



Amended Agenda
2015 Budget Workshop – 5:00 p.m.
City Council Meeting – 6:00 p.m.
Tuesday, August 19, 2014
Lakeland City Hall

City Council Workshop

2015 PRELIMINARY BUDGET

Regular City Council Meeting

- | | | |
|-----|--|--------------------------------|
| 1. | CALL TO ORDER | Bob Livingston |
| 2. | PLEDGE OF ALLEGIANCE | Bob Livingston |
| 3. | CONSENT AGENDA – Items defined as routine business not requiring discussion and approved by roll call vote. Items may be pulled from the Consent Agenda for discussion and/or separate action. | Bob Livingston |
| 4. | LAW ENFORCEMENT REPORT | Amy Williams
Deputy Sheriff |
| 5. | PETITIONS TO THE COUNCIL – Items requested to be placed on the Agenda from the public or from the floor. | Bob Livingston |
| 6. | QUIXOTE AVENUE NORTH DRAINAGE
- Bid Recommendation / Decision | Matt Kline |
| 7. | WATER CONNECTION TO ST. MARY'S POINT RESIDENT
- Approve Memorandum of Agreement Presented | Matt Kline |
| 8. | NIGHT TO UNITE | Chris White
Amy Williams |
| 9. | 2014 PROPOSED BUDGET & LEVY RESOLUTIONS | Bob Livingston |
| 10. | CITY STAFF REPORTS
- Attorney
- 1243 Rivercrest / Update
- City Clerk
- Public Works Director
- Treasurer | |
| 11. | COUNCIL MEMBER REPORT/Glasgow | Richard Glasgow |
| 12. | COUNCIL MEMBER REPORT/Williams
- Temporary help in the Clerk's Office | Amy Williams |
| 13. | COUNCIL MEMBER REPORT/Paiement | Joe Paiement |
| 14. | COUNCIL MEMBER REPORT/Bednar
- Movies in the Park
- Petition to name the new Playground at Crocker Park | Asia Bednar |
| 15. | MAYOR'S REPORT
- MSCWMO Representative Status | Bob Livingston |
| 16. | ADJOURN | Bob Livingston |

CONSENT AGENDA

CONSENT AGENDA ITEMS are defined as routine business not requiring discussion and approved by roll call vote. Members may elect to pull Consent Agenda item(s) for discussion and/or separate action.

- A. Minutes of the July 15, 2014 Regular City Council meeting
- B. Treasurer's Report
- C. Bills to be Approved

**City of Lakeland – 2015 Preliminary Budget & Levy
Presented at August 19, 2014 City Council Budget Workshop**

The presenting budget and levy for the August 19th workshop shows a \$36,162 or 3.5% increase in the budget and a \$10,062 or 1.0% increase in the certified levy. The changes made since the July 15th workshop are:

1. \$25,000 transfer from Budget Reserve (LGA) to fund \$25,000 increase in Public Works Streets.
2. Decrease Sand & Salt for PW Snow & Ice by \$6,000.
3. Increase 41400 City Clerk and Staff by \$9,891 to make Deputy Clerk position full-time.
4. Net decrease of \$2,000 in other categories (+\$1,000 Sheriff, -\$1,000 City Vehicles, -\$1,000 Office Equip and -\$1,000 City Mower)

To achieve a 0% levy we need either \$10,000 in additional revenue or expense reduction. Some ideas are:

1. Reduce the \$25,000 increase in PW Streets to \$15,000 while keeping the \$25,000 in LGA Budget Reserve transfer.
2. Keep the Deputy Clerk at the current 75% time.
3. Transfer \$10,000 from the Communications (Cable) Reserve.

Table of Contents:

Page 1: Summary

Pages 2 – 4: General Fund Budget by Major Category

Pages 5 – 6: Public Works Budget by Major Category. Includes both Streets and Snow & Ice.

Page 7: Special Parks Budget. Includes Beach and Bike Trail.

Page 8: Long Term Improvement Plan Budget.

Page 9: Detail of City Clerk and Staff Budget (supports Acct 41400 on page 3).

Page 10: Detail of Other General Government Budget (supports Acct 41900 on page 3).

Page 11: Detail of Parks and Recreation Budget: (supports Acct 45207 on page 3).

Page 12: Wash City Preliminary Pay 2015 Property Values – updated 4/15/14.

Pages 13 – 16 June 2014 Financial Snapshot (presented to show Fund Balances as of 6/30/14)



Prepared by Thomas H. Niedzwiecki, Treasurer

City of Lakeland
Summary of 2015 Preliminary Budgets and Certified Levy
8/19/14

	Budget			Certified Property Tax Levy				
	2014	2015	\$ Inc (Dec)	% Inc (Dec)	2014	2015	\$ Inc (Dec)	% Inc (Dec)
A. Summary by Fund: Budget and Levy								
General Fund (Sch B1, B2 & B3)	\$580,079	\$577,591	(\$2,488)	-0.4%	\$541,668	\$538,080	(\$3,588)	-0.7%
Public Works - Streets & Pub Wks Admin (Sch C1)	\$319,089	\$345,589	\$26,500	8.3%	\$315,789	\$317,289	\$1,500	0.5%
Public Works - Snow & Ice (Sch C2)	\$72,000	\$84,000	\$12,000	16.7%	\$65,000	\$77,000	\$12,000	18.5%
Special Parks (includes Beach) (Sch D)	\$25,000	\$25,000	\$0	0.0%	\$25,000	\$25,000	\$0	0.0%
Debt Serv Fund - Fire Station Expansion/Remodel	\$27,860	\$28,010	\$150	0.5%	\$27,860	\$28,010	\$150	0.5%
Fire Relief Association	\$500	\$500	\$0	0.0%	\$500	\$500	\$0	0.0%
Debt Serv Fund - Lakeland Village 2008A G.O. Imp Bond	\$20,000	\$20,000	\$0	0.0%	\$20,000	\$20,000	\$0	0.0%
Total Budget and Certified Levy	\$1,044,528	\$1,080,690	\$36,162	3.5%	\$995,817	\$1,005,879	\$10,062	1.0%

B. Local Levy (Certified Levy less Fiscal Disparity Tax Levy)

	\$920,233	\$930,295	\$10,062	1.1%
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C. Calculation of Local Tax Rate

	2010	2011	2012	2013
Taxable Market Value	\$229,585,300	\$226,363,500	\$204,210,500	\$185,812,500
Local Taxable Value (Tax Capacity)	\$2,405,132	\$2,352,210	\$2,106,784	\$1,915,625
Local Tax Rate	38.420%	40.375%	44.462%	48.194%
Taxable Market Value Increase	-1.4%	-9.8%	-9.0%	2.1%
				5.7%
				5.0%
				-1.771%
				-3.8%


 Prepared by Thomas H. Niedzwiedzki, Treasurer

**City of Lakeland
2015 Preliminary Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual Budget		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	%
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	\$	%		
100 General Fund														
A. Receipts														
01 General Property Taxes														
31000 Gen'l Prop Taxes - Current Year	403,048	435,143	458,273	453,806	466,084	466,084	462,496	462,496	(3,588)	-0.8%				
31001 Gen'l Prop Taxes - Prior Yrs	8,871	8,939	13,887	10,347	0	0	0	0	0	0.0%				
Total 01 General Property Taxes	411,919	444,083	472,160	464,154	466,084	466,084	462,496	462,496	(3,588)	-0.8%				
02 Fiscal Disparity Tax Levy														
31050 Fiscal Disp Tax Levy - Curr Year	75,972	80,093	67,812	72,852	60,584	60,584	60,584	60,584	0	0.0%				
31051 Fiscal Disp Tax Levy - Prior Yrs	0	3,985	1,275	1,555	0	0	0	0	0	0.0%				
Total 02 Fiscal Disparity Tax Levy	75,972	84,078	69,087	74,407	60,584	60,584	60,584	60,584	0	0.0%				
06 31701 Gravel Tax	0	0	0	0	0	0	0	0	0	#DIV/0!				
08 Business Licenses & Permits	3,470	3,630	3,815	4,441	3,000	3,000	3,000	3,000	0	0.0%				
09 Non-Business Licenses & Permits	818	670	791	309	500	500	500	500	0	0.0%				
33001 LGA - Local Government Aid	33,574	0	0	0	0	0	0	0	0	#DIV/0!				
33003 MV Credit	2,215	2,167	63	0	0	0	0	0	0	#DIV/0!				
33005 PERA Aid	461	461	461	461	461	461	461	461	0	0.0%				
23 33620 County Recycling Grant	5,165	5,226	5,226	5,226	5,000	5,000	5,000	5,000	0	0.0%				
23 33621 Recycling Other (LS)	2,678	1,821	2,384	2,541	2,000	2,000	3,100	3,100	1,100	55.0%				
27 General Government	0	80	100	50	100	100	100	100	0	0.0%				
34107 Assessment Searches	725	2,275	1,152	1,550	3,500	3,500	2,500	2,500	(1,000)	-28.6%				
36220 City Hall Rental	1,050	1,500	1,625	1,200	1,200	1,200	1,200	1,200	0	0.0%				
Total 27 General Government	1,775	3,855	2,877	2,800	4,800	4,800	3,800	3,800	(1,000)	-20.8%				
35 34790 Newsletter - Oth Serv Charges	3,500	3,500	4,200	3,150	4,000	4,000	4,000	4,000	0	0.0%				
36 35104 Police Fines & PA Costs	11,434	10,978	9,457	12,152	8,500	8,500	9,500	9,500	1,000	11.8%				
37 36210 Interest Earnings - 4M Fund	332	77	67	109	100	100	100	100	0	0.0%				
39 36200 Misc Inc	721	269	316	164	50	50	50	50	0	0.0%				
Transfer from Oth Funds or Prior Years				7,000	25,000	25,000	25,000	25,000	0	0.0%				
Total A. Receipts	554,033	560,813	570,904	576,914	580,079	580,079	577,591	577,591	(2,488)	-0.4%				
B. Expenditures														
01 Mayor and Council														
41100 Mayor & Council	13,672	13,941	13,941	13,941	13,176	13,176	13,176	13,176	0	0.0%				
41120 Planning Commission	579	996	821	2,449	3,600	3,600	3,600	3,600	0	0.0%				
Total 01 Mayor and Council	14,250	14,937	14,762	16,390	16,776	16,776	16,776	16,776	0	0.0%				
02 Administration & Finance														
41350 City Gov't Affairs	14,880	6,965	6,125	4,200	6,500	6,500	4,200	4,200	(2,300)	-35.4%				
41400 City Clerk and Staff	100,150	91,660	94,703	108,831	108,275	108,275	120,109	120,109	11,835	10.9%				

Amt is net of \$15,000 Contingency

**City of Lakeland
2015 Preliminary Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual Budget		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	%
	Actual	5,285	Actual	5,315	Actual	5,285	Actual	5,285	Budget	5,625	Budget	5,765		
41510 Treasurer	120,315	5,285	103,940	5,315	106,113	5,285	118,316	5,285	120,400	130,074	130,074	9,675	8.0%	2.5%
Total 02 Administration & Finance														
03 General Government - Other														
41550 Assessing	10,693	10,693	11,028	11,028	10,860	11,130	11,300	11,300	11,300	11,400	11,400	100	0.9%	0.9%
41605 City Zoning Administrator	0	0	0	0	7,536	15,318	25,000	25,000	25,000	5,000	(20,000)	(20,000)	-80.0%	-80.0%
41610 Legal Services - General	17,470	17,470	9,823	9,823	26,287	25,524	16,000	16,000	16,000	20,000	4,000	4,000	25.0%	25.0%
41615 Legal Services - Prosecution	9,660	9,660	9,485	9,485	9,653	18,113	9,800	9,800	9,800	11,000	1,200	1,200	12.2%	12.2%
41620 City Engineer - General	2,889	2,889	7,588	7,588	6,847	14,145	5,000	5,000	5,000	6,700	1,700	1,700	34.0%	34.0%
41900 Other General Government	28,444	28,444	16,906	16,906	16,788	18,942	20,267	20,267	20,267	0	0	0	0.0%	0.0%
41940 Buildings and Plant	10,468	10,468	5,639	5,639	10,095	5,159	9,000	9,000	9,000	8,000	(1,000)	(1,000)	-11.1%	-11.1%
Total 03 General Government - Other	79,623	79,623	60,469	60,469	88,066	108,331	96,367	96,367	96,367	82,367	(14,000)	(14,000)	-14.5%	-14.5%
04 Public Safety														
42100 Police Protection	94,737	94,737	94,653	94,653	100,627	102,359	105,500	105,500	105,500	106,500	1,000	1,000	0.9%	0.9%
42200 Fire Protection	96,804	96,804	98,641	98,641	97,787	102,514	103,804	103,804	103,804	106,343	2,539	2,539	2.4%	2.4%
42500 Civil Defense	153	153	420	420	108	169	500	500	500	500	0	0	0.0%	0.0%
42700 Animal Control	1,902	1,902	2,239	2,239	1,409	1,587	2,200	2,200	2,200	2,000	(200)	(200)	-9.1%	-9.1%
Total 04 Public Safety	193,596	193,596	195,953	195,953	199,932	206,629	212,004	212,004	212,004	215,343	3,339	3,339	1.6%	1.6%
12 Street Lighting														
43160 Street Lighting	13,439	13,439	11,816	11,816	12,015	12,865	12,500	12,500	12,500	12,000	(500)	(500)	-4.0%	-4.0%
Total 12 Streets and Drainage	13,439	13,439	11,816	11,816	12,015	12,865	12,500	12,500	12,500	12,000	(500)	(500)	-4.0%	-4.0%
18 Refuse & Waste Removal														
43230 Garbage Disp/Clean Up Day	2,161	2,161	1,321	1,321	1,678	1,127	2,200	2,200	2,200	2,200	0	0	0.0%	0.0%
43245 Other Sanitation/Recycling	23,564	23,564	18,040	18,040	21,486	22,560	23,500	23,500	23,500	30,970	7,470	7,470	31.8%	31.8%
Total 18 Refuse & Waste Removal	25,726	25,726	19,361	19,361	23,164	23,687	25,700	25,700	25,700	33,170	7,470	7,470	29.1%	29.1%
26 Recreation & Parks														
45207 Recreation & Parks	20,651	20,651	13,213	13,213	23,836	18,651	24,634	24,634	24,634	24,663	28	28	0.1%	0.1%
Total 26 Recreation & Parks	20,651	20,651	13,213	13,213	23,836	18,651	24,634	24,634	24,634	24,663	28	28	0.1%	0.1%
32 Cons of Natural Resources (WMO)														
42 48000 Insurance	10,194	10,194	10,194	10,194	10,194	10,840	11,000	11,000	11,000	11,000	0	0	0.0%	0.0%
43 49000 Other Current Expenditures	1,193	1,193	2,672	2,672	2,311	2,316	3,000	3,000	3,000	3,000	0	0	0.0%	0.0%
	847	847	0	0	4,373	4,220	5,500	5,500	5,500	6,000	500	500	9.1%	9.1%
50 Other Expense (Revenue)														
A. Grants	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%
C. City Vehicles	0	0	0	0	2,000	0	0	0	0	0	0	0	0.0%	0.0%
D. Office Equipment	0	0	0	0	1,000	0	0	0	0	0	0	0	0.0%	0.0%
E. Communications	7,000	7,000	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%
F. City Hall	0	0	0	0	0	0	0	0	0	2,000	2,000	2,000	20.0%	20.0%
G. Public Safety	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%

New Contract. Net to Lakeland is \$6,375 as Lakeland Shares share increases \$1,100.

