



Christmas Holiday Open House – 4:00 to 5:45 p.m.
City Council Meeting – 6:00 p.m.
Tuesday, December 16, 2014
Lakeland City Hall

Christmas Holiday Open House
4:00 to 5:45 p.m.



Presentation for Outgoing Mayor Robert Livingston

City Council Meeting

- | | | |
|-----|--|-------------------------------|
| 1. | CALL TO ORDER | Amy Williams |
| 2. | PLEDGE OF ALLEGIANCE | Amy Williams |
| 3. | 2015 LEVY & BUDGET / TRUTH IN TAXATION HEARING | Amy Williams |
| | A. Public Hearing | |
| | 1) Call to Order | |
| | 2) Public Comments | |
| | 3) Written Comments | |
| | 4) Hearing Closed | |
| | B. Discussion & Consideration of Resolutions approving 2015 Final Levy & 2015 Final Budget | |
| 4. | CONSENT AGENDA – Items defined as routine business not requiring discussion and approved by roll call vote. Items may be pulled from the Consent Agenda for discussion and/or separate action. | Amy Williams |
| 5. | LAW ENFORCEMENT REPORT | Amy Williams / Deputy Sheriff |
| 6. | PETITIONS TO THE COUNCIL – Items requested to be placed on the Agenda from the public or from the floor. | Amy Williams |
| 7. | CITY STAFFING | Amy Williams |
| 8. | STATUTORY MINIMUM MINUTES | Amy Williams |
| 9. | CITY STAFF REPORTS | |
| | - Attorney | - Public Works Director |
| | - City Clerk | - Water Rates |
| | - Engineer | - Treasurer |
| 10. | COUNCIL MEMBER REPORT/Glasgow | Richard Glasgow |
| 11. | COUNCIL MEMBER REPORT/Williams | Amy Williams |

- | | |
|------------------------------------|--------------|
| 12. COUNCIL MEMBER REPORT/Paiement | Joe Paiement |
| 13. COUNCIL MEMBER REPORT/Bednar | Asia Bednar |
| 14. MAYOR'S REPORT | Amy Williams |
| 15. ADJOURN | Amy Williams |

CONSENT AGENDA

CONSENT AGENDA ITEMS are defined as routine business not requiring discussion and approved by roll call vote. Members may elect to pull Consent Agenda item(s) for discussion and/or separate action.

- A. Minutes of the November 10, 2014 Special City Council meeting, November 18, 2014 Regular City Council meeting and December 2, 2014 Special City Council meeting
- B. Treasurer's Reports – September/October, 2014 & November, 2014
- C. Bills to be Approved
- D. 2015 Liquor Licenses – Bungalow Inn and Village Wine & Spirits
- E. Well Pump #2 Maintenance, in the amount of \$18,945
- F. AFP No. 2 / Final - 2014 Seal Coating Street Improvements to Allied Blacktop Company in the amount of \$4,053.16
- G. Agreement for Subsurface Sewage Treatment System Inspection Services

Draft

**SPECIAL CITY COUNCIL MEETING
Monday, November 10, 2014**

CITY COUNCIL PRESENT: Asia Bednar, Richard Glasgow, Amy Williams

STAFF PRESENT: Chris Wallberg

1. **CALL TO ORDER** by Acting Mayor Williams at 5:50 p.m.
2. **PLEDGE OF ALLEGIENCE** *was recited.*
3. **CANVASS RESULTS OF THE NOVEMBER 4, 2014 ELECTION - M/S/P (Glasgow, Bednar) to adopt Resolution 2014-16 to approve the Election results of the November 4, 2014 Municipal Election as presented. Glasgow, Bednar and Williams voted aye. Livingston and Paiement were absent. Resolution was adopted.**
4. **ADJOURN – M/S/P (Glasgow/Bednar) to adjourn meeting. Glasgow, Williams, and Bednar voted aye. Meeting was adjourned at 5:53.**

Amy Williams, Acting Mayor

Chris Wallberg, City Clerk

Draft

**CITY COUNCIL MEETING
Tuesday, November 18, 2014**

CITY COUNCIL PRESENT: Bob Livingston, Asia Bednar, Richard Glasgow, Amy Williams
STAFF PRESENT: Josh Brekken, Chris Johnson, Matt Kline, Tom Niedzwiecki, Chris Wallberg
OTHERS PRESENT: Chris White

1. **CALL TO ORDER** by Mayor Livingston at 6:03 p.m.
2. **PLEDGE OF ALLEGIENCE** *was recited.*
3. **CONSENT AGENDA** – Glasgow requested to have Consent Agenda Item C pulled for discussion. **M/S/P(Glasgow/Bednar) to approve the Consent Agenda Items A, B, D and E. Livingston, Bednar, Glasgow, Williams and Paiement voted aye. Motion passed unanimously.** There was discussion regarding Consent Agenda Item C. **M/S/P(Glasgow/Williams) to approve Consent Agenda Item C. Livingston, Bednar, Glasgow, and Williams voted aye. Motion passed.**
 - A. Minutes of the October 21, 2014 Regular City Council meeting
 - B. Treasurer's Reports – September / October 2014 [as presented and attached]
 - C. Bills to be Approved
 - D. Lower St. Croix Valley Community Foundation Bike Trail Event at Lakeland Village
 - E. Christmas Open House – December 16, cost not to exceed \$100
4. **LAW ENFORCEMENT REPORT** – Deputy Sullivan reported that there will be a change of contract Deputy assignments beginning January 1, 2015.
5. **PETITIONS TO THE COUNCIL** – None.
6. **CODE COMPLIANCE POLICY** – There was discussion regarding the draft policy, and suggestions made for additions to be reviewed again at the next meeting.
7. **CITY STAFF REPORT**

Attorney – Johnson reported that there will be a closed session later in the meeting to discuss 1109 Quixote Avenue North. [Requested input to 6 and 7 to be less rigid]

City Clerk – Wallberg reported that Truth in Taxation Hearing will be December 16, 2014.

