Council Member Paiement voted nay/Motion Passed 3-2

Time Stamp: 1:17:36

9. City Staff Reports

City Attorney Josh Brekken

No Report.

City Administrator/Clerk Sandie Thone

Richard Glasgow received his LBAE certification. Local Board meeting is scheduled for April 12, 2016. Assistant County Engineer will attend February's meeting regarding 8th Street and County Road 18 Intersection. Approved 2016/2020 County CIP portion with intersection comments from Lakeland.

Public Works Director Matt Kline

Darren Addy, new water operator, starts December 16, 2015.

Treasurer Tom Niedzwiecki

Received estimated market values from the county. Average taxable market value was 3% for Washington County and 7.3% for the City of Lakeland. This decreased tax rates from 43.5% to 42.4% for residents. Paid 2016 garage rent. Lakeland is in good financial standings.

City Engineer John Parotti

Reminds council that office hours are being held at the water utility building Wednesdays from 2pm-4pm, gives an opportunity to interact with staff.

MSPECT Tom Richardson

Things going well between MNSPECT and the city.

10. CITY COUNCIL AND MAYOR REPORTS

Council Member Evan Loenser

No report.

Council Member Jeri Ryan

No report.

Council Member Richard Glasgow

Attended St. Croix River Association meeting at the Stillwater Library regarding viewshed of the river in the St. Croix Valley area.

Council Member Joe Paiement

No report.

Mayor Amy Williams

Encourages city to get involved in philanthropic pursuits including spring clean-ups, Habitat For Humanity, boy scouts, girls scouts and food shelves.

11. ADJOURN

Motion to adjourn effective 7:09 p.m. Motion/Second/Passed 5-0; Council Member Jeri Ryan / Council Member Evan Loenser

Respectfully Submitted by Deputy Clerk, Halli Sevilla

Amy Williams, Mayor

Sandie Thone, City Administrator/Clerk