Includes YSB - \$5,000 in 2014

**City of Lakeland
2015 Preliminary Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual Budget		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	\$	%
H. Bike Trail	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I. Civil Defense (Warning Siren, etc)	0	2,000	2,000	2,000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	0	0	0
J. City Mower	0	0	0	0	0	1,000	1,000	1,000	1,000	1,000	0	0	(1,000)	0
Q. Elections	2,000	2,000	4,000	3,000	3,000	3,000	3,000	3,000	4,000	4,000	0	0	1,000	33.3%
S. City Share of CSAH 18	10,000	4,000	0	0	0	0	0	0	0	0	0	0	0	0
AA. Water Usage Fee Subsidy	28,998	28,998	28,998	28,998	28,998	28,998	28,998	28,998	28,998	28,998	0	0	0	0.0%
DD. TIF District	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EE. Audit & Legal Reserve	0	7,400	6,000	6,000	6,000	11,000	11,000	11,000	0	0	0	0	(11,000)	-100.0%
FF. Surface Water Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GG. Codification Contract (LMC)	0	3,088	10,000	6,000	6,000	0	0	0	0	0	0	0	0	#DIV/0!
HH. Afton-Lakeland Gully Erosion	0	0	0	0	0	0	0	0	0	0	0	0	0	0
II. Local Surface Water Mgmt Plan	4,500	2,500	0	0	0	0	0	0	0	0	0	0	0	0
JJ. Gravel Tax Loan \$40,146.54	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	0	0	0	0.0%
ZZ. Budget Reserve	12,500	12,500	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Total 50 Other Expense (Revenue)	59,698	69,686	61,198	54,198	52,198	52,198	52,198	43,198	43,198	43,198	0	0	(9,000)	-17.2%
Total B. Expenditures	539,532	502,240	545,964	576,442	580,079	577,591	577,591	577,591	577,591	577,591	0	0	(2,488)	-0.4%
Total 100 General Fund	14,501	58,573	24,940	472	0	0	0	0	0	0	0	0	0	0

**City of Lakeland
2015 Prelim Budget - Public Works**

Description	2010 Full Year	2011 Full Year	2012 Full Year	2013 Full Year	2014 Annual	2015 Annual	%
	Actual	Actual	Actual	Actual	Budget	Budget	
401 Public Works Fund							
A. 36210 Unallocated Interest Earnings	325	173	172	113	300	300	0
B. Public Works Administration							
43305 Wages, Taxes, Benefits	0	9,175	12,148	8,784	0	0	0
43330 Other Expenses	327	464	364	91	0	0	0
Total B. Public Works Administration	327	9,638	12,512	8,875	0	0	0
C. Street Maint & Improvements							
31660 Street Maint Levy - Curr Yr	59,444	49,544	49,544	49,544	49,544	49,544	0
Trf from Budget Reserve (LGA)	0	0	0	0	0	25,000	25,000
31670 Street Imp Levy - Curr Yr	266,245	276,245	266,245	266,245	266,245	267,745	1,500
31671 Street Imp Levy - Prior Yrs	0	0	0	0	0	0	0
35660 Street/Park Maint Serv Chgs	3,269	529	2,887	1,601	3,000	3,000	0
35661 Street Imp Serv Chgs	0	0	0	0	0	0	0
Subtotal - Street Revenue	328,958	326,318	318,676	317,390	318,789	345,289	8.1%
43130 Street Maint incl Wages & Benefits	79,560	35,494	45,071	71,762	40,000	39,000	(1,000)
43140 Street Improvements & Drainage	104,633	299,439	323,777	276,601	261,089	286,089	25,000
43157 Building Rent & Expenses	5,000	5,000	5,251	5,335	4,500	5,500	1,000
43180 Insurance	2,867	1,913	3,436	2,358	3,000	3,000	0
43190 Vehicle & Equip Replacement	3,637	3,600	4,500	4,500	5,000	5,000	0
43191 Vehicle Fuel & Maintenance	2,046	33	3,447	1,530	1,000	1,500	500
43192 Equipment Maint/Rental	821	17	25	122	2,000	3,000	1,000
43195 Supplies	1,948	569	916	201	1,500	1,500	0
43197 Other Expense	1,332	597	1,050	558	1,000	1,000	0
Subtotal - Street Expenses	201,843	346,662	387,475	362,966	319,089	345,589	26,500
Streets: Transfers and Other	0	0	0	0	0	0	0
Total C. Street Maint & Imp	127,114	(20,344)	(68,799)	(45,576)	(300)	(300)	0
D. Snow & Ice Control							
31650 Snow & Ice Levy - Curr Yr	83,500	65,000	65,000	65,000	65,000	77,000	12,000
31651 Snow & Ice Levy - Prior Yrs	0	0	0	0	0	0	0
35650 Snow & Ice Serv Chgs	7,151	4,792	3,647	6,536	7,000	7,000	0
Subtotal - Snow & Ice Revenue	90,651	69,792	68,647	71,536	72,000	84,000	12,000
43205 Wages, Taxes, Benefits	9,033	14,518	7,069	10,039	9,000	10,000	1,000
43210 Building Rent	19,080	19,080	20,034	20,323	18,000	20,500	2,500
43211 Building Expenses	2,633	3,286	2,299	2,698	3,000	3,000	0
43215 Insurance	1,325	1,484	1,286	1,164	1,500	1,500	0
43220 Vehicle & Equip Replacement	10,850	31,000	31,000	11,000	24,000	24,000	0

City of Lakeland
2015 Prelim Budget - Public Works

Description	2010 Full Year	2011 Full Year	2012 Full Year	2013 Full Year	2014 Annual	2015 Annual	%
	Actual	Actual	Actual	Actual	Budget	Budget	
43221 Vehicle Fuel & Maintenance	7,586	9,780	9,478	21,105	9,000	15,000	6,000
43222 Equipment Maint/Rental	3,230	3,345	770	697	3,000	3,000	0
43225 Supplies, Sand & Salt	5,971	2,266	2,383	11,356	3,500	6,000	2,500
43230 Other Expenses	(41)	1,490	959	88	1,000	1,000	0
Subtotal - Snow & Ice Expenses	59,668	86,249	75,278	78,469	72,000	84,000	12,000
Snow & Ice: Transfers and Other	0	0	0	0	0	0	0
Total D. Snow & Ice Control	30,983	(16,457)	(6,631)	(6,933)	0	0	0
E. Vehicle & Equipment Replacement R	14,600	34,600	35,500	12,630	0	0	0
Total 401 Public Works Fund	172,695	(11,666)	(52,269)	(48,641)	0	0	0

**City of Lakeland
2015 Preliminary Budget - Special Parks**

Description	2010 Annual Budget	2011 Annual Budget	2012 Annual Budget	2013 Annual Budget	2014 Annual Budget	2015 Annual Budget	\$	%
Special Parks								
General Park Improvement Levy	6,000	6,000	25,000	25,000	25,000	25,000	0	0.0%
Lakeland Bike Trail Levy	0	0	0	0	0	0	0	0.0%
Subtotal - Park Revenue	6,000	6,000	25,000	25,000	25,000	25,000	0	0.0%
General Park Expenses	6,000	6,000	6,000	25,000	25,000	25,000	0	0.0%
Lakeland Bike Trail Improvement						0	0	
Subtotal - Park Expenses	6,000	6,000	6,000	25,000	25,000	25,000	0	0.0%
Parks: Transfers and Other	0	0	0	0	0	0	0	
Total Special Parks	0	0	19,000	0	0	0	0	

City of Lakeland
Long-Term Improvement Fund
2015 Prelim Budget

	Actual Balance 06/30/14	Estimate Remaining Expenses 2014	2014 Transfers	2015 Budgeted Transfers	Balance Available 2015	Comments
#801 LT Improvement Fund						
A. Grants	0.00				0.00	
C. City Vehicles	5,395.50			0.00	5,395.50	
D. Office Equipment	5,360.86			0.00	5,360.86	
E. Communications	34,279.59	(7,000.00)			27,279.59	
F. City Hall	22,833.81			2,000.00	24,833.81	
G. Public Safety	10,368.79				10,368.79	
I. Civil Defense (Warning Siren, etc)	26,634.38		1,000.00	1,000.00	28,634.38	
J. City Mower	13,000.00		1,000.00	0.00	14,000.00	
Q. Elections	2,216.84	(4,000.00)	3,000.00	4,000.00	5,216.84	Add'l needed for new election equipment
R & DD. Economic Development & TIF 1-2	435.72				435.72	
S. CSAH 18 Improvements	108,783.66				108,783.66	County Estimate as of 5/27/08 is \$108,966
EE. Audit & Legal Reserve	24,141.48	(10,000.00)	11,000.00	0.00	25,141.48	Includes escrow write-offs
FF. Surface Water Drainage	18,804.00				18,804.00	Consider using for Quixote Av N Drainage Proj
GG. Codification of Ordinances	7,028.60				7,028.60	
II. Local Surface Water Mgmt Plan	1,595.24				1,595.24	Loan repaid Apr 2012: \$6,289
JJ. Gravel Tax Loan \$40,146.54	(6,528.96)		7,200.00	7,200.00	7,871.04	Annual \$7,200 pymts due Feb 1st: Final 2/1/15
YY. LT Imp Reserve	62,984.64				62,984.64	
ZZ. Budget Reserve	106,222.00				106,222.00	
Total LT Improvement Fund	443,556.15	(21,000.00)	23,200.00	14,200.00	459,956.15	

**City of Lakeland
2015 Preliminary Budget - City Clerk and Staff**

Description	City Clerk	Deputy Clerk	Other	Total
Annual Wages/Other Pay	\$48,039	\$35,852	\$500	\$84,390
	\$23.06/hr 40.0 hr/wk	\$17.21/hr 40.0 hr/wk		
Pay Increase 2.5%	\$1,201	\$896		\$2,097
Contingency	\$0	\$0	\$1,200	\$1,200
<u>Employer Paid Taxes/Benefits</u>				
Soc Sec/Medicare 7.65%	\$3,767	\$2,811	\$38	\$6,616
PERA 7.50%	\$3,693	\$2,756	\$36	\$6,485
Health/Dental Ins (100% Deputy Clerk)	\$9,150	\$9,150		\$18,300
Life/Disability	\$260	\$260		\$520
Subtotal - Emp Pd Taxes/Benefits	\$16,870	\$14,977	\$75	\$31,922
Employer Pd Taxes/Benefits % of Wages	35.12%	41.78%	14.90%	37.83%
Total Wages & Emp Pd Taxes/Benefits	\$66,109	\$51,726	\$1,775	\$119,609
Other Expenses:				
Office Supplies			\$0	\$0
Miscellaneous			\$500	\$500
Total Budget			\$0	\$120,109

City of Lakeland
2015 Preliminary Budget - Other General Government

Description	Public Works		Total
	Director	Other Staff	
Annual Wages/Other Pay	\$1,320	\$500	\$1,820
Pay Increase 2.5%	\$40	\$15	\$55
<u>Employer Paid Taxes/Benefits</u>			
Soc Sec/Medicare 7.65%	\$101	\$38	\$139
PERA 7.5%	\$99	\$36	\$135
Health/Dental Ins	\$198		\$198
Life/Disability	\$20		\$20
Subtotal - Emp Pd Taxes/Benefits	\$418	\$75	\$492
Employer Pd Taxes/Benefits % of Wages	31.67%	14.90%	27.06%
Total Wages & Emp Pd Taxes/Benefits	\$1,778	\$590	\$2,367
Other Expenses:			
Office/Operating Supplies			\$1,600
Communication (phone, internet)			\$0
Printing, Publishing, Legal Notices (Newsletter is in LT Imp Comm)			\$5,000
IT Support			\$8,000
Dues, Subscriptions, Registrations			\$2,800
Office Equipment & Furniture			\$0
Miscellaneous			\$500
Total Budget			\$20,267

City of Lakeland
2015 Preliminary Budget - Parks and Recreation

Description	Public Works		Park Maint Staff 1 (FT)		Park Maint Staff 2 (FT)		Total
	Director	City	City	City	City	City	
Annual Wages/Other Pay	\$0	\$6,545	\$4,800	\$4,800	\$11,345		
		\$17.00/hr	\$16.00/hr				
		385 hr/yr	300 hr/yr				
Pay Increase 2.5%	\$0	\$164	\$144		\$308		
<u>Employer Paid Taxes/Benefits</u>							
Soc Sec/Medicare 7.65%	\$0	\$501	\$367		\$868		
PERA 7.50%	\$0	\$491	\$360		\$851		
Health/Dental Ins	\$0	\$1,694	\$1,320		\$3,013		
Life/Disability	\$0	\$48	\$38		\$86		
Subtotal - Emp Pd Taxes/Benefits	\$0	\$2,733	\$2,084		\$4,818		
Employer Pd Taxes/Benefits % of Wages	#DIV/0!	41.76%	43.43%		42.47%		
Total Wages & Emp Pd Taxes/Benefits	\$0	\$9,278	\$6,884		\$16,163		
Other Expenses:							
Operating Supplies					\$5,000		
Repairs and Maintenance					\$1,500		
Bldg and Vehicles					\$1,200		
Other Expenses:					\$800		
					\$0		
Total Budget					\$24,663		

WASHINGTON COUNTY PRELIMINARY PAY 2015 VALUES OF TAXABLE PROPERTY

Note: these values are very preliminary and reflect the values as mailed on Valuation Notices in March 2014. They are prior to Boards of Appeal and Equalization and include state determined utility values from the prior year. Tax Capacities are estimates based on laws in effect for Pay 2014. They are subject to change.