Public Works Director – Kline reported that an employee's review is due December, and there was consensus that the Personnel Committee should meet December 2 at 5:00 to review the evaluation and determine next steps.

Treasurer – Niedzwiecki reported that two commercial properties had their valuations reduced for 2011 and 2012, which will be a retroactive reduction in their taxes; that property tax payment is expected a two weeks, and that he and Kline plan to begin discussions regarding the water fund.
6. **COUNCIL MEMBER REPORT/** Glasgow reported on status of the Cable Commission franchise agreement with Comcast, Fire District Relief Association and The Alliance.

, e provided the LSCVFD run statistics for the previous month. There was discussion about providing the LSCVFD monthly statistics in Council packets.
7. **COUNCIL MEMBER REPORT/** Williams reported that Gateway Corridor information is available; and offered to make the arrangements for the Christmas Open House. reported on the code compliance workshop. She reported on the Gateway Corridor Commission. She reported she attended Met Council Thrive 2040 hearings on housing and transportation. She provided the Law Enforcement report.

8. **COUNCIL MEMBER REPORT/** Paiement – Absent.

9. **COUNCIL MEMBER REPORT/** Bednar reported on options for land acquisition from the County/State of property west of Crocker Park for use as potential parking area for the bike trail. She will continue to research potential restrictions that may come with such acquisition.

MAYOR'S REPORT/ Livingston requested to be placed on medical leave until the end of his term/December 31, 2014. He reflected on his time as Mayor and expressed thanks and best wishes to the City Council. **M/S/P (Glasgow/Williams) to accept with regrets Mayor Livingston's request to be placed on medical leave with pay of the Mayor's salary until the end of his elected term on December 31, 2014. On roll call Glasgow, Williams and Bednar voted aye. Livingston abstained. Motion passed.**

13. **CLOSED SESSION/1109 QUIXOTE AVENUE NORTH** – Acting upon the request and advice of the City Attorney, the City Council conducted a Closed Session. **M/S/P (Williams/Glasgow) to close the regular meeting and move to closed session, pursuant to the Open Meeting Law, to discuss ongoing litigation regarding 1109 Quixote Avenue North. Glasgow, Williams, Bednar and Livingston voted aye. Meeting was closed at 7:09 p.m.** The City Council reviewed the issue; and no formal action was taken.

M/S/P (Williams/Glasgow) to reconvene the regular meeting. Glasgow, Williams, Bednar and Livingston voted aye. Meeting was reconvened at 7:19 p.m.

14. **ADJOURN** – **M/S/P (Williams/Bednar) to adjourn meeting. Glasgow, Williams, Bednar and Livingston voted aye. Meeting was adjourned at 7:19 p.m.**

Bob Livingston, Mayor

Chris Wallberg, City Clerk

Draft

**SPECIAL CITY COUNCIL MEETING
Tuesday, December 2, 2014**

CITY COUNCIL PRESENT: Asia Bednar, Richard Glasgow, Joe Paiement, Amy Williams

STAFF PRESENT: Josh Brekken, Matt Kline, Chris Wallberg

1. **CALL TO ORDER** by Acting Mayor Williams at 5:03 p.m.
 2. **PLEDGE OF ALLEGIENCE** was said.
 3. **CLOSED SESSION –M/S/** Acting upon the request and advice of the City Attorney, the City Council conducted a Closed Session, pursuant to Minnesota Statute 13D, to discuss matters regarding a public employee. **M/S/P (Glasgow/Williams) to close the regular meeting and move to closed session, pursuant to Minnesota statute 13D/Open Meeting Law, to discuss potential action regarding a public employee. Glasgow, Williams, Paiement and Bednar voted aye. Special meeting was closed at 5:08 p.m.**
- M/S/P (Williams/Glasgow) to reconvene the special meeting. Glasgow, Williams, Bednar and Livingston voted aye. Special meeting reconvened at 5:34 p.m.**
5. **ADJOURN – M/S/P (Williams/Bednar) to adjourn the special meeting. Glasgow, Williams, Paiement and Bednar voted aye. Special meeting was closed at 5:34 p.m.**