Tax Authority	Final Pay 2014				Preliminary Pay 2015				Change from 2014 to Preliminary 2015				2015 EMV Change Due to			2015 TMV Change Due to		
	Estimated Market Value	Taxable Market Value	New Construction	Tax Capacity	Estimated Market Value	Taxable Market Value	New Construction	Tax Capacity	EMV	TMV	NC	TC	NC	Other	NC	Other	NC	Other
0002 Baytown	291,090,700	283,840,900	5,743,100	2,973,996	346,848,100	338,552,900	12,298,500	3,567,633	19%	19%	114%	20%	4%	15%	4%	15%	4%	15%
0004 Denmark	360,980,300	328,489,500	2,065,300	3,342,623	387,826,900	348,159,100	1,133,000	3,520,264	7%	6%	-45%	5%	0%	7%	0%	7%	0%	6%
0009 May	568,521,200	524,538,500	3,451,600	5,423,815	652,791,400	606,936,600	2,613,500	6,298,075	15%	16%	-24%	16%	0%	14%	0%	14%	0%	15%
0011 Grey Cloud Island	39,593,900	37,823,100	20,800	414,466	43,998,500	42,535,300	19,200	462,081	11%	12%	-8%	11%	0%	11%	0%	11%	0%	12%
0014 Stillwater Twp	361,452,800	336,440,300	765,700	3,402,182	435,367,400	407,162,000	2,423,500	4,133,622	20%	21%	217%	21%	1%	20%	1%	20%	1%	20%
0017 West Lakeland	568,447,400	555,400,200	6,920,100	5,772,733	640,205,500	628,594,400	5,037,900	6,548,154	13%	13%	-27%	13%	1%	12%	1%	12%	1%	12%
0100 Afton	540,099,900	518,368,200	3,921,200	5,516,571	614,550,500	589,617,000	7,124,900	6,260,143	14%	14%	82%	13%	1%	12%	1%	12%	1%	12%
0200 Bayport	226,832,600	213,755,700	3,013,100	2,609,729	239,188,500	226,680,000	9,405,500	2,710,216	5%	6%	212%	4%	4%	1%	4%	2%	4%	2%
0300 Birchwood	120,831,900	115,968,100	164,200	1,207,968	119,329,400	114,791,900	101,200	1,185,108	-1%	-1%	-38%	-2%	0%	-1%	0%	-1%	0%	-1%
0400 Scandia	540,314,200	506,397,300	1,608,400	5,173,329	641,174,100	609,066,600	2,949,300	6,226,215	19%	20%	83%	20%	1%	18%	1%	18%	1%	20%
0500 Dellwood	293,576,600	289,989,000	227,900	3,287,475	292,098,100	288,669,300	1,778,000	3,263,532	-1%	0%	680%	-1%	1%	-1%	1%	-1%	1%	-1%
0600 Forest Lake	1,719,925,200	1,604,411,300	12,063,900	18,493,584	1,837,832,600	1,733,002,700	19,797,600	19,748,459	7%	8%	64%	7%	1%	6%	1%	6%	1%	7%
0700 Hugo	1,344,215,300	1,221,142,200	24,780,100	13,396,249	1,558,904,500	1,448,244,600	21,473,100	15,710,557	16%	19%	-13%	17%	2%	14%	2%	14%	2%	17%
0800 Lake Elmo	1,082,340,100	1,046,031,000	15,422,600	11,743,375	1,220,899,100	1,185,508,600	23,375,200	13,192,773	13%	13%	52%	12%	2%	11%	2%	11%	2%	11%
0900 Lakeland Shores	49,986,100	48,259,600	124,600	529,239	55,037,100	53,458,800	304,600	587,913	10%	11%	144%	11%	1%	9%	1%	9%	1%	10%
1000 Mahtomedi	883,377,800	849,508,700	6,281,500	9,233,037	934,572,300	905,735,900	8,743,000	9,759,575	6%	7%	5%	6%	1%	5%	1%	5%	1%	6%
1100 Marine on St Croix	118,365,500	115,368,700	9,600	1,235,688	128,762,900	126,219,500	859,900	1,353,442	9%	9%	8857%	10%	1%	8%	1%	8%	1%	9%
1200 Newport	283,433,900	261,587,400	1,273,500	3,482,211	288,455,500	267,357,800	429,300	3,534,256	2%	2%	-66%	1%	0%	2%	0%	2%	0%	2%
1300 St Paul Park	311,657,800	265,934,400	1,333,600	3,072,715	363,666,300	321,433,200	1,641,500	3,728,008	17%	21%	23%	21%	1%	16%	1%	16%	1%	20%
1400 Landfall	7,419,600	7,419,600	0	144,906	6,848,800	6,848,800	0	133,303	-8%	-8%	0%	-8%	0%	-8%	0%	-8%	0%	-8%
1500 Stillwater City	1,774,367,400	1,670,262,500	10,713,200	19,432,956	2,003,206,800	1,912,917,600	14,361,400	21,835,895	13%	15%	34%	12%	1%	12%	1%	12%	1%	14%
1600 Willermie	35,811,200	31,646,800	60,200	360,755	40,516,500	36,790,100	0	412,269	13%	16%	-100%	14%	0%	13%	0%	13%	0%	16%
1700 Oak Park Heights	666,399,400	640,890,100	2,874,900	10,261,262	698,954,000	675,988,900	7,392,000	10,539,582	5%	5%	157%	3%	1%	4%	1%	4%	1%	4%
1800 St Mary's Point	62,618,000	60,262,200	683,800	649,624	70,026,500	67,901,300	202,800	735,554	12%	13%	-70%	13%	0%	12%	0%	12%	0%	12%
1900 Lakeland	201,192,300	189,797,500	775,300	2,078,696	211,227,000	200,666,400	768,100	2,186,795	5%	6%	-1%	5%	0%	5%	0%	5%	0%	5%
2000 Lake St Croix Beach	82,167,900	72,894,900	210,500	751,304	93,075,200	84,712,100	638,500	871,454	13%	16%	203%	16%	1%	12%	1%	12%	1%	15%
2100 Pine Springs	50,728,100	49,801,900	193,900	510,890	55,329,100	54,757,100	0	560,708	9%	10%	-100%	10%	0%	9%	0%	9%	0%	10%
2200 Cottage Grove	2,649,105,400	2,396,493,700	19,317,600	26,706,774	2,942,457,300	2,706,563,400	20,805,600	29,864,443	11%	13%	8%	12%	1%	10%	1%	10%	1%	12%
2500 Woodbury	6,675,106,200	6,292,668,500	104,081,800	73,346,693	7,721,927,600	7,382,465,100	156,870,500	84,868,821	16%	17%	51%	16%	2%	13%	2%	13%	2%	15%
2600 Oakdale	2,148,517,200	1,960,930,900	4,650,400	24,118,863	2,338,263,100	2,167,467,000	6,122,300	26,101,754	9%	11%	32%	8%	0%	9%	0%	9%	0%	10%
2700 Grant	673,468,800	643,716,200	2,581,200	6,735,152	776,676,300	746,425,800	4,673,900	7,822,046	15%	16%	81%	16%	1%	15%	1%	15%	1%	15%
7500 Hastings	2,833,800	2,809,800	19,600	48,257	2,845,200	2,821,400	0	48,373	0%	0%	-100%	0%	0%	0%	0%	0%	0%	0%
9400 White Bear Lake	35,994,800	33,976,000	6,600	432,874	38,153,900	36,315,300	0	456,267	6%	7%	-100%	5%	6%	0%	6%	0%	6%	7%
Grand Total	24,770,773,300	23,176,814,700	237,359,800	265,889,891	27,801,017,000	26,324,366,400	333,313,800	298,228,290	12%	14%	40%	12%	1%	11%	1%	11%	1%	12%

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12

City of Lakeland
Financial Snapshot June 2014

Fund	Fund Description	Balance 12/31/13	Balance 05/31/14	Receipts June 2014	Disbursements June 2014	Transfers June 2014	Balance 06/30/14	Net Inc (Exp) June 2014
100	General Fund	\$503,109.53	\$347,932.80	\$265,587.27	\$27,508.24	(\$14,499.00)	\$571,512.83	\$223,580.03
199	Applicant Escrow Fund	\$5,677.66	(\$113.92)	\$1,200.00	\$1,756.39		(\$670.31)	(\$556.39)
200	Special Parks Fund	\$43,597.88	\$9,565.51	\$25,040.64	\$1,069.14		\$33,537.01	\$23,971.50
205	Diseased Tree Fund	\$3,252.14	\$3,252.14				\$3,252.14	\$0.00
401	Public Works Fund	\$403,305.77	\$296,001.69	\$190,401.10	\$20,546.07		\$465,856.72	\$169,855.03
501	Fire Station Debt Serv Fund	\$1,093.68	\$1,093.68	\$13,930.00			\$15,023.68	\$13,930.00
502	Fire Relief Assn Fund	\$1,890.83	\$1,890.83	\$500.00			\$2,390.83	\$500.00
601	Water Utility Fund	\$496,544.55	\$465,092.32	\$23,335.57	\$15,427.81	\$429.17	\$473,429.25	\$8,336.93
605	Water Construction Fund	\$269,124.46	\$269,162.25	\$8.69			\$269,170.94	\$8.69
606	Water Debt Service Fund	\$62,383.86	\$7,187.92	\$6,168.90	\$14,880.00	\$14,499.00	\$12,975.82	\$5,787.90
701	Building Inspection Fund	\$87,892.10	\$85,208.90	\$3,033.56	\$484.77	(\$429.17)	\$87,328.52	\$2,119.62
705	Lakeland Village Const Fund	\$0.00	\$0.00				\$0.00	\$0.00
706	Lakeland Village Debt Serv Fd	\$20,255.77	(\$21,072.43)	\$39,415.74	\$15,562.50		\$2,780.81	\$23,853.24
801	LT Improvement Fund	\$424,073.66	\$444,513.82	\$243.15	\$1,200.82		\$443,556.15	(\$957.67)
Total Fund Balances		\$2,322,201.89	\$1,909,715.51	\$568,864.62	\$98,435.74	\$0.00	\$2,380,144.39	\$470,428.88

Additional Claims to be Approved (in addition to those on Clerk's Report): \$0.00

Status of Key Control Activities:

Disbursements are as approved last month or included in this months bills to be approved.
 Final Claims to be Approved reflect adjustments/reclassifications for consistency with Budgets and Fund objectives.
 Clerk's Checks were signed by an authorized signer.
 Paper Payroll Checks were signed by either Mayor or Treasurer.
 Direct Deposit Payroll Disbursements were approved by the City Clerk.
 Account reconciliations are complete thru 6/30/14

**City of Lakeland
Public Works Fund
Year to Date 6/30/14**

	Balance 12/31/2010	Balance 12/31/2012	Balance 12/31/2013	Receipts	Disbursements	Transfers	Balance 6/30/2014	2014 Annual Levy/Income
#401 Public Works Fund								
A. Interest (unallocated)	832.21	0.00	0.00	43.11		(43.11)	0.00	300.00
B. Public Works Administration	0.00	0.00	0.00		4,540.90	4,540.90	0.00	
C. Street Maint & Improvements	416,499.23	306,384.20	252,045.51	157,894.50	84,750.14	(4,497.79)	320,692.08	318,789.00
D. Snow & Ice Control	66,045.61	42,957.37	36,024.73	38,833.80	34,929.42		39,929.11	72,000.00
E. Vehicle and Equipment Replacement Reserve	32,505.53	102,605.53	115,235.53		10,000.00		105,235.53	
Total 401 Public Works Fund	515,882.58	451,947.10	403,305.77	196,771.41	134,220.46	0.00	465,856.72	391,089.00

City of Lakeland
Long-Term Imp, Applicant Escrow, Diseased Tree and Special Parks Funds
Year to Date 6/30/14

#801 LT Improvement Fund	Balance 12/31/2012	Balance 12/31/2013	Receipts	Disbursements	Transfers	Balance 6/30/2014	2014 Annual Levy/Trf from Genl Fd
A. Grants	(25,797.08)	0.00				0.00	
C. City Vehicles	5,395.50	5,395.50				5,395.50	
D. Office Equipment	5,459.86	5,360.86				5,360.86	
E. Communications	31,019.11	28,436.09	11,602.51	5,759.01		34,279.59	
F. City Hall	24,938.81	22,833.81				22,833.81	
G. Public Safety	10,368.79	10,368.79				10,368.79	
I. Warning Siren	24,634.38	26,634.38				26,634.38	1,000.00
J. City Mower	12,000.00	13,000.00				13,000.00	1,000.00
Q. Elections	30.60	2,470.82		253.98		2,216.84	3,000.00
R. Economic Development	443.90	443.90				443.90	
S. CSAH 18 Improvements	108,783.66	108,783.66				108,783.66	
DD.1 TIF District No. 1-2 (Commercial Mgmt)	0.00	(210.69)	204.51	2.00		(8.18)	
EE. Audit and Legal Reserve	13,409.51	3,150.81	23,472.97	2,482.30		24,141.48	11,000.00
FF. Surface Water Drainage	18,804.00	18,804.00				18,804.00	
GG. Codification of Ordinances	2,946.60	7,478.60		450.00		7,028.60	
II. Local Surface Water Mgmt Plan	1,595.24	1,595.24				1,595.24	
JJ. Gravel Tax Loan \$40,146.54	238.69	396.32		6,925.28		(6,528.96)	7,200.00
YY. Interest (unallocated)	62,782.59	62,909.57	75.07			62,984.64	
ZZ. Budget Contingency	79,648.00	106,222.00				106,222.00	
Total LT Improvement Fund	376,702.16	424,073.66	35,355.06	15,872.57	0.00	443,556.15	23,200.00