Amy Williams, Acting Mayor

Chris Wallberg, City Clerk

CITY OF LAKELAND
 Claims to be Approved
 11/15/14 - 12/16/14

Type	Date	Num	Name	Memo	Account	Original Amount
Clerk's Checks						
Bill Pmt-Check	09/29/1902		USPO	PO PERMIT FEES	100 - 350 PRINTING AND PUB	(577.15)
Bill Pmt-Check	09/14/1944		DIETRICH	VIDEO	320 COMMUNICATION	(150.00)
TOTAL						727.15
Consultant Fees						
Bill Pmt-Check			David Drown Associates	Inv:0002312	100 - General Fund	(2,000.00)
Bill			David Drown Associates			2,000.00
Bill			David Drown Associates			200.00
TOTAL						2,200.00
Bill Pmt-Check	12/16/2014	16333	Johnson/Turner Attorney's at Law		100 - General Fund	(2,482.50)
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41610 Legal - General	General-Alcohol Ordinance Research, Corresponden	41610 - Legal Services - General	1,132.50
Bill			199 Applicant Escrow Fund:49199 General Escrow	Norha Detachment - Check issued to OAH for Judges	41610 - Legal Services - General	15.00
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41610 Legal - General	Quinn Matter Review, teleconferences, finding of fact	41610 - Legal Services - General	200.00
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41610 Legal - General	Space Litigation	41610 - Legal Services - General	1,135.00
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41615 Legal - Prosecution	Prosecution Fees	41615 - Legal Services - Prosecution	2,482.50
TOTAL						4,682.50
Bill Pmt-Check	11/10/2014	45508546	KELLY	180 Contract Lasbor		841.50
Bill Pmt-Check	11/17/2014	46483632	KELLY	180 Contract Lasbor		484.50
Bill Pmt-Check	11/24/2014	Kelly 1556	KELLY	180 Contract Lasbor		796.88
Bill Pmt-Check	12/01/2014	Kelly 0683	KELLY	180 Contract Lasbor		586.50
Bill						2,709.38
TOTAL						(350.00)
Bill Pmt-Check	11/18/2014	16319	Mark Nagel		100 - General Fund	350.00
Bill	10/31/2014				41520 - City Govt Affairs	350.00
TOTAL						9,941.88
Clerk's Office/City Hall Expenses						
Bill Pmt-Check	11/15/2013	15195	Lakeland Water Utility		100 - General Fund	(15.44)
Bill	10/29/2013		100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41940 Bldgs & Plant	10/25/2013 Billing Date	43169 - Lakeland Water - City Hall	15.44
TOTAL						15.44
Bill Pmt-Check	12/16/2014	16338	PressEnter LLP		100 - General Fund	(289.95)
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41900 Oth Gen'l Gov't	December 1, 2013 - Jan 1, 2014 - Contracted IT Servi	352 - Web Site/IS Support	289.95
TOTAL						(203.78)
Bill Pmt-Check	12/16/2014	16339	Quill		100 - General Fund	(101.89)
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41900 Oth Gen'l Gov't	Chair Mat; Binder Clips; Paper; Calendars	201 - Office Supplies/Misc	101.89
Bill			100 Gen'l Fd.B. Exp:03 Gen'l Gov't - Oth:41900 Oth Gen'l Gov't	Envelopes	201 - Office Supplies/Misc	101.89
TOTAL						(518.49)
Bill Pmt-Check	11/15/2013	15199	RIVER VALLEY PRINTING		100 - General Fund	518.49
Bill	10/31/2013	4024	801 LT Imp Fund:E. Communications	1050 8 Pg November Newsletter	350 - Printing & Publishing	
TOTAL						1,027.66
Water/Public Works Expense						
Bill Pmt-Check	11/18/2014	16317	AT&T Wireless Services		100 - General Fund	(86.07)
Bill	11/04/2014	825688837X1122014	601 Water Utility Fund:B. Exp:49400 Water Department	10/5/14-11/4/14 Phone Bill	320 - Communication	86.07
TOTAL						

CITY OF LAKELAND
 Claims to be Approved
 11/15/14 - 12/16/14

11/14/13

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt-Check	12/16/2014	16335	Lower St Croix Valley Fire Protection		100 - General Fund	(27,859.00)
Bill		DebtLevy14			42200 Fire & Ambulance	27,859.00
TOTAL						
Bill Pmt-Check	12/16/2014	16333	Hudson Physicians		100 - General Fund	(105.00)
Bill					43330 Other Exp	105.00
TOTAL						
Bill Pmt-Check	12/02/2014	16325	Scott Freer Electric	580 Other Equip	100 General Fund	(408.75)
Bill						408.75
TOTAL						
Bill Pmt-Check	12/16/2014	16330	Gopher State One-Call		100 - General Fund	(31.90)
Bill	11/30/2014	127946	601 Water Utility Fund:B. Exp:49400 Water Department		210 - Operating Supplies/Expense	31.90
TOTAL						
Bill Pmt-Check	12/16/2014	16331	Granger		100 - General Fund	(37.58)
Bill		9877	601 Water Utility Fund:B. Exp:49400 Water Department		210 - Operating Supplies/Expense	37.58
TOTAL						
Bill Pmt-Check	12/16/2014	16337	Menards		100 - General Fund	(51.30)
Bill	11/26/2014		401 Public Works Fund:C. 43200 Snow & Ice Control:C2. Snow Ice Exp 15 Piece Hex Head; Tapcon Hex		210 - Operating Supplies/Expense	23.00
Bill	12/04/2014		401 Public Works Fund:C. 43200 Snow & Ice Control:C2. Snow Ice Exp Treated Lumber; Slope/Skew Hanger; Various Hardw		210 - Operating Supplies/Expense	25.54
Bill	12/05/2014		401 Public Works Fund:C. 43200 Snow & Ice Control:C2. Snow Ice Exp Various Screws; Tapcon Bit		210 - Operating Supplies/Expense	2.76
TOTAL						51.30
Bill Pmt-Check	12/16/2014	16340	RIVER VALLEY PRINTING		100 - General Fund	(484.00)
Bill	11/30/2014	4672	601 Water Utility Fund:B. Exp:49400 Water Department	News Letter	350 - Printing & Publishing	484.00
TOTAL						
Bill Pmt-Check	12/16/2014	16341	SMH Properties, LLC		100 - General Fund	(603.43)
Bill	09/30/2014		401 Public Works Fund:C. 43200 Snow & Ice Control:C2. Snow Ice Exp September Gas & Electric Usage		43211 - Building Exp - Snow Ice	155.21
Bill	12/09/2014		401 Public Works Fund:C. 43200 Snow & Ice Control:C2. Snow Ice Exp October Gas & Electric Usage		43211 - Building Exp - Snow Ice	448.22
TOTAL						603.43
					Total Water/Public Works Expense	29,667.03
Bill Pmt-Check	11/15/2013	15217	Maroney's Sanitation		100 - General Fund	(2,353.59)
Bill	10/31/2013	0000497716	601 Water Utility Fund:B. Exp:49400 Water Department	Refuse Service	400 - Repairs and Maintenance	58.59
Bill	10/31/2013	0000503217	100 Gen'l Fd:B. Exp:18 Refuse & Waste Removal:43245 Other Sanitation Recycling October 2013 recycling services		384 - Recycling Services	2,295.00
TOTAL						2,353.59
					Total Refuse/Recycling Expense	2,353.59
Bill Pmt-Check	12/16/2014	16318	City of Bayport		100 - General Fund	(1,366.09)
Bill	9/11 - 11/13		701 Bldg Insp Fd:B. Exp:49000 Gen'l Ops		297 - Building Inspection Services	1,366.09
TOTAL						
					Total Building Inspection Expense	1,366.09
Liability Check	11/15/2013	15182	Madison National Life		100 - General Fund	(79.67)
TOTAL					Payroll-Life Insurance	79.67
Liability Check	11/15/2013	15183	Minn NCPERS Group Life Ins.		100 - General Fund	(16.00)
TOTAL						