City of Lakeland
Long-Term Imp, Applicant Escrow, Diseased Tree and Special Parks Funds
Year to Date 6/30/14

	Balance 12/31/2012	Balance 12/31/2013	Receipts	Disbursements	Transfers	Balance 6/30/2014	2014 Annual Levy/Trf from Genl Fd
#199 Applicant Escrow Fund							
49199 General Escrow (Net)	(17,313.81)	(4,630.44)	6,568.10	12,916.07		(10,978.41)	
49495 J Bush, UMC, D Hecker Dev Escrow	0.00	0.00				0.00	
49497 Lakeland Plaza PUD Escrow	(116.67)	(116.67)				(116.67)	
49498 Mike Rygh Restoration Escrow	11,171.02	11,171.02				11,171.02	
49502 John Ruprecht Clear Cut Violation	(746.25)	(746.25)				(746.25)	
Total Applicant Escrow Fund	(7,005.71)	5,671.66	6,568.10	12,916.07	0.00	(670.31)	
#200 Special Parks Fund							
A. City Parks	60,479.06	21,584.18	27,267.75	37,328.62		11,523.31	25,000.00
B. Lakeland Beach	17,181.49	7,979.75				7,979.75	
C. Bike Trail	14,033.95	14,033.95				14,033.95	
D. Charitable Gaming	2,307.68	(0.00)				(0.00)	
Total Special Parks Fund	94,002.18	43,597.88	27,267.75	37,328.62	0.00	33,537.01	25,000.00
#205 Diseased Tree Fund							
A. Public	0.00	0.00				0.00	
B. Private	3,252.14	3,252.14				3,252.14	
Total Diseased Tree Fund	3,252.14	3,252.14	0.00	0.00	0.00	3,252.14	0.00

Chris Wallberg

From: Tom Niedzwiecki and Martha Bennington <niedzbenn@frontiernet.net>
Sent: Friday, August 15, 2014 7:03 AM
To: Chris Wallberg (City Hall)
Cc: Steve Iverson; Tom Niedzwiecki (Work)
Subject: 2015 Preliminary Budget & Levy for 8/19/14 Workshop
Attachments: 2015 Lakeland Prelim Budget Levy 081914.pdf

2015 Preliminary Budget & Levy for 8/19/14 Workshop.

I'll work up some resolutions this weekend in the event the Council wants to certify at the meeting.

Tom Niedzwiecki and Martha Bennington
Email: niedzbenn@frontiernet.net
Home Office Phone: 651-433-5732

CITY COUNCIL MEETING
Tuesday, July 15, 2014

CITY COUNCIL PRESENT: Bob Livingston, Asia Bednar, Richard Glasgow, Joe Paiement, Amy Williams

STAFF PRESENT: Chris Wallberg, Matt Kline, Steve Iverson, Tom Niedzwiecki, Chris Johnson

OTHERS PRESENT: Leah Stanton, Chris White, Elizabeth Dahlin Nustvold, Daniel Nustvold, Deputy Sullivan

1. **CALL TO ORDER** by Mayor Livingston at 6:03 p.m.
2. **PLEDGE OF ALLEGIENCE** *was recited.*
3. **CONSENT AGENDA** – Williams requested to have Consent Agenda item A pulled. **M/S/P (Glasgow/Williams) to approve the Consent Agenda items B, C and D. Passed Unanimously.** A resolution appointing Election Judges for the 2014 election was included on the June 17, 2014 Consent Agenda; Williams requested to have the names of election judges added to the minutes as opposed to being present on the resolution only; there was no objection to her request. **M/S/P (Williams/Glasgow) to approve Consent Agenda item A as amended to include the names of 2014 Election Judges. Passed Unanimously.**
 - A. Minutes of the June 17, 2014 Regular City Council meeting
 - B. Treasurer's Report
 - C. Bills to be Approved
 - D. AFP No. 1 / 2014 Crack Sealing Street Improvements to Precision Sealcoating, Inc. in the amount of \$13,395.00
4. **LAW ENFORCEMENT REPORT** – Williams yielded her report to Deputy Sullivan. Deputy Sullivan stated the previous month was high in activity. He reported there were individuals apprehended for vehicle thefts. He added there are still vehicle thefts taking place. He reminded residents to stay vigilant in efforts to inform Deputies of suspicious activity. He stated the two suspects that were apprehended based on a call from a resident. He stated the thefts are taking place in unlocked cars with no forced entry.
5. **PETITIONS TO THE COUNCIL** – None.
6. **VARIANCE APPLICATION / Elizabeth Dahlin Nustvold & Daniel Nustvold to construct a porch at 1121 Quentin Avenue South** – Wallberg introduced the application for variance. The variance would allow the proposed porch addition to be located 32 feet from the bluff line, expand the roofline of the existing building and increase the area that is encroaching into the bluff line setback. The proposed addition does not increase the need for variance, as the home is already located within the setback. Wallberg stated a proposed resolution included in the meeting materials presents findings of fact and conditions of approval indicated by the WMO, DNR and City Engineer. She stated the Planning Commission conducted a public hearing on July 1, 2014 and requirements were met; the PC recommended approving all three variances. Beth Dahlin Nustvold and Dan Nustvold, 1121 Quentin Ave South, introduced themselves and stated they would like to build a small screen porch. Johnson suggested an amendment to number seven in the findings of fact. After the amendment the find of fact would read, "The property owners' problem is due to circumstances unique to the property not caused by them, the proposed structure will not encroach farther into the bluff line setback than the pre-existing structure. **M/S/P (Williams/Glasgow) to adopt Resolution 2014-09 with the amendment recommended by legal counsel, approving the application by Elizabeth and Daniel Nustvold for variances to allow a screen porch to be constructed east of the existing home at 1121 Quentin Avenue South; to allow the porch addition to be located 32' from the bluff line; to expand the roofline on the existing substandard structure; and to increase the area encroaching into the bluff line setback.** There was discussion about condition of approval item number five regarding maintenance of the rain garden to be installed; the homeowners confirmed they would maintain the rain garden; the WMO will provide guidance with maintenance. **Passed Unanimously.**
7. **STAFF REPORT**

Attorney – Johnson stated he provided a memo regarding a recent decision reached by a District Court Judge. The decision concerned declaring the code of Federal regulations unconstitutional as it relates to interstate travel, specifically the annual inspections of commercial vehicles. He added that the decision was incorrect in the opinion of

Johnson/Turner. He stated it was strongly suggested and the preference of Johnson/Turner to appeal the decision; State Troopers are strongly in favor of an appeal. He stated he was seeking the opinion of the Council on this matter due to the costs involved, despite the fact that they normally would not defer to elected officials in prosecutorial matters. He added that the ability to regulate interstate traffic is well established. He read an e-mail from State Trooper John Olson into the record, which stated the decision could negatively alter the ability to enforce Federal law [Document on file with City Clerk]. He stated the estimated cost of the appeal is \$3,000 to \$6,000. He welcomed questions and requested feedback from the Council. He stated on one hand it is important to support the requests of Law Enforcement and on the other hand it is one decision by a District Court Judge that may, or may not, have significant effect. He added that State Troopers are now unsure of their ability to enforce interstate travel laws, and have requested to have the decision appealed. Paiement stated there are likely many organizations with interest in the subject, including the Attorney General's office, who could likely appeal the decision. Johnson confirmed that Johnson/Turner is working with the Attorney General in the hope they will appeal, but it had yet to be determined; the deadline for appeal was on Friday, July 18. Paiement stated he believes it would not be in the best interest of the City to get involved, from a financial standpoint, if other agencies would be appealing. Williams stated she is pleased with the decision, as she is a small business owner who feels commercial vehicle inspections are intrusive. As such, she would adamantly oppose supporting an appeal of the decision. Johnson stated the decision does not carry precedential value but affects Trooper's ability to enforce the law. Williams stated she is not comfortable spending a large amount of money on something that would not directly positively affect residents. Paiement agreed that it would not be a good use of City funds. Glasgow stated he would abstain from voting. Bednar stated she would like more information on the issue; she does not believe it is safe to travel near semi-trucks that have not been regularly inspected. Johnson stated he would pass along the sentiments of the Council to the City Prosecutor and again emphasized that the City Council usually is not involved in prosecutorial decisions. Glasgow requested an update on review of the Comcast franchise agreement. Johnson provided an update on the burnt home at 1243 Rivercrest Road.

City Clerk – Wallberg stated multiple residents who are concerned about the increased deer population in Lakeland contacted her. She requested feedback from the Council on whether addressing the deer issue should be pursued. Glasgow stated he is against shooting in town, and would like to see them chased away. Chris White, 311 Queenan Avenue South, stated she has seen an unbelievable increase in the deer population over the last 3 years; lived here for nearly 40 years and it is the worst it has been; deer are eating anything and everything; are becoming tame and fearless; believes a hunt is necessary. Kline stated that Hudson has an organized bow hunt for deer in the City. Williams stated her neighbor feeds the deer and did not wish to encounter problems with hunting deer near a feeding area. There was discussion regarding where the hunt would take place. It was stated it would be necessary to work with the DNR to organize the hunt. Kline stated there is an organization that performs hunts in multiple cities, and there is a large amount of criteria that to be met. Williams stated she would be open to consideration of a hunt and would like more information presented. Glasgow stated he would like to pursue other avenues before a hunt; suggested requesting input from residents in the newsletter. The Council agreed they would like to have more information presented. Livingston stated he would prefer to have the DNR organize the hunt. A website survey regarding a hunt was discussed and Johnson advised against it as State law prohibits certain referendums. Wallberg stated a letter was sent to the family of the owner of 1243 Rivercrest Road North giving them the opportunity to bring the property into compliance within 30 days; she will provide updates as available.

Public Works Director – Kline stated the beach road would have debris cleared as soon as it dried; he added the ditches would be re-graded due to filling with silt. He stated the beach would be open soon; the beach parking lot held up well through flooding; needs a small amount of class 5 re-grading. He stated FEMA would be in Washington County to assess damages due to flooding; Washington County met the threshold for funding; Lakeland requested funds and will find out if funds will be received. He stated some of the recent plantings in the parking lot washed away. He added the river level is 681.5 so the beach remains under water but the parking lot is not. He stated there is a large backlog of work due to wet weather causing an increase in mowing. He stated there are washouts on the side of roads and potholes that need to be addressed. He stated there is a fair amount of comp time built up from winter. Kline stated the remaining wood chips were moved from the parking lot into the play areas at Humphries Park. They wood chips were not spread and Kline stated any volunteers could spread the chips if they desired. White stated volunteers must be supervised for insurance purposes. Kline informed residents to contact himself or Councilmember Bednar if they desired to volunteer.

Treasurer – Niedzwiecki reported Lakeland received the 2014 first half property taxes. He added there was a reversal of past taxes due to a revaluation of Lakeland Village. The reversal included \$3,700 of general property taxes, \$9,000 in fiscal disparity and \$16,000 in TIF. He stated he was aware of an outstanding tax petition but was

unaware of any outcome. He stated it came as a surprise as the City did not receive any notification of the ruling. He stated he was not concerned with the TIF adjustment as it is a pass through. The general property taxes and fiscal disparity are a direct hit to the City and there is no way to recoup the funds. It was stated that the reversal is from 2011 and 2012 taxes. Niedzwiecki voiced concern over the lack of communication regarding the issue. Staff will be contacting the County to obtain further information regarding the reversal. Council requested to be informed of current tax petitions that could potentially affect future budgeting. Niedzwiecki asked for input regarding which fund should be used for the Humphries Park light pole installation. He stated it was unclear during the initial expenditure approval how the light would be funded. He stated capital improvement for parks generally are drawn from the Special Parks Fund. Williams stated she believed the light was supposed to be funded from Special Parks. There was discussion regarding General Fund Street Lighting line item and how the funds are used. Niedzwiecki stated the Street Lighting line item is used for the operation of Streetlights, not installation. He added that he believes the Special Parks Fund should fund the light installation. Bednar stated she would examine her notes to determine where funding should come from. Niedzwiecki requested the Council determine what fund should be used for the installation and inform him so the item could be included with the July financials.

Zoning – None.

8. **COUNCIL MEMBER REPORT/** Glasgow reported he attended a LSCVFD Meeting; there were 37 total calls in June; 10 calls in Lakeland. He added the LSCVFD is attempting to obtain a grant to hire a full time firefighter. He stated he attended the Alliance meeting and the bike trail was discussed. He reported he attended a Cable Commission meeting at which the franchise agreement was approved; awaiting approval from attorney; stipulated free internet for City Halls & Fire Department in the agreement; approved quarterly payments for the rest of year. There was discussion regarding the playground memorial for Zach Sobiech. There was discussion regarding which Council member would address creating the memorial. There was discussion on whether a public hearing would be necessary to name the playground. Livingston stated the item could be placed on the August agenda for discussion. There was discussion regarding fluoride in City water and Kline indicated including fluoride in the water supply is a State mandate.
9. **COUNCIL MEMBER REPORT/** Williams reported she traveled to California with the Gateway Corridor Commission on June 25 to view the Orange Line. The Orange Line is similar to the Gateway proposal for bus rapid transit. She explained the differences between the Gateway proposal and the Orange Line. She attended a Gateway Policy Advisory Committee, Community Advisory Committee and a Commission meeting. White questioned if the Bus Rapid Transit would travel past Manning Avenue. Williams would like it to travel past Manning but that would require feeder networks since there is a dedicated guide way.
10. **COUNCIL MEMBER REPORT/** Paiement reported a Personnel Committee meeting took place and there was request to review the pending workload in the Clerk's Office. The Personnel Committee will meet again to address the issue. He stated there might be a request to increase staff hours. He added the Personnel Committee would make a recommendation at the August meeting and would like the item to be on the agenda. He stated he would like to have budget and levy on August agenda. He would like to keep the budget at or below the 2014, budget and he voiced concern about increasing budget. The Council agreed to have a workshop concerning the budget prior to the August City Council meeting. Paiement stated he does not want any increase in the budget. Glasgow stated he would not be in favor of any budget increase greater than 1%.
11. **COUNCIL MEMBER REPORT/** Bednar stated she is happy the mulch was installed at Humphries. She reported she has some items for the Public Works department to address at the parks and beach. She stated she is still waiting to hear from Bob Craggs concerning the bike trail.
12. **MAYOR'S REPORT/** Livingston reported he has continued to battle health concerns. He continues to speak with the City Clerk. He stated his energy is coming back and he hopes to be fully recovered soon.
13. **ADJOURN – M/S/P (Williams/Glasgow) to adjourn meeting at 7:11 p.m. Passed unanimously.**