CITY OF LAKELAND
Claims to be Approved
11/15/14 - 12/16/14

11/14/13

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL					Payroll-Life Insurance	16.00
Liability Check	11/15/2013	15184	Minnesota Mutual		100 - General Fund	16.00
					Payroll-Life Insurance	(48.90)
					Payroll-Life Insurance	38.90
TOTAL					Payroll-Life Insurance	10.00
					Payroll-Life Insurance	48.90
Liability Check	11/15/2013	15185	Public Employees Insurance Program		100 - General Fund	(749.43)
					Payroll-Health Insurance	749.43
TOTAL					Payroll-Health Insurance	749.43
Liability Check	11/07/2013	11012013	IRS (Form 941 Payroll Taxes)		100 - General Fund	(2,491.98)
					Payroll-Federal Withholding	1,073.00
					Payroll-Medicare	134.47
					Payroll-Medicare	134.47
					Payroll-FICA	575.02
					Payroll-FICA	575.02
TOTAL					Payroll-FICA	2,491.98
Liability Check	11/15/2013	11152013	IRS (Form 941 Payroll Taxes)		100 - General Fund	(2,439.16)
					Payroll-Federal Withholding	961.00
					Payroll-Medicare	140.09
					Payroll-Medicare	140.09
					Payroll-FICA	598.99
					Payroll-FICA	598.99
TOTAL					Payroll-FICA	2,439.16
Liability Check	11/15/2013	11152013	MIN Dept of Revenue		100 - General Fund	(730.00)
					Payroll-SWHMN	730.00
TOTAL					Payroll-SWHMN	730.00
Liability Check	11/15/2013	11152013	P.E.R.A.		100 - General Fund	(2,339.29)
					Payroll-PERA	1,083.01
					Payroll-PERA	1,256.28
TOTAL					Payroll-PERA	2,339.29
Check	10/31/2013	201311001	QuickBooks Payroll Service		100 - General Fund	(2.90)
					201 - Office Supplies/Misc	2.90
TOTAL					201 - Office Supplies/Misc	2.90
Liability Check	10/31/2013	201311002	QuickBooks Payroll Service		100 - General Fund	8.70
					201 - Office Supplies/Misc	8.70
TOTAL					201 - Office Supplies/Misc	8.70
Check	11/15/2013	201311011	QuickBooks Payroll Service		100 - General Fund	(1.45)
					201 - Office Supplies/Misc	1.45
TOTAL					201 - Office Supplies/Misc	1.45
Liability Check	11/14/2013	201311012	QuickBooks Payroll Service		100 - General Fund	15.95
					201 - Office Supplies/Misc	15.95
TOTAL					201 - Office Supplies/Misc	15.95
Staff Payroll Expense						
Bill Pmt - Check	11/01/2013	201311003	Christine Wallberg		Total Payroll Liability/DD Expense	8,923.43
Bill	10/31/2013		100 Gen'l Fd-B. Exp:03 Gen'l Gov't - Oth:41900 Oth Gen'l Gov't		100 - General Fund	(229.99)
					210 - Operating Supplies/Expense	229.99
TOTAL					210 - Operating Supplies/Expense	229.99
Bill Pmt - Check	12/16/2014	201412006	Matt Kline		100 - General Fund	(58.80)
Bill	10/31/2013		601 Water-Utility Fund-B. Exp:49400 Water Department		330 - Mileage & Transportation	58.80
TOTAL					330 - Mileage & Transportation	58.80
Paycheck	12/01/2014	201412005	Wallberg, Christine M		100 - General Fund	0.00

CITY OF LAKELAND
 Claims to be Approved
 11/15/14 - 12/16/14

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,421.25
Bill Pmt -Check	11/15/2013	201311031	Xcel Energy #64845518-9		100 - General Fund	(8.59)
Bill	10/31/2013	387925904	100 Gen'l Fd.B. Exp:04 Public Safety:42500 Civil Defense	Civil Defense 7th St	43178 - Siren 7th St - Xcel 4845518-9	3.59
TOTAL						3.59
Bill Pmt -Check	11/15/2013	201311034	Xcel Energy #6443752-3		100 - General Fund	(31.83)
Bill	10/31/2013	387954271	100 Gen'l Fd.B. Exp:26 Rec & Pls:45207 Recreation & Parks	3rd St S Park	43176 - Park Light - Xcel 6443752-3	31.83
TOTAL					Total EFT Payments	1,519.57

Total November 2013 Claims to be Approved \$68,391.59



Public Works

690 Quinnell Avenue North
Lakeland, MN 55043-9463

Voice: (651) 436-8044

Fax: (651) 436-3949

E-mail: lakelandwater@comcast.net

To: Lakeland City Council

From: Matt Kline, Director of Public Works

Date: December 1st, 2014

RE: Well Pump #2 Removal, Rebuild, and, Reinstall

Every ten years, the Lakeland Water Utility removes the well pumps to rebuild the motors, replace degraded columns, and inspect all aspects of the well pump, shaft, and casing to keep them in sound working order. This is an annual maintenance regime that does not require a bidding process to accompany the project. The project is part of the water utility capital improvement plan and has therefore been budgeted for.