Bob Livingston, Mayor

Steve Iverson, Deputy Clerk/Recorder

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
Clerk's Checks						
Bill Pmt - Check	07/16/2014	1770	Lakeland Post Office		100 - General Fund	(26.05)
Bill	07/22/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	July 16, 2014 Water Samples	350 - Printing & Publishing	26.05
TOTAL						26.05
Bill Pmt - Check	07/22/2014	1772	River Valley Printing		100 - General Fund	(184.00)
Bill	07/18/2014	4345	601 Water Utility Fund:B. Exp:49400 Water Depart	1000 4pg Water Reports	350 - Printing & Publishing	184.00
TOTAL						184.00
Bill Pmt - Check	07/25/2014	1773	Lakeland Post Office		100 - General Fund	(379.83)
Bill	07/25/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	July 2014 Water Billing	350 - Printing & Publishing	379.83
TOTAL						379.83
Bill Pmt - Check	08/01/2014	1774	Lakeland Post Office		100 - General Fund	(214.78)
Bill	07/31/2014		801 LT Imp Fund:E. Communications	August 2014 Newsletter Postage	350 - Printing & Publishing	150.38
			801 LT Imp Fund:E. Communications	Newsletter Poster \$ 70 Stamps	350 - Printing & Publishing	56.00
			100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	General Postage \$21 Stamps	350 - Printing & Publishing	8.40
TOTAL						214.78
Bill Pmt - Check	08/11/2014	1775	Northern Metal Recycling		100 - General Fund	(20.00)
Bill	07/31/2014		801 LT Imp Fund:F. City Hall	City Hall Shed Shingle Disposal	210 - Operating Supplies/Expense	20.00
TOTAL						20.00
Bill Pmt - Check	08/12/2014	1776	Subway		100 - General Fund	(89.61)
Bill	07/31/2014		801 LT Imp Fund:Q. Elections	Lunch Purchased for Election Judges	430 - Miscellaneous	89.61
TOTAL						89.61
Bill Pmt - Check	07/31/2014	1777	Applebee's		100 - General Fund	(88.85)
Bill	07/31/2014		801 LT Imp Fund:Q. Elections	Dinner purchased for election judges - Primary elect	430 - Miscellaneous	88.85
TOTAL						88.85
Consultant Fees						
Bill Pmt - Check	08/14/2014	16109	Johnson/Turner Attorneys at Law		Total Clerk's Checks	1,003.12
Bill	07/31/2014		100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41610 Leg	Correspondence & Filing; CC Meeting Prep & Attend	100 - General Fund	(2,375.00)
			199 Applicant Escrow Fund:49199 General Escrow	Nelson 1243 Rivercrest Rd Burnt House	41610 - Legal Services - General	650.00
			100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41615 Leg	Lakeland Prosecution	41610 - Legal Services - General	362.50
TOTAL					41615 - Legal Services - Prosecution	1,362.50
						2,375.00
Bill Pmt - Check	08/14/2014	16110	Kathi Pelhar - Animal Control	March 2012	100 - General Fund	(148.20)
Bill	07/30/2014		100 Gen'l Fd:B. Exp:04 Public Safety:42700 Animal	Animal Impound & Mileage	42700 - Animal Control & Impound Servs	148.20
TOTAL						148.20
Bill Pmt - Check	08/14/2014	16111	Leah Stanton (Videographer)		100 - General Fund	(75.00)
Bill	07/25/2014		801 LT Imp Fund:E. Communications	Filming City Council Meetings 7/15/14	320 - Communication	75.00
TOTAL						75.00
Bill Pmt - Check	08/14/2014	16112	Mark Nagel (1099 Vendor)		100 - General Fund	(350.00)
Bill	07/31/2014		100 Gen'l Fd:B. Exp:02 Admin & Fin:41350 City Go	July 2014 Retainer	41520 - City Gov't Affairs	350.00

CITY OF LAKELAND

Claims to be Approved

July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						350.00
Bill Pmt -Check	08/14/2014	16113	PressEnter LLP		100 - General Fund	(270.00)
Bill	07/31/2014		100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Sep 1, 2014 - Oct 1, 2014 - Contracted IT Services	332 - Web Site/IS Support	270.00
TOTAL						270.00
Bill Pmt -Check	08/14/2014	16114	Short Elliott Hendrickson Inc.		100 - General Fund	(2,909.70)
Bill	07/24/2014	284083	401 Public Works Fund:B. Street Maint & Improvem	2014 Street Improvements - Crack Sealing	41620 - City Engineer - General	300.00
Bill	07/24/2014	284081	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41620 City	Comcast Street Opening Permit Review	41620 - City Engineer - General	71.50
			401 Public Works Fund:B. Street Maint & Improvem	Close Out of 2013 Streets Project	41620 - City Engineer - General	147.00
			100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41620 City	6th St. & Quixote Drainage Project	41620 - City Engineer - General	1,635.97
			199 Applicant Escrow Fund:49199 General Escrow	Ruprecht 737 Quentin Ave S Project Review	41620 - City Engineer - General	433.48
			199 Applicant Escrow Fund:49199 General Escrow	Anderson - 699 Quixote Ave N, Correspondence w/	41620 - City Engineer - General	35.75
			199 Applicant Escrow Fund:49199 General Escrow	Nusvold 1121 Quentin Ave S Variance Review	41620 - City Engineer - General	214.50
			199 Applicant Escrow Fund:49199 General Escrow	Space 1109 Quixote Ave N Review of restoration pl	41620 - City Engineer - General	71.50
TOTAL						2,909.70
Bill Pmt -Check	08/14/2014	16115	SRF Consulting Group, Inc.		100 - General Fund	(486.26)
Bill	07/17/2014	08458.00-2	199 Applicant Escrow Fund:49199 General Escrow	6334-10 City Planner Expenses - Ruprecht	41603 - City Zoning Administrator	486.26
TOTAL						486.26
City Hall Expenses						
Bill Pmt -Check	08/14/2014	16116	Appollo Systems		100 - General Fund	(93.00)
Bill	07/31/2014	178852	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41940 Bldg	Security Services/Open-Close Reports 9/14-12/14	400 - Repairs and Maintenance	46.50
			601 Water Utility Fund:B. Exp:49400 Water Depart	Security Services/Open-Close Reports 9/14-12/14	400 - Repairs and Maintenance	46.50
TOTAL						93.00
Bill Pmt -Check	08/14/2014	16117	ECM Publishers, Inc.		100 - General Fund	(468.30)
Bill	07/24/2014	121382	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Candidate Filing Period	350 - Printing & Publishing	47.40
Bill	07/31/2014	125129	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Bids - SEH No. Lakel 128705 - Quixote Ave N Drain	350 - Printing & Publishing	302.40
Bill	07/31/2014	125443	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Public Accuracy Test	350 - Printing & Publishing	39.50
Bill	07/31/2014	127133	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Annual TIF Disclosure Statement	350 - Printing & Publishing	79.00
TOTAL						468.30
Bill Pmt -Check	08/14/2014	16118	Finance & Commerce, Inc.		100 - General Fund	(193.96)
Bill	07/31/2014	741716521	401 Public Works Fund:B. Street Maint & Improvem	Bids for Lakeland RE. 2014 Quixote Ave N Drainag	43140 - Street Improvements	193.96
TOTAL						193.96
Bill Pmt -Check	08/14/2014	16119	Lakeland Water Utility		100 - General Fund	(13.78)
Bill	07/30/2014		100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41940 Bldg	7/25/2014 Billing Date	43169 - Lakeland Water - City Hall	13.78
TOTAL						13.78
Bill Pmt -Check	08/14/2014	16120	Quill		100 - General Fund	(621.86)
Bill	07/21/2014	4409237	100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	Window Envelopes	201 - Office Supplies/Misc	12.99
			601 Water Utility Fund:B. Exp:49400 Water Depart	ink Cartridges; Paper	201 - Office Supplies/Misc	608.87
TOTAL						621.86

CITY OF LAKE LAND

Claims to be Approved

July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt-Check	08/14/2014	16121	River Valley Printing		100 - General Fund	(1,050.00)
Bill	07/15/2014	4411	801 LT Imp Fund:E. Communications	1050 10 Pg July Newsletter	350 - Printing & Publishing	525.00
Bill	07/31/2014	4456	801 LT Imp Fund:E. Communications	1050 10 pg Newsletter - August 2014	350 - Printing & Publishing	525.00
TOTAL						1,050.00
Bill Pmt-Check	08/14/2014	16143	Animal Humane Society		100 - General Fund	(95.00)
Bill	07/15/2014	2274	100 Genl Fd:B. Exp:04 Public Safety/42700 Animal	2nd Qtr 2014 Impound Services	42700 - Animal Control & Impound Servs	95.00
TOTAL					Total City Hall Expenses	2,335.90
Bill Pmt-Check	08/14/2014	16122	Air Fresh Portable Toilets		100 - General Fund	(236.25)
Bill	07/30/2014	17517	100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	3 Portable toilets rental 8/4/14-8/31/14	210 - Operating Supplies/Expense	236.25
TOTAL						236.25
Bill Pmt-Check	08/14/2014	16123	Bubert Black Dirt, Inc.		100 - General Fund	(216.00)
Bill	07/31/2014		200 Special Parks Fund:A. Special Parks - City:4525	Humphreys Park - 18 Yards Black Dirt	210 - Operating Supplies/Expense	216.00
TOTAL						216.00
Bill Pmt-Check	08/14/2014	16124	CENTURY POWER EQUIPMENT		100 - General Fund	(88.49)
Bill	07/31/2014	630056 / 630057	100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Lock Nut	400 - Repairs and Maintenance	1.65
			100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Screws; Blade	400 - Repairs and Maintenance	86.84
TOTAL						88.49
Bill Pmt-Check	08/14/2014	16125	Complete Lawn Care, LLC.		100 - General Fund	(657.25)
Bill	07/31/2014	1260	100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Fertilizer/Weed Control Application Cully Park	400 - Repairs and Maintenance	175.00
			100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Fertilizer/Weed Control Application Crocker Park	400 - Repairs and Maintenance	317.25
			401 Public Works Fund:B. Street Maint & Improvment	Fertilizer/Weed Control Application Round-a-bouts	400 - Repairs and Maintenance	165.00
TOTAL						657.25
Bill Pmt-Check	08/14/2014	16126	Crysteel Truck Equipment		100 - General Fund	(785.83)
Bill	07/28/2014	F35040	401 Public Works Fund:C. 43200 Snow & Ice Contr	Actuating Cylinder Assembly	43221 - Vehicle Fuel & Maintenance	785.83
TOTAL						785.83
Bill Pmt-Check	08/14/2014	16127	Erickson Oil Products, Inc.		100 - General Fund	(696.80)
Bill	07/31/2014	CP-0000006420	601 Water Utility Fund:B. Exp:49400 Water Depart	Water Fuel Expense	210 - Operating Supplies/Expense	230.30
			401 Public Works Fund:B. Street Maint & Improvment	Streets Fuel Expense	43191 - Vehicle Fuel and Maintenance	122.65
			100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Park Fuel Expense	210 - Operating Supplies/Expense	343.85
TOTAL						696.80
Bill Pmt-Check	08/14/2014	16128	Gopher State One-Call		100 - General Fund	(89.90)
Bill	07/31/2014	117843	601 Water Utility Fund:B. Exp:49400 Water Depart	62 B-Mail Tickets	210 - Operating Supplies/Expense	89.90
TOTAL						89.90
Bill Pmt-Check	08/14/2014	16129	Grainger		100 - General Fund	(319.16)
Bill	07/18/2014		100 Genl Fd:B. Exp:26 Rec & Pks:45207 Recreation	Trash Bags 56 Gallon	210 - Operating Supplies/Expense	39.48
			601 Water Utility Fund:B. Exp:49400 Water Depart	Extension Cord 50 Ft	210 - Operating Supplies/Expense	25.38
			401 Public Works Fund:B. Street Maint & Improvment	Hose Reel; Marking Paint	210 - Operating Supplies/Expense	254.30

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						319.16
Bill Pmt-Check	08/14/2014	16130	Hawkins Water Treatment Group, Inc.		100 · General Fund	(1,855.84)
Bill	07/28/2014	3623243	601 Water Utility Fund:B. Exp:49400 Water Depart	Sodium Hydroxide 30% Diaphragm	210 · Operating Supplies/Expense	834.30
			601 Water Utility Fund:B. Exp:49400 Water Depart	Hydrofluosilicic Acid	210 · Operating Supplies/Expense	359.80
			601 Water Utility Fund:B. Exp:49400 Water Depart	Sulfur Dioxide 150 # Cylinder	210 · Operating Supplies/Expense	601.74
			601 Water Utility Fund:B. Exp:49400 Water Depart	Freight Charge	210 · Operating Supplies/Expense	30.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Sulfur Dioxide 150 # Cylinder	210 · Operating Supplies/Expense	30.00
TOTAL						1,855.84
Bill Pmt-Check	08/14/2014	16131	Jerry's Truck and Trailer		100 · General Fund	(406.08)
Bill	07/31/2014	0001548	401 Public Works Fund:C. 43200 Snow & Ice Contr	Service Call; Brake pedal sticking and leaking break	43221 · Vehicle Fuel & Maintenance	406.08
TOTAL						406.08
Bill Pmt-Check	08/14/2014	16132	Larsco, Inc.		100 · General Fund	(6,536.22)
Bill	07/21/2014	3239	601 Water Utility Fund:B. Exp:49400 Water Depart	RPK-VR 1/2 Rebuild Kit	400 · Repairs and Maintenance	209.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Shipping & Handling	400 · Repairs and Maintenance	14.87
			601 Water Utility Fund:B. Exp:49400 Water Depart	EDN0681-SPARE-01 Rebuild Kit 681	400 · Repairs and Maintenance	303.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Shipping & Handling	400 · Repairs and Maintenance	24.63
			601 Water Utility Fund:B. Exp:49400 Water Depart	3 Hours Labor & Travel	400 · Repairs and Maintenance	235.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Grundfos Series C Centrifugal Pump, Model CRS-9,	400 · Repairs and Maintenance	1,989.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Shipping & Handling Charges	400 · Repairs and Maintenance	95.32
			601 Water Utility Fund:B. Exp:49400 Water Depart	WG-602FR Superior Blue I Free Chlorine Residual	400 · Repairs and Maintenance	3,576.00
			601 Water Utility Fund:B. Exp:49400 Water Depart	Shipping & Handling Charges	400 · Repairs and Maintenance	69.40
TOTAL						6,536.22
Bill Pmt-Check	08/14/2014	16133	Mary Green		100 · General Fund	(21.59)
Bill	08/05/2014		601 Water Utility Fund:A. Rev:37100 Water Utility	Mary Green Water Utility Refund	37110 · Water Utility Billings- Gross	21.59
TOTAL						21.59
Bill Pmt-Check	08/14/2014	16134	Menards		100 · General Fund	(953.81)
Bill	07/24/2014	60183	401 Public Works Fund:C. 43200 Snow & Ice Contr	Scottsdale Mailbox Post	210 · Operating Supplies/Expense	19.89
Bill	07/24/2014	60262	601 Water Utility Fund:B. Exp:49400 Water Depart	3/8" Flare Nut	210 · Operating Supplies/Expense	2.46
Bill	07/30/2014	60922	601 Water Utility Fund:B. Exp:49400 Water Depart	1.5A Backwire Outlet	210 · Operating Supplies/Expense	1.98
Bill	07/31/2014	61109	100 Gen'l Fd:B. Exp:26 Rec & Pks:45207 Recreation	Concrete Mix; Fiberlite White Panel; Twinwall Sere	210 · Operating Supplies/Expense	233.52
Bill	07/31/2014	61237	601 Water Utility Fund:B. Exp:49400 Water Depart	Mag Bit Holder, Screw Guide	210 · Operating Supplies/Expense	4.95
Bill	07/31/2014	61937	601 Water Utility Fund:B. Exp:49400 Water Depart	Bath Tissue; Raid; Febreze; Paper Towels	210 · Operating Supplies/Expense	29.49
			100 Gen'l Fd:B. Exp:26 Rec & Pks:45207 Recreation	Heat Shrink; Reach Tool	210 · Operating Supplies/Expense	11.86
Bill	07/31/2014	62360	801 LT Imp Fund:F. City Hall	City Hall shed roof materials - Oakridge; Cedar Boat	210 · Operating Supplies/Expense	324.83
Bill	07/31/2014	62255	801 LT Imp Fund:F. City Hall	City Hall shed roof materials - Heavy duty felt	210 · Operating Supplies/Expense	324.83
TOTAL						953.81
Bill Pmt-Check	08/14/2014	16135	Minnesota Department of Health		100 · General Fund	(23.00)
Bill	07/21/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	Jacob McNabb Water Supply System Operator Certi	440 · Education & Training	23.00
TOTAL						23.00

CITY OF LAKELAND

Claims to be Approved

July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Name	Original Amount
Bill Pmt -Check	08/14/2014	16136	MN DNR Waters	Permit #1991-6039	100 - General Fund		(933.00)
Bill	07/21/2014	2013DNRReport	601 Water Utility Fund:B. Exp:49400 Water Depart	DNR 2013 Annual Report of Water Use	381 - Utility License & Conn Fees		933.00
TOTAL							933.00
Bill Pmt -Check	08/14/2014	16137	Quality Flow Systems, Inc.		100 - General Fund		(645.00)
Bill	07/21/2014	28121	601 Water Utility Fund:B. Exp:49400 Water Depart	Service Call Out Reclaim Pump Not Running - Field	210 - Operating Supplies/Expense		645.00
TOTAL							645.00
Bill Pmt -Check	08/14/2014	16138	Safe-Fast, Inc.		100 - General Fund		(199.40)
Bill	07/31/2014	INV142377	601 Water Utility Fund:B. Exp:49400 Water Depart	Black Series Class I T-Shirt; Lime Mesh Back Pigsk	210 - Operating Supplies/Expense		99.70
			401 Public Works Fund:B. Street Maint & Improv	Black Series Class I T-Shirt; Lime Mesh Back Pigsk	210 - Operating Supplies/Expense		99.70
TOTAL							199.40
Bill Pmt -Check	08/14/2014	16139	SMH Properties, LLC		100 - General Fund		(139.12)
Bill	07/17/2014		401 Public Works Fund:C. 43200 Snow & Ice Contr	June 2014 Garage Utilities	43211 - Building Exp - Snow Ice		139.12
TOTAL							139.12
Bill Pmt -Check	08/14/2014	16140	The Jones Team		100 - General Fund		(55.26)
Bill	07/31/2014		601 Water Utility Fund:A. Rev:37100 Water Utility	The Jones Team Refund Credit - 16460 Upper 21st	570 - Office Equip & Furniture		55.26
TOTAL							55.26
Bill Pmt -Check	08/14/2014	16141	US Bank Equipment Finance		100 - General Fund		(134.72)
Bill	07/31/2014	259346104	601 Water Utility Fund:B. Exp:49400 Water Depart	Contract #500-0341363-000 Ricoh Copier Lease Pay	570 - Office Equip & Furniture		134.72
TOTAL							134.72
Bill Pmt -Check	08/14/2014	16142	AT&T Wireless Services		100 - General Fund		(86.93)
Bill	07/15/2014	825688837x07122014	601 Water Utility Fund:B. Exp:49400 Water Depart	6/05/14 - 7/4/14 Phone Bill	320 - Communication		86.93
TOTAL							86.93
Utility Expenses							
Bill Pmt -Check	08/14/2014	16144	Centerpoint Energy #51555604-1		100 - General Fund		(242.00)
Bill	07/31/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	16600 11th St N	43111 - Pumphouse1 - Crptnt#5155604-1		242.00
TOTAL							242.00
Bill Pmt -Check	08/14/2014	16145	Centerpoint Energy #5155807-0		100 - General Fund		(95.88)
Bill	07/31/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	Water Plant #2	431116 - Trmnt2 - Crptnt#5155807-0		95.88
TOTAL							95.88
Bill Pmt -Check	08/14/2014	16146	Centerpoint Energy #5304075-4		100 - General Fund		(91.00)
Bill	07/31/2014		100 Gen'l Fd:B. Exp:03 Gen'l Govt - Oth:41940 Bldg	City Hall - 690 Quinnett Ave N	43170 - City Hall - Crptnt#5304075-4		91.00
TOTAL							91.00
Bill Pmt -Check	08/14/2014	16147	Centerpoint Energy #9165631-4		100 - General Fund		(14.02)
Bill	07/31/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	Acct: 9165631-4	43121 - Tower #1 Crptnt #9165631-4		14.02
TOTAL							14.02
Bill Pmt -Check	08/14/2014	16148	Xcel Energy #5130948-5		100 - General Fund		(993.15)
Bill	07/31/2014	422284562	100 Gen'l Fd:B. Exp:12 Street Lighting:43160 Street	Street Lighting	43160 - Street Lighting Xcell#5130948-5		993.15
TOTAL							993.15

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Check	08/14/2014	16149	Xcel Energy #5456043-1		100 - General Fund	(31.93)
Bill	07/31/2014	421763693	601 Water Utility Fund:B. Exp:49400 Water Depart	16010 5th St S 2nd Tower	43118 - Booster St - Xcel 5456043-1	14.76
			601 Water Utility Fund:B. Exp:49400 Water Depart	1101 Rivercrest Rd Booster Station	43118 - Booster St - Xcel 5456043-1	17.17
TOTAL						31.93
Bill Pmt -Check	08/14/2014	16150	Xcel Energy #5538063-9		100 - General Fund	(7.40)
Bill	07/24/2014	420561150	100 Gen'l Fd:B. Exp:04 Public Safety:42500 Civil D	Civil Defense 3rd	43177 - Siren 3rd St - Xcel 5538063-9	7.40
TOTAL						7.40
					Total Utility Expenses	1,475.38
Bill Pmt -Check	08/14/2014	16151	Maroney's Sanitation		100 - General Fund	(6,190.75)
Bill	07/18/2014	535620	100 Gen'l Fd:B. Exp:18 Refuse & Waste Removal:4	Recycling June 2014 Recycling services	384 - Recycling Services	3,016.44
			200 Special Parks Fund:A. Special Parks - City:4	525 Humphries Park Playground Equipment Recycling	400 - Repairs and Maintenance	40.00
Bill	07/18/2014	530286	601 Water Utility Fund:B. Exp:49400 Water Depart	Refuse Service	400 - Repairs and Maintenance	58.50
Bill	07/31/2014	0900538035	601 Water Utility Fund:B. Exp:49400 Water Depart	Refuse Service	400 - Repairs and Maintenance	59.37
Bill	07/31/2014	0900538343	100 Gen'l Fd:B. Exp:18 Refuse & Waste Removal:4	Recycling July 2014 Recycling services	384 - Recycling Services	3,016.44
TOTAL						6,190.75
					Total Recycling/Refuse Expense	6,190.75
Bill Pmt -Check	08/14/2014	16152	City of Bayport		100 - General Fund	(6,090.80)
Bill	07/18/2014		701 Bldg Insp Fd:B. Exp:49000 Gen'l Ops	Permit #'s: 141541-141550; 141552-141566; 141568-141572	297 - Building Inspection Services	4,152.60
Bill	07/31/2014		701 Bldg Insp Fd:B. Exp:49000 Gen'l Ops	Permit #'s: 141574-141587	297 - Building Inspection Services	1,938.20
TOTAL						6,090.80
					Total Recycling/Refuse Expense	6,190.75
Bill Pmt -Check	08/14/2014	16153	City of Lake St Croix Beach		100 - General Fund	(226.84)
Bill	06/30/2014	GuarBldgDis2ndQtr14		GuarBldgDis2ndQtr14	20088 - Bldg Insp - LSCB Guar Dist	226.84
TOTAL						226.84
Bill Pmt -Check	08/14/2014	16154	City of Lakeland Shores		100 - General Fund	(159.57)
Bill	06/30/2014	GuarBldgDis2ndQtr14		GuarBldgDis2ndQtr14	30088 - Bldg Insp - LS Guar Dist	159.57
TOTAL						159.57
					Total Building Inspection Expense	6,477.21
Bill Pmt -Check	08/14/2014	16155	Middle St Croix River Watershed Mgmt.Org.		100 - General Fund	(5,420.03)
Bill	07/15/2014	2ndHalfWMO2014		2nd Half 2014	46550 - Watershed Mgmt Org Fees	5,420.03
TOTAL						5,420.03
					Total WMO Expense	5,420.03
Bill Pmt -Check	08/14/2014	16156	Washington County Sheriffs Office		100 - General Fund	(52,202.77)
Bill	07/31/2014	79269	100 Gen'l Fd:B. Exp:04 Public Safety:42100 Police	1st Half 2013 Police Services	42100 - Police Services - Contract	52,202.77
TOTAL						52,202.77
					Total Police Protection Expense	52,202.77
Liability Check	08/15/2014	08152014	MN Dept of Revenue		100 - General Fund	(808.00)
					Payroll-SWHMN	808.00
TOTAL						808.00

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
Liability Check	08/15/2014	08152014	IRS (Form 941 Payroll Taxes)	41-0947530	100 - General Fund	(5,331.50)
				EFT ACKNOWLEDGEMENT NUMBER: 270462	Payroll-Federal Withholding	2,232.00
				EFT ACKNOWLEDGEMENT NUMBER: 270462	Payroll-Medicare	293.75
				EFT ACKNOWLEDGEMENT NUMBER: 270462	Payroll-Medicare	293.75
				EFT ACKNOWLEDGEMENT NUMBER: 270462	Payroll-FICA	1,256.00
				EFT ACKNOWLEDGEMENT NUMBER: 270462	Payroll-FICA	1,256.00
TOTAL						5,331.50
Liability Check	08/15/2014	08152014	P.E.R.A.	572600	100 - General Fund	(2,503.37)
				Confirmation: SOMPER000298597	Payroll-PERA	1,158.96
				Confirmation: SOMPER000298597	Payroll-PERA	1,344.41
TOTAL						2,503.37
Liability Check	08/15/2014	16105	Madison National Life		100 - General Fund	(79.67)
					Payroll-Life Insurance	79.67
TOTAL						79.67
Liability Check	08/15/2014	16106	Minn NCPERS Group Life Ins.		100 - General Fund	(16.00)
					Payroll-Life Insurance	16.00
TOTAL						16.00
Liability Check	08/15/2014	16107	Minnesota Mutual		100 - General Fund	(48.90)
					Payroll-Life Insurance	38.90
					Payroll-Life Insurance	10.00
TOTAL						48.90
Liability Check	08/15/2014	16108	Public Employees Insurance Program		100 - General Fund	(748.59)
					Payroll-Health Insurance	748.59
TOTAL						748.59
Check	07/31/2014	201408001	QuickBooks Payroll Service	Created by Direct Deposit Service on 07/29/2014	100 - General Fund	(6.00)
				Fee for 4 direct deposit(s) at \$1.5 each	201 - Office Supplies/Misc	6.00
TOTAL						6.00
Liability Check	07/31/2014	201408002	QuickBooks Payroll Service	Created by Payroll Service on 07/29/2014	100 - General Fund	8.70
				Fee for 6 direct deposit(s) at \$1.45 each	201 - Office Supplies/Misc	8.70
				Created by Payroll Service on 07/29/2014	2110 - Direct Deposit Liabilities	8.70
TOTAL						8.70
Check	08/14/2014	201408007	QuickBooks Payroll Service	Created by Direct Deposit Service on 08/13/2014	100 - General Fund	(1.50)
				Fee for 1 direct deposit(s) at \$1.5 each	201 - Office Supplies/Misc	1.50
TOTAL						1.50
Liability Check	08/14/2014	201408009	QuickBooks Payroll Service	Created by Payroll Service on 08/13/2014	100 - General Fund	15.95
				Fee for 11 direct deposit(s) at \$1.45 each	201 - Office Supplies/Misc	15.95
				Created by Payroll Service on 08/13/2014	2110 - Direct Deposit Liabilities	15.95
TOTAL						15.95