I've attached the detailed cost proposal from EH Renner for the removal, rebuild, and reinstallation process. EH Renner and Sons have been servicing our wells and pumps since they were installed. This company has served us well and is always willing to provide service help when called upon.

The price rates are in line with past maintenance projects of the same nature. However, the extent of replacement parts required can sometimes be hard to predict when all of the parts are located underground. With that said, at this time the water utility is asking council for approval of the estimate with a not to exceed limit of \$19,000. If further repairs are required above and beyond the estimate, water utility staff will bring the matter back to council.

If you have any questions or concerns about this maintenance project, please feel free to call or email me.

E.H. Renner & Sons

Incorporated

WELL DRILLING FOR FIVE GENERATIONS

15688 Jarvis Street NW * Elk River, Minnesota 55330

Phone (763) 427-6100 * Fax (763) 427-0533 * Toll Free (800) - 409-WELL

April 22, 2014

City of Lakeland

Matt Kline

1190 St. Croix Trail, P.O.Box 321

Lakeland, MN 55043

Subject: **Well No 02**

Re: Cost to remove, repair and reinstall Pump

<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Price</u>	<u>Extension</u>
Motor Repairs 75 Hp Type RUE Model B409	1	Ea.	\$2,416.00	\$ 2,416.00
Balance Motor and Pump	1	L.S.	\$500.00	\$ 500.00
Sandblast and Paint Head	1	L.S.	\$135.00	\$ 135.00
Head shaft		Ea.	\$480.00	\$ -
Packing	1	L.S.	\$30.00	\$ 30.00
Packing Box Bushing	1	Ea.	\$80.00	\$ 80.00
Column 8" x 59-1/4" TBE Sch 40		Ea.	\$244.00	\$ -
Column 8" x 119-1/4" T&C Sch 40	6	Ea.	\$402.00	\$ 2,412.00
Column 8" x 59-1/4" T&C Sch 40	1	Ea.	\$277.00	\$ 277.00
Column 8" x 120" TOE Sch 40 Suction	1	Ea.	\$374.00	\$ 374.00
Shafting .416 SS 1-1/4" x 120" T&C		Ea.	\$208.00	\$ -
Shafting .416 SS 1-1/4" x 60" T&C		Ea.	\$145.00	\$ -
Bronze Bearing Retainer		Ea.	\$113.00	\$ -
Rubber Bearing 1-1/4" A	12	Ea.	\$25.00	\$ 300.00
American-Marsh Bowl Assembly 750 GPM at 305 Ft.	1	Ea.	\$5,449.00	\$ 5,449.00
Misc.	1	Ea.	\$80.00	\$ 80.00
<u>Estimated Labor to Remove and Reinstall</u>				
Operator	17	Hrs.	\$106.00	\$ 1,802.00
Helper	17	Hrs.	\$90.00	\$ 1,530.00
Pump Rig	17	Hrs.	\$130.00	\$ 2,210.00
Flat Bed	2	Day	\$250.00	\$ 500.00
Shop Labor - Disassemble Bowl & Pump	10	Hrs.	\$85.00	\$ 850.00
Estimated Total Cost of Repairs				\$ 18,945.00

Invoices will be based on actual amount required and approved.

If you need additional information or have questions, I can be contacted at my office 763-390-8206 or on my cell phone at 651-755-3200.

Sincerely

Jerry Aljets

Jerry Aljets Project Manager

E.H. Renner & Sons, Inc.



Building a Better World
for All of Us®

MEMORANDUM

TO: Matt Kline | Director of Public Works
 FROM: John D. Parotti, PE | City Engineer
 DATE: December 9, 2014
 RE: 2014 Seal Coating - Contractor Application for Payment
 SEH No. LAKEL 127195 14.00

Attached with this memo you will find a copy of the final Application for Payment (AFP No. 2 FINAL) from the City's contractor, Allied Blacktop Company, for work completed on the above project. Below is a summary of approved construction funding and costs to date:

Construction Funding Summary

Item	Total
Original Contract	\$82,626.50
Change Orders - NONE	\$0.00
Total Construction Funding Approved by Council	\$82,626.50

Contractor Payment History

Application for Payment	Total
1 - August 15, 2014 - Approved	\$77,010.14
2 - November 21, 2014 - Pending Approval	\$4,053.16
Total Contractor Payments to Date	\$81,063.30

AFP 1 held back \$4,053.16 of the total amount earned as retainage until the second sweeping has been completed. That work is now complete and this final payment covers the retainage amount now due. Note that the amount of the contract approved by Council is \$82,626.50. Therefore, the project was completed 1.8% under budget.

All work is now complete, has been inspected and found to be in conformance with the contract documents. Therefore, we recommend payment to Allied Blacktop Company in the amount of \$4,053.16 as requested.

Please include this memo and attached AFP No. 2 FINAL in the Council packets for City Council consideration at the December 16, 2014 City Council meeting.