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
Staff Payroll Expense						
Paycheck	08/01/2014		Billington, Gail A	Direct Deposit	Total Payroll Liability/DD Expense	9,568.18
TOTAL					100 - General Fund	0.00
Paycheck	08/01/2014		McNabb, Jacob M	Direct Deposit		125.80
TOTAL					100 - General Fund	0.00
Paycheck	08/01/2014		Regnier, Rick J	Direct Deposit		2,270.84
TOTAL					100 - General Fund	0.00
Paycheck	08/01/2014		Iverson, Steven C	Direct Deposit		1,320.91
TOTAL					100 - General Fund	0.00
Paycheck	08/01/2014		Wallberg, Christine M	Direct Deposit		1,576.35
TOTAL					100 - General Fund	0.00
Paycheck	08/01/2014		Kline, Matthew D	Direct Deposit		2,230.47
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		Billington, Gail A	Direct Deposit		2,450.55
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		Iverson, Steven C	Direct Deposit		170.32
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		Kline, Matthew D	Direct Deposit		795.63
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		McNabb, Jacob M	Direct Deposit		1,701.96
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		Regnier, Rick J	Direct Deposit		1,170.96
TOTAL					100 - General Fund	0.00
Paycheck	08/15/2014		Wallberg, Christine M	Direct Deposit		1,043.09
TOTAL					100 - General Fund	0.00
Bill Pmt -Check	08/01/2014	21408003	Christine Wallberg	Direct Deposit		1,171.37
Bill	08/01/2014		100 Gen'l Fd:B. Exp:03 Gen'l Gov't - Oth:41900 Oth	VGA Cable Reimbursement	100 - General Fund	(21.09)
TOTAL					210 - Operating Supplies/Expense	21.09
Bill Pmt -Check	08/01/2014	201408004	Matt Kline	Direct Deposit		21.09
Bill	08/01/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	115 Miles @ \$.56 per mile - July 1-31, 2014	100 - General Fund	(64.40)
TOTAL					330 - Mileage & Transportation	64.40
Bill Pmt -Check	08/01/2014	201408005	Rick Regnier	Direct Deposit		64.40
Bill	08/01/2014		401 Public Works Fund:B. Street Maint. & Improvem	Skid Steer Rental July 2014	100 - General Fund	(200.00)
TOTAL					43192 - Equip Maint/Rental	200.00
Bill Pmt -Check	08/01/2014	201408006	Steven Iverson	Direct Deposit		200.00
Bill	08/01/2014		100 Gen'l Fd:B. Exp:02 Admin & Fin:41400 City Cle	12 Miles @ \$.56/Mile	100 - General Fund	(12.72)
TOTAL					330 - Mileage & Transportation	6.72

CITY OF LAKELAND
 Claims to be Approved
 July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41900 Oth Postage Reimbursement - Billing Certified Letter		350 - Printing & Publishing	6.00
						12.72
Bill Pmt -Check	08/15/2014	201408010	Gail Billington (1095 Vendor)	Direct Deposit	100 - General Fund	(95.00)
Bill	07/31/2014		100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41940 Bldg Garden Maintenance - 1 Hr 7/15/14		400 - Repairs and Maintenance	35.00
			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41940 Bldg Contract Cleaning - 7/15/14 - 2 Hr		400 - Repairs and Maintenance	60.00
TOTAL					Total Staff Payroll Expense	95.00
						16,421.46
City Council/Planning Commission Payroll						
Paycheck	08/15/2014		France, Bill	Direct Deposit	100 - General Fund	0.00
TOTAL						57.71
Paycheck	08/15/2014		White, Christina L	Direct Deposit	100 - General Fund	0.00
TOTAL						92.35
Paycheck	08/15/2014		Wirth, Diane	Direct Deposit	100 - General Fund	0.00
TOTAL						57.72
Paycheck	08/15/2014		Bednar, Asia M	Direct Deposit	100 - General Fund	0.00
TOTAL						147.00
Paycheck	08/15/2014		Livingston, Robert A	Direct Deposit	100 - General Fund	0.00
TOTAL						288.60
Paycheck	08/15/2014	16101	Ryan, Jeri		100 - General Fund	(57.71)
TOTAL						57.71
Paycheck	08/15/2014	16102	Glasgow, Richard E		100 - General Fund	(177.00)
TOTAL						177.00
Paycheck	08/15/2014	16103	Paiment, Joseph M		100 - General Fund	(177.00)
TOTAL						177.00
Paycheck	08/15/2014	16104	Williams, Amy M		100 - General Fund	(177.00)
TOTAL						177.00
Online Payment						
Bill Pmt -Check	08/15/2014	201408011	Comcast Acct 1331		Total CC/PC Payroll Expense	1,232.09
Bill	07/31/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	16600 11th St N	100 - General Fund	(59.90)
TOTAL					320 - Communication	59.90
						59.90
Bill Pmt -Check	08/15/2014	201408012	Comcast Acct 2538		100 - General Fund	(84.80)
Bill	07/31/2014		100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41940 Bldg City Hall		320 - Communication	84.80
TOTAL						84.80
Bill Pmt -Check	08/15/2014	201408013	Comcast Acct 5143		100 - General Fund	(235.69)
Bill	07/31/2014		601 Water Utility Fund:B. Exp:49400 Water Depart	1190 St. Croix Trl S	320 - Communication	235.69
TOTAL						235.69
Bill Pmt -Check	08/15/2014	201408014	Xcel Energy #4199534-8		100 - General Fund	(469.47)
Bill	07/31/2014	421911875	601 Water Utility Fund:B. Exp:49400 Water Depart	16600 11th St N	43110 - Pumphouse 1 - Xcel#4199534-8	469.47

CITY OF LAKELAND

Claims to be Approved

July 16 through August 15, 2014

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						469.47
Bill Pmt-Check	08/15/2014	201408015	Xcel Energy #4537135-5		100 - General Fund	(1,175.85)
Bill	07/31/2014	422238051	601 Water Utility Fund:B. Exp:49400 Water Depart	1190 St. Croix Trl S	43115 - Treat Plnt #2 - Xcel#4537135-5	1,175.85
TOTAL						1,175.85
Bill Pmt-Check	08/15/2014	201408016	Xcel Energy #4845518-9		100 - General Fund	(3.59)
Bill	07/31/2014	420547356	100 Gen'l Fd:B. Exp:04 Public Safety:42500 Civil D	Civil Defense 7th St	43178 - Siren 7th St - Xcel 4845518-9	3.59
TOTAL						3.59
Bill Pmt-Check	08/15/2014	201408017	Xcel Energy #5210458-2		100 - General Fund	(132.33)
Bill	07/31/2014	421919534	601 Water Utility Fund:B. Exp:49400 Water Depart	15825 8th St Tower #1	43119 - Tower #1 - Xcel 5210458-2	132.33
TOTAL						132.33
Bill Pmt-Check	08/15/2014	201408018	Xcel Energy #5566766-8		100 - General Fund	(195.92)
Bill	07/31/2014	421919947	601 Water Utility Fund:B. Exp:49400 Water Depart	16600 11th Plant #1	43117 - Treat Plnt #1 - Xcel 5566766-8	195.92
TOTAL						195.92
Bill Pmt-Check	08/15/2014	201408019	Xcel Energy #6443752-3		100 - General Fund	(30.72)
Bill	07/31/2014		100 Gen'l Fd:B. Exp:26 Rec & Pks:45207 Recreation	3rd St S Park	43176 - Park Light - Xcel 6443752-3	30.72
TOTAL						30.72
Bill Pmt-Check	08/15/2014	201408020	Xcel Energy #6655105-9		100 - General Fund	(87.96)
Bill	07/31/2014	421935860	601 Water Utility Fund:B. Exp:49400 Water Depart	16600 11th Plant #1	43117 - Treat Plnt #1 - Xcel 5566766-8	87.96
TOTAL					Total Online Payments	87.96
						2,476.23

TOTAL AUGUST 2014 CLAIMS TO BE APPROVED \$126,696.93



Public Works

690 Quinnell Avenue North
Lakeland, MN 55043-9463
Voice: (651) 436-8044
Fax: (651) 436-3949
E-mail: lakelandwater@comcast.net

To: Lakeland City Council
From: Matt Kline | Director of Public Works
Date: August 11, 2014
Re: 2014 Quixote Ave No Drainage Improvements

The bid opening for the 2014 Quixote Ave No Drainage Improvements Project occurred on Monday August 11th. The city received 1 bid for the project from Urban Companies Inc. in the amount of \$148,900. The engineers estimate for the project was \$85,515.78.

Mike Isensee, John Parotti, and I have discussed the options moving forward with this project and a staff recommendation at this time is to recommend rejecting the bid. Furthermore, staff recommends to look at all options available and to rebid the project during this winter for construction in the spring.

Motion as follows: Move to reject the current bid for the 2014 Quixote Ave No Drainage Improvement Projects and direct staff to look at further options for rebidding during this winter.



Public Works

690 Quinnell Avenue North
Lakeland, MN 55043-9463
Voice: (651) 436-8044
Fax: (651) 436-3949
E-mail: lakelandwater@comcast.net

To: Lakeland City Council
From: Matt Kline | Director of Public Works
Date: August 6, 2014
Re: Water Connection – St Mary’s Point Resident

A resident within the city limits of St Mary’s Point has petitioned and subsequently received permission from St Mary’s Point and Lake St Croix Beach to connect to the Lakeland water system. The joint powers agreement(s), in regards to the water system, allows for St Mary’s Point residents to hook up to city water following the procedures outlined within the agreements. The resident’s final step before connection is allowed is for the City of Lakeland to sign a consent to a memorandum of agreement to allow for the connection to city water.

The Lakeland water system has been sized to allow for all of St Mary’s Point residents to connect to city water. At this time, St Mary’s Point has elected to remain dependent upon residential wells for their water source.

I’ve attached the Memorandum of agreement between St Mary’s Point and Lake St Croix Beach and the consent agreement between Lakeland and the aforementioned cities. The agreements outline the procedures within the joint powers agreements for a new connection within the city of St Mary’s Point. If desired, the joint powers agreements that are referenced within the documents can be viewed via email or hard copy at the water utility.

Water utility staff is recommending that the connection be allowed. Motion as follows: move to consent to the memorandum of agreement between Lake St Croix Beach and St Mary’s Point and allow for the connection of water service at the listed property within the agreement.

CONSENT TO THE MEMORANDUM OF AGREEMENT OF _____, 2014
AFFECTING THE JOINT POWERS AGREEMENT EXECUTED BY AND BETWEEN
THE CITY OF LAKE ST. CROIX BEACH AND THE CITY OF ST. MARY'S POINT AS
THE SAME IS DATED SEPTEMBER 30, 1992 AND LATER AMENDED ON OCTOBER
13 AND 17, 2000 TO ALLOW FOR THE EXTENSION/CONNECTION OF THE CITY
OF LAKELAND WATER DISTRUBTION SYSTEM TO SERVE A RESIDENTIAL
PROPERTY

WHEREAS, the City of Lakeland acknowledges receipt of a copy of the Memorandum executed by and between the Cities of Lake St. Croix Beach and St. Mary's Point as it affects the provision and request to provide water service to an additional residential lot which within the city of St. Mary's Point, the same being legally described as follows, to-wit:

LOTS 3742 THRU 3746 & 3767 THRU 3770 LAKE ST CROIX BEACH SEC
NO 4
(PIN R14.028.20.12.0174)

as the City of Lakeland does not object to the provision and connection of municipal water service to this singular property; and

WHEREAS, the City of Lakeland did on September 10, 1992 consent to the Joint Powers Agreement executed between the two cities as aforementioned; and

WHEREAS, the City of Lakeland will not require core facility contribution charges to be collected from the City of St. Mary's Point to serve the entirety of the City of St. Mary's Point since this consent only provides for the connection of a single residential lot and the City of St. Mary's Point has not yet agreed or petitioned for connection of the water distribution system for its entire city.

NOW THEREFORE BE IT AGREED hereto as follows:

1. The City of Lakeland hereby consents to the limited extension of its municipal water system to provide residential water service to the real property described below:

LOTS 3742 THRU 3746 & 3767 THRU 3770 LAKE ST CROIX BEACH SEC
NO 4
(PIN R14.028.20.12.0174)

Subject all to the conditions and provisions as set forth in the ordinance and resolutions and regulations of the City of Lakeland affecting municipal water service and further subject to the terms and provisions of the Joint Powers agreement previously executed between the City of Lake St. Croix Beach and the City of St. Mary's Point of September 30, 1992.

Dated this __ day of _____, 2014.

CITY OF LAKELAND

By: _____

Robert Livingston

Mayor – City of Lakeland

ATTEST:

By: _____

Chris Wallberg

City Clerk – City of Lakeland

This instrument was drafted by:
Mitchell Berg
Interim City Clerk-Administrator
City of Lake St. Croix Beach
16455 20th Street South
Lake St. Croix Beach, MN 55043

MEMORANDUM OF AGREEMENT BETWEEN THE CITIES OF LAKE ST. CROIX BEACH, ST. MARY'S POINT AND LAKELAND AFFECTING THE JOINT POWERS AGREEMENT FOR THE CONSTRUCTION OF WATER SERVICE/DISTRIBUTION SYSTEMS AND ROAD IMPROVEMENTS WITHIN LIMITED PORTIONS OF THE CITY OF ST. MARY'S POINT BY THE CITY OF LAKE ST. CROIX BEACH AND FOR THE CONTINUING OPERATION AND MAINTENANCE OF WATER DISTRIBUTION SYSTEMS AND SERVICE LINKS ONCE CONSTRUCTED.

WHEREAS, the Cities of Lake St. Croix Beach and St. Mary's Point did on the 30th day of September, 1992 enter into a Joint Powers Agreement providing for the limited extension of water service/distribution systems to service and provide to residential property within the City of St. Mary's Point; and

WHEREAS, the City of Lakeland did on September 10, 1992 consent to the Joint Powers Agreement executed between the two cities as aforementioned; and

WHEREAS, the Cities of Lake St. Croix Beach and St. Mary's Point did on the 13th and 17th day of October, 2000 amend the Joint Powers Agreement by consenting to the extension and connection of municipal water service to two additional properties in the City of St. Mary's Point, and

WHEREAS, the City of Lakeland did on September 19, 2000 consent to the amend the Joint Powers Agreement executed between the two cities as aforementioned; and

WHEREAS, the agreement recognized the right of the City of Lakeland to manage, control, operate and maintain the entirety of the Lakeland water distribution system as it would extend into St. Mary's Point and the right of the City of Lakeland to have exclusive control over maintenance and operation of the system once so constructed; and

WHEREAS, the Cities of St. Mary's Point and Lake St. Croix Beach have received a petition from an affected property owner, whose residential property is located within the City of St. Mary's Point, to connect to the City of Lake St. Croix Beach's water distribution system; and

WHEREAS, all parties recognize the need to receive the permission of the City of Lakeland and Lake St. Croix Beach for this connection and extension of this singular property by way of this agreement; and

WHEREAS, the Cities of St. Mary's Point and Lake St. Croix Beach do hereby ratify and reaffirm the provisions of the Joint Powers Agreement of September 30, 1992

and the amended Memorandum of Agreement of October 13 and 17, 2000, by this agreement; and

WHEREAS, the City of St. Mary's Point does commit to enforce the rights of the City of Lakeland and the City of Lake St. Croix Beach as it affects said water distribution system and the collection of water utility charges for service to this property; and

WHEREAS, the City of St. Mary's Point has not altered its policy with regard to the provision of municipal water service to the balance of its community and does not at this date wish to participate in the water distribution system beyond this singular extension and to other properties as have been previously served by past agreements between the communities as the same had been located within the City of St. Mary's Point; and

NOW THEREFORE BE IT RESOLVED, that the City of St. Mary's Point and the City of Lake St. Croix Beach does hereby grant its consent to the extension and connection of municipal water service to the property described as follows:

LOTS 3742 THRU 3746 & 3767 THRU 3770 LAKE ST CROIX BEACH SEC

NO 4

(PIN R14.028.20.12.0174)

Contingent upon the following conditions being met:

1. The property owner is responsible for the construction and any subsequent repairs to their water service line and appurtenances from the water main to the water meter. Should the property owner cause damage to any street right-of-ways or affected properties they shall be responsible for restoring said street right-of-ways as directed by the St. Mary's Point City Engineer or ~~and~~ adjacent properties to their preexisting condition; and
2. The City of St. Mary's Point shall have the authority under current Minnesota State Statutes to assess said property owners should the owner fail to make or pay for said repairs; and
3. The Cities of Lakeland or Lake St. Croix Beach shall not be held liable for the construction or any subsequent repairs to the water service line and appurtenances from the water main to the water meter ~~curb stop box~~; and
4. Should the Cities of St. Mary's Point, Lakeland, and Lake St. Croix Beach agree to extend or loop the city's water main in any manner which could immediately serve to benefit said property in closer proximity to the property served, the property owner, at their own expense, shall immediately

disconnect their existing line and connect to the new water main at the time of construction.

Dated this ____ day of _____, 2014

CITY OF ST. MARY'S POINT

By _____

Its Mayor

By _____

Its City Clerk-Administrator

Dated this ____ day of _____, 2014

CITY OF LAKE ST. CROIX BEACH

By _____

Its Mayor

By _____

Its City Clerk-Administrator

This instrument was drafted by:

Mitchell Berg
Interim City Clerk-Administrator
City of Lake St. Croix Beach
16455 20th Street South
Lake St. Croix Beach, MN 55043

Lakeland Mayor's Update – July, 2014

- 1. I have completed monitoring the Thrive MSP 2040 Plan process that the Metro Council conducted. The full Metro Council voted on and approved the Thrive MSP 2040 Plan on May 28th. This policy document is required by State law to be crafted by Metro Council every 10 years as a framework for “orderly and economical” development, plus it forms the basis of System Statements that will provide the framework for Lakeland’s Comp Plan process, as it proceeds over the next 3 to 4 years.**
- 2. Select Senior Housing (SSH) continues work to secure investor(s) for the project, but lending dollars are still hard to come by. They expect that August will be a critical month for securing investment capital, as they have meetings set with possible investors. I will assist them in showing the site as needed. Again, ViewPoint Consulting Group reviewed the Maxfield, Inc marketing study and confirmed their findings earlier this year; SSH engaged dba Architects to work on a preliminary design; the property manager would be Oxford Property Management; and Pointmark Construction will handle the project development. SSH made an offer on the property in mid-June, and continues to negotiate for the property. SSH is also working on a 101-unit project in Stillwater that is further along and remains their current priority and is looking for one more property in southern Washington County for development.**
- 3. Now that Thrive MSP 2040 has laid out the direction, the Metro Council is already getting started on the Comp Plan Update process. It started with a Local Planning Assistance Handbook Update survey this month, which I responded to, and continues with the review of current Policy Plans for Transportation, Housing, Water Resources, and Regional Parks. These reviews are underway with Public Hearings in September and October; although, these short timelines have drawn criticism. First up are the Transportation Policy and the Housing Policy with drafts currently available for comment, which I will review with the Planning Commission in the Fall. Perhaps the most interesting additions to the Housing Policy draft are sections on climate change and strategies to increase affordable housing units. It is unclear on the impact to the Comp Plan requirements, but the next Metro Cities Metro Agencies Policy Committee Meeting is on August 20th, so I’m sure that I’ll hear more at that meeting.**

- 4. The Metro Council Forum on Water Supply, specifically for local elected officials, will be held on Thursday, August 21st @ the Maplewood Community Center from 6 PM to 8 PM. This would be your chance to weigh in on their draft Water Supply Master Plan, which will form the basis for the draft Water Resources Policy Plan.**
- 5. I met with the Planning Commission on Tuesday, June 3rd to go over the current Comp Plan, plus review the process for the upcoming 2018 update. I memo'ed them for both their July 1st and August 5th meetings on options for the community process for updating the Comp Plan with the goal being to obtain more input from residents on it. I hope to be at the September and October meetings to continue the process, if their schedule permits it.**
- 6. I had a Conference Call with Firm Ground Architects on 7/29. I continue to stay in touch with them on their interest in the project. They have 1 project to nail down before focusing on this one that has a November, 2014 start date. At this time, their "team" consists of Firm Ground Architects, Ebert Construction, and 3 Links of Northfield for property management. I will be meeting them again in mid-August.**
- 7. There are other potential partners, too, but I have not contacted them to date pending above the outcome of the 2 developers "in line".**
- 8. I am working with Kathryn Paulson at the WCHRA, who has been assigned to work with us on the senior housing project, on possible grant opportunities and WCHRA assistance related to the project. I continue to update her on progress and will be meeting with her on August 21st to review progress.**
- 9. The County Board also approved a Low Interest Loan Program for homeowners with failing septic systems called the Washington County SSTS Low Interest Loan Program. The program will be run through the Washington County HRA and will have an interest rate of 1.5% on a 5 year loan and would be added as a Special Assessment on the homeowner's Property Taxes, which is due 2 times a year. Homeowners would also have access to other grant and loan programs that could reduce the costs. The program is up and running now, so more information is available by going to either the Washington County HRA or Washington County website. I'm not sure the extent of the problem of failing septic systems in Lakeland, but this does offer a low cost method of getting them resolved. I will send info to City Staff for use in the Newsletter and Website, if there is a need.**
- 10. The foreclosure data provided by the Washington County HRA thru May, 2014 shows that total Sheriff's sales are down by 117 for 2014**

over 2013, a good indication that the housing market continue to improve. Lakeland has had 52 Sheriff's Sales since 2009, including 12 for 2012. For 2013, Lakeland had only 4 foreclosures and through May, 2014, just 2 - 1839 Quinlan Avenue South and 16660 15th Street South.

11. I advised Staff on the 2015 Affordable and Life Cycle Housing Opportunities Amount required to be spent by the City to remain eligible for Livable Communities Act Programs. The amount is a little over \$6,462 for next year and is met by participating in Washington County HRA housing-related programs.
12. If Lakeland applies for SCORE funding through the County to help finance the recycling day, then there may be larger grants available, since the State added \$4 million more in FY 2015 for recycling and composting programs.
13. Electric utilities are now required to provide \$8 million in assistance in reducing costs for customers that qualify for federal low-income energy assistance programs. Once this is effective 10/1/14, some of Lakeland's senior citizen homeowners would qualify to apply for a \$15/month discount on their electric bill.
14. Legislation to increase PERA General Plan Pension contributions for both employers (7.5%) and employees (6.5%) by .25% each has been approved. The change would take effect beginning with the first paycheck issued after 1/1/15, so it would not affect the 2014 Budget, BUT should be in the 2015 Lakeland Budget.
15. There were a number of changes related to Volunteer FF Relief Associations that should be reviewed by the LSCV FD. Please pass this need along to Lakeland's rep. on the Board. I can provide further info, if you need it.
16. As you know, the Minimum Wage was increased and indexed for inflation and goes into effect on August 1st. A 3 year "phase in" process will move the minimum wage to \$8.00/Hr by 8/1/14, \$9.00/Hr by 8/1/15, and \$9.50 by 8/1/16, then the inflation index "kicks in" with a "safety net" that allows the State to stop the indexing in times of economic downturn. For Lakeland, which has a budget of over \$500,000 qualifying it as "large employer", it may mean increased costs for any seasonal employees.
17. The LMC Board will meet on 8/21/14 to determine the dues increase for next year. The maximum amount that they can increase the dues is 3.5% and given comments made at the Annual Conference, it is likely it'll be 3.5%. I'd take the 2014 dues and multiply it by 3.5% for 2015.

- 18. The Fiscal Disparities data for Pay 2015 was published in the July 14th edition of the LMC Bulletin for use in setting preliminary property tax levies. Lakeland's estimate was \$76,818 for 2015.**
- 19. The Washington County proposed 2015 Budget calls for a max of 3.45% increase in property taxes. The increase is being driven by adding 7 new employees, recent settlements with their bargaining units and higher health insurance premiums.**
- 20. The State Minnesota Management and Budget Office released the preliminary "numbers" for State revenues for FY 2014 (7/1/13 to 6/30/14) and the news is unexpectedly good. Minnesota's net GF receipts are \$168 million more than projected for FY 2014...in May, 2014, they were almost \$95 million under projections. What accounted for the "positive swing"? Mainly, Individual Income Tax receipts were higher than expected, along with Sales Tax receipts, which indicates that the economy is on the rise. For Lakeland, it likely means that LGA distributions for the remainder of 2014 will be as budgeted.**
- 21. Other items – The LMC held a free Webinar on meeting the new Traffic Sign RetroReflectivity Requirements on July 24th – the PowerPoint Slides can be found on their website under the Training Tab; the LMCIT also has a new Loss Control guide for Parks and Rec facilities, which was used to bring Lakeland's parks up-to-date, so it might be good to check them again.**
- 22. For fun: I don't know if everyone saw the Saturday, August 9th edition of the St. Paul paper, but Lakeland resident, Robin Moline, has collaborated with the U.S. postal service to design a set of 4 postage stamps honoring Farmer's Markets. I have attached the article in case you missed it. There are a lot of talented residents in Lakeland!**
- 23. August, 2014 Work Plan – Focus on the senior housing project and 2020 Comp Plan Process.**



TO: City Council
FROM: Chris Wallberg
RE: City Administration Report
DATE: August 19, 2014

This is to provide you with an update on work being done in the Clerk's office, beyond continuing routine administrative/clerical tasks.

Administrative

Comprehensive Plan - Met Council has approved the Thrive MSP 2040 Plan, which begins the first phase of the process for updating local Comprehensive Plans. Review, discussion and brainstorming is scheduled as ongoing work for the Planning Commission.

Safety Driving Course – There will be a Driver Safety class held at City Hall on Monday, August 18th.

Website - <http://ci.lakeland.mn.us>

Changes are made to the website as appropriate. More materials and information will be added as we go along (and time permits). We invite input for what the website should include.

Election

Election preparation is considerable, and a big chunk of my time will be spent on the various steps over the next months. The General Election is Tuesday, November 4, 2014.

Finance

Continue to resolve issues relative to ACH automatic payment for water bills.

Researched and provided documentation to Washington County tax petition questions.

Zoning

Administration responsibilities continue to affect priorities for work in this office. SRF has been contacted a few times for preliminary discussions and to participate in a meeting about a potential project that will require variances.

661 Quixote / Billig - Public Health Department has determined that this property has noncompliant cesspool, and a number of notices have been issued to the current owner. Mayor Livingston, Septic Inspectors and I met with the property owner, and it was determined that a new septic system is required. There was also discussion about the fact that there are two structures being used as living quarters on this property, one of which is a garage. Chris LeClair reported that a septic permit cannot be issued until the dwelling issues are resolved, so he can determine how a new system is to be sized. We are working to resolve the non-compliance issues.

1109 Quixote / Space – The extended deadline has passed, and John Parotti is working with the property owner to schedule a site visit to confirm work has been done in accordance with approved plan, as directed by the Court.
Also, Steve researched and provided documentation regarding permit expenses, as requested by the City Attorney.

1243 Rivercrest – home was destroyed by fire. The 30-day period has passed after an Order was issued to notify the family of requirements to be in compliance. Dave Snyder has been in contact with the family and others to reach resolution to the issue. Chris Johnson will be at the Council meeting, and I requested that he provide a status update at that time.

Communication continues regarding pending variance applications for these projects:

699 Quixote Avenue North / Anderson. A Building Permit was issued to remodel the home, and work is underway.

737 Quentin Avenue South / Ruprecht. The applicants propose to renovate their home such that it would require variance/s. We continue to work with them to have a complete application.

641 Quixote Avenue North / Quinn. Approval was given for the landscaping plan, and the project is underway. Site inspection will be done to insure compliance.

16678 7th Street South / Gustafson. A Grading and Filling Permit was issued for the exterior landscape work being done. Site inspection was done, and the Engineer and WMO are working with the owner to reach compliance with some outstanding issues.

The following work is in process or on the to-do list:

- Escrow review and reconciliation.
- Municipal licensing reporting to the MN Department of Revenue.
- Set up of the new City email system.
- Researching computer needs for City offices.
- Address and update record retention and Data Practice processes.
- Continue to identify what will be included on the website, develop those materials and meet with Council to get direction regarding content of the website.
- Establish structure for email system for elected officials and staff, and work on developing an email list for broader communication with residents.
- Establish lists for expanded use of the County Code Red system.
- Address zoning projects as they come in.
- Update business files.

cw