Attachment

p:\kol\laket\127195\7-const-srvices\73-contr-app-pay\seal coating\afp 2 final memo 2014_12_09.docx



Application for Payment
(Unit Price Contract)
No. 2 (FINAL)

Eng. Project No.: LAKEL 127195

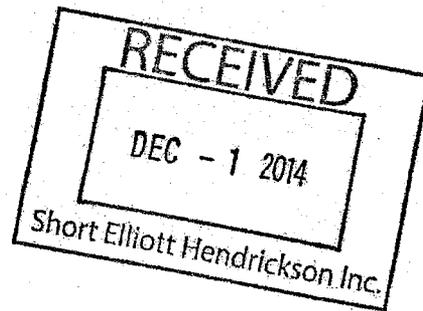
Location: Lakeland, Minnesota

Contractor Allied Blacktop Company Contract Date _____
10503 89th Avenue N.
Maple Grove, MN 55369 Contract Amount \$ 82,626.50

Contract for 2014 Street Maintenance - Bituminous Pavement Seal Coating

Application Date 11/21/14 For Period Ending 10/31/14

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2356.505	Bituminous Material for Seal Coat	GAL	15,145	<u>14841</u>	\$3.30	<u>\$48,975.30</u>
2356.507	Seal Coat Aggregate (FA-2)	TON	583	<u>573</u>	\$56.00	<u>\$32,088.00</u>
Total Contract Amount						<u>\$81,063.30</u>



Application for Payment (continued)

Total Contract Amount	\$ <u>82,626.50</u>	Total Amount Earned	\$ <u>81,063.30</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>81,063.30</u>
AFP No. 1: <u>77,010.14</u>	AFP No. 6: _____	LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 2: _____	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>81,063.30</u>
AFP No. 3: _____	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>77,010.14</u>
AFP No. 4: _____	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>4,053.16</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2014 Street Maintenance - Bituminous Pavement Seal Coating, Lakeland, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date Nov. 24, 2014 Allied Blacktop Company
(Contractor)
By Peter M Capitoli President
(Name and Title)

COUNTY OF Hennepin)
STATE OF Minnesota) SS

Before me on this 24 day of November, 2014, personally appeared _____
Peter M Capitoli known to be, who being duly sworn did depose and say that he is the President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires Jan. 31, 2015

Naomi N. A. Bretz
 NO TARY PUBLIC-MINNESOTA
 My Commission Expires Jan. 31, 2015
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

John D. Pacotti
 By John D. Pacotti, PE
 Date December 9, 2014
 City of Lakeland

By _____
 Date _____

MINNESOTA • REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 2-037-335-680
Submitted Date and Time: 15-Aug-2014 3:25:37 PM
Legal Name: ALLIED BLACKTOP COMPANY
Federal Employer ID: 41-0827871
User Who Submitted: N10503
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 2008449024
Account Number: 8606387
Project Owner: CITY OF LAKELAND
Project Number: 127195
Project Begin Date: 13-Aug-2014
Project End Date: 14-Aug-2014
Project Location: VARIOUS ROADS AND STREETS
Project Amount: \$81,063.30
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.

Consent of Surety to Final Payment

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

AIA DOCUMENT G707

TO OWNER: City of Lakeland
(Name and address) 690 Quinnell Avenue North
Lakeland, MN 55043

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:
2014 Street Maintenance-Bituminous Pavement Seal
Coating
City of Lakeland, MN

PROJECT: 2014 Street Maintenance-Bituminous
(Name and address) Pavement Seal Coating
City of Lakeland, MN

CONTRACT DATED:

May 9, 2014

In accordance with the provisions of the Contract between the Owner and the Contractor as included above, the
Western Surety Company, 101 South Phillips Avenue, Sioux Falls, SD 57104
(Insert name and address of Surety)

SURETY, on bond of Allied Blacktop Company
(Insert name and address of Contractor)

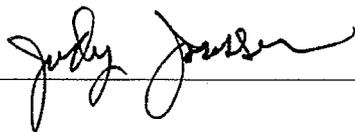
10503-89th Avenue North, Maple Grove, MN 55369, CONTRACTOR,
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the

Surety of any of its obligations to City of Lakeland
(Insert name and address of Owner)

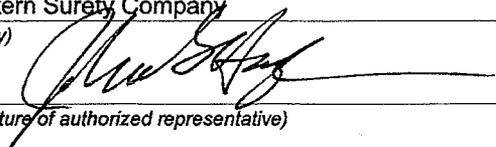
690 Quinnell Avenue North, Lakeland, MN 55043, OWNER,
as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: November 24, 2014
(Insert in writing the month followed by the numeric date and year.)

Attest:
(Seal):



Western Surety Company
(Surety)



(Signature of authorized representative)

John G. Hagberg, Attorney-in-fact
(Printed name and title)

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

John G Hagberg, Judith L Jorissen, Garth R Fisher, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 28th day of April, 2014.

WESTERN SURETY COMPANY



Paul T. Bruflat

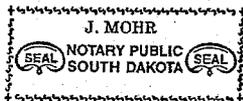
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 28th day of April, 2014, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015



J. Mohr

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 24 day of NOVEMBER, 2014.



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary



Department of Public
Health and Environment

Lowell Johnson
Director

Sue Hedlund
Deputy Director

November 6, 2014

City of Lakeland
Chris Wallberg
690 Quinnell Avenue N
Lakeland, MN 55043

Washington County, through its Department of Public Health and Environment (Department), has historically provided, and it is the county's desire to continue to provide, septic system permitting and inspection services for the City of Lakeland.

The most recent Agreement between the city and the county will expire on December 31, 2014. Please be assured there will be no interruption of service to the city while we work jointly to execute a new Agreement.

The changes to the Agreement include:

- **TERMS AND EFFECTIVE DATE** – Dates changed to reflect effective date of January 1, 2015 and termination date of December 31, 2016.

Please review the enclosed Agreement, and, if the language is satisfactory, return the signed original Agreement to the attention of Stephanie Holt. We will send a fully executed copy of the Agreement to the city as soon as it is signed by the County Board Chair and County Administrator. If, however, there are paragraphs in the Agreement you would like to discuss, please contact our Department at your earliest convenience.

We would also like to use this opportunity to remind you that the Department is currently in the process of revising our Subsurface Sewage Treatment System Ordinance. If there are any questions regarding this process, please let us know.

We look forward to continued service to your community. If you have any questions or if we can be of further assistance, please contact me at 651-430-6768 or via email at girard.goder@co.washington.mn.us or Stephanie Holt at 651-430-6678 or via email at stephanie.holt@co.washington.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Girard Goder".

Girard Goder
Environmental Program Supervisor

Enclosure: Agreement

Agreement for Subsurface Sewage Treatment System Inspection Services

This agreement is made and entered into, by and between the County of Washington (hereinafter referred to as the County) and City of Lakeland (hereinafter referred to as the City).

I. WITNESSETH

WHEREAS, the City wishes to contract with the County to perform subsurface sewage treatment system (SSTS) inspection services within the City's boundaries; and

WHEREAS, the City adopted the County's Subsurface Sewage Treatment System Regulations Ordinance #179 (Washington County Development Code Chapter 4), hereinafter SSTSRO, regulating subsurface sewage treatment systems, which applies to all areas of the City; and

WHEREAS, the County agrees to provide subsurface sewage treatment system inspection services under the terms and conditions hereinafter set forth; and

WHEREAS, this contract is authorized under Section 471.59 of the Minnesota Statutes.

NOW THEREFORE, it is mutually agreed between the County and City as follows:

II. SCOPE OF SERVICES

County's Responsibilities

1. The County agrees to provide, through its Department of Public Health and Environment, subsurface sewage treatment system inspection services for the City. The County shall provide a Qualified Employee(s), as described in Minn. Rule 7083.1010 and 7083.0020 subp 17.
2. The standards of performance, method of providing subsurface sewage treatment system inspection services, and other matters incident to the performance of services under this Agreement, including personnel to be employed, shall be determined by the County. The City shall be notified in advance of any proposed changes in standards of performance or methods of providing services.
3. The County shall provide the necessary SSTS application review and sewage system plan approval as required by laws, regulations and ordinances, provide all job site inspections of projects under permit, and conduct special inspections as deemed necessary to ensure compliance with the SSTSRO. Services shall include clerical support incidental to the performance of this agreement.

4. The County shall provide and issue all sewage permits as required by the SSTSRO, existing laws or regulations and shall maintain records of all such permits. If the City requests a copy of a granted permit, the County shall provide a copy to the City within 5 (five) working days.
5. The County shall send a copy of the County's issuance of a certificate of compliance of the sewage system's completion to the City within 10 (ten) working days of the County granting the certificate.
6. In the event of a violation or threatened violation of the SSTSRO or sewage permit the County may pursue the administrative issuance of stop work orders on the installation of the septic system, and/or issue corrective orders, and/or issue notices of non-compliance.
7. The County shall advise the City if a misdemeanor citation is warranted for any violation of a sewage permit or SSTSRO.
8. The County may request appropriate actions or proceedings be brought by the City, to prevent, restrain, correct or abate violations or threatened violations of a sewage permit or SSTSRO.
9. The County will cooperate with the City's officials and/or employees in fulfilling its obligations under this Agreement.

City's Responsibilities:

1. In areas not served by municipal sewer, the City shall not issue a building permit for new dwelling construction and/or for the addition of bedrooms until the County has issued a sewage permit for the new construction and/or addition of bedrooms.
2. The City shall act on all applications for special permits and SSTSRO variance requests.
3. Upon request from the County the City shall issue a stop work order on projects commencing construction prior to the issuance of a sewage permit.
4. The City is responsible for commencing appropriate actions or proceedings to prevent, restrain, correct or abate violations or threatened violations of a sewage permit or SSTSRO and shall represent the County during appeals of the administrative remedies issued by the County.
5. The City may issue misdemeanor citations for violations of the SSTSRO or sewage permit.
6. The City shall not issue a certificate of occupancy for new construction or the addition of bedrooms prior to receipt of the County's certificate of compliance.

7. The City, and its agents and employees, will cooperate and assist the County in the performance of this Agreement.
8. In the event of County SSTS Ordinance revision, the City may adopt a revised SSTS Ordinance which is consistent with or more restrictive than the County's revised SSTS Ordinance no more than 12 (twelve) months after the County revised SSTS Ordinance has been adopted.

III. SCHEDULE OF FEES AND CHARGES

1. The County shall establish the schedule of fees for its subsurface sewage treatment system inspection services. The septic permit application and installation fees shall be in accordance with the fee schedule adopted annually by the Washington County Board of Commissioners. The County shall collect, receipt for, disburse, and maintain records for all fees and charges collected incident to the administration of subsurface sewage treatment system inspection and permit services contained herein.
2. Fees and charges shall be due and payable by the applicant upon issuance of the permit and will be collected by the County from the applicant for said permit.
3. The City agrees that in payment for the subsurface sewage treatment system inspection and permit services provided by the County that the County shall retain, out of the fees and charges collected incident to this service, an amount equal to one hundred percent (100%) of all SSTS permit fees.
4. The City shall not assume any liability for the direct payment of any salary, wage, or other compensation to any County employee performing subsurface sewage treatment system inspection services pursuant to this agreement.

IV. GENERAL TERMS AND CONDITIONS

Data Privacy

1. All data collected, created, received, maintained or disseminated for any purposes by the activities of the County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) where it applies. The City and County agree to abide by these statutes, rules and regulations and as they may be amended.

Indemnity Clause

2. The City agrees that it will indemnify and hold harmless the County, its officers and employees, against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the City's negligent performance or failure to adequately perform its obligations pursuant to this Agreement.

The County agrees that it will indemnify and hold harmless the City, its officers and employees, against any and all liability, loss, costs, damages and expenses which the City, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the County's negligent performance or failure to adequately perform its obligations pursuant to this Agreement.

Insurance

3. The City further agrees that in order to protect itself, as well as the County, under the indemnifications provisions set forth above that it shall at all times during the terms of this Agreement, provide maximum tort liability limits as set forth in Minnesota Statute, Section 466.04. This provision shall be set as a condition subsequent; failure to abide by this provision shall be deemed a substantial breach of contract.

The County further agrees that in order to protect itself, as well as the City, under the indemnifications provisions set forth above that it shall at all times during the terms of this Agreement, provide maximum tort liability limits as set forth in Minnesota Statute, Section 466.04. This provision shall be set as a condition subsequent; failure to abide by this provision shall be deemed a substantial breach of contract.

Records – Availability and Retention

4. Pursuant to Minnesota Statute 16C.05, Subd 5., the County/City agrees that the County/City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures of the County/City and involve transactions relating to this agreement. The County/City agrees to maintain these records for a period of six years from the date of termination of this Agreement and make available as requested.

Nondiscrimination

5. The provisions of Minn. Stat. 181.59 and of any applicable ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein, and

shall be part of any Agreement entered into by the parties with any contractor, subcontractor, or material suppliers.

Merger and Modification

6. It is understood and agreed that the entire Agreement between the parties is contained here and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.

Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

Severability

7. Every section, provision or part of this Agreement is declared severable from every other section, provision or part thereof to the extent that if any sections, provision or part of this Agreement shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision or part thereof.

V. TERM AND EFFECTIVE DATE

1. The effective date of this agreement shall be January 1, 2015, notwithstanding the date of the signatures below.
2. This agreement shall run until December 31, 2016, at which time it will automatically terminate unless it is renewed by official action of both the City and the County prior to the termination date. Notice of either the City's intent or the County's intent not to renew the agreement should be given to the other party ninety (90) days in advance of the December 31, 2016, termination date.

IN WITNESS WHEREOF, the City has caused this agreement to be signed by its Mayor and attested to by its Clerk, and the County of Washington, by order of its Board of County Commissioners, has caused this Agreement to be signed by its Board Chair and attested to by its County Administrator.

City of Lakeland, Minnesota

Washington County, Minnesota

By: _____
Mayor

By: _____
Chair, Board of Commissioners

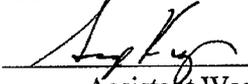
Date: _____

Date: _____

By: _____
City Clerk

By: _____
County Administrator

Approved as to Form:



Assistant Washington County Attorney

3

City of Lakeland – 2015 Proposed Budget & Levy Approved at August 19, 2014 City Council Meeting

The proposed budget and levy approved at the August 19th City Council meeting is a \$26,162 or 2.5% increase in the budget and a \$9,829 or -1.0% decrease in the certified levy. To achieve the 1.0% decrease in the levy, the City Council approved:

1. \$25,000 transfer from Budget Reserve (LGA) to fund \$25,000 increase in Public Works Streets.
2. \$25,000 transfer from Budget Reserve(LGA) for the General Fund.
3. \$10,000 transfer from Cable Communications (LT Imp Fund) to the General Fund to further decrease the Levy.

Table of Contents:

Page 1: Summary

Pages 2 – 4: General Fund Budget by Major Category

Pages 5 – 6: Public Works Budget by Major Category. Includes both Streets and Snow & Ice.

Page 7: Special Parks Budget. Includes Beach and Bike Trail.

Page 8: Long Term Improvement Plan Budget.

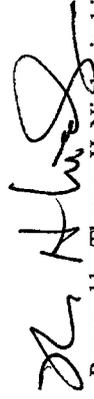
Page 9: Detail of City Clerk and Staff Budget (supports Acct 41400 on page 3).

Page 10: Detail of Other General Government Budget (supports Acct 41900 on page 3).

Page 11: Detail of Parks and Recreation Budget: (supports Acct 45207 on page 3).

Page 12: Wash Cty Preliminary Pay 2015 Property Values – updated 4/15/14.

Pages 13 –July 2014 Financial Snapshot (presented to show Fund Balances as of 7/31/14)



Prepared by Thomas H. Niefzwicki, Treasurer

City of Lakeland
Summary of 2015 Proposed Budgets and Certified Levy
Approved 8/19/14

	Budget			Certified Property Tax Levy				
	2014	2015	\$ Inc (Dec)	% Inc (Dec)	2014	2015	\$ Inc (Dec)	% Inc (Dec)
A. Summary by Fund: Budget and Levy								
General Fund (Sch B1, B2 & B3)	\$580,079	\$567,700	(\$12,379)	-2.1%	\$541,668	\$518,189	(\$23,479)	-4.3%
Public Works - Streets & Pub Wks Admin (Sch C1)	\$319,089	\$345,589	\$26,500	8.3%	\$315,789	\$317,289	\$1,500	0.5%
Public Works - Snow & Ice (Sch C2)	\$72,000	\$84,000	\$12,000	16.7%	\$65,000	\$77,000	\$12,000	18.5%
Special Parks (includes Beach) (Sch D)	\$25,000	\$25,000	\$0	0.0%	\$25,000	\$25,000	\$0	0.0%
Debt Serv Fund - Fire Station Expansion/Remodel	\$27,860	\$28,010	\$150	0.5%	\$27,860	\$28,010	\$150	0.5%
Fire Relief Association	\$500	\$500	\$0	0.0%	\$500	\$500	\$0	0.0%
Debt Serv Fund - Lakeland Village 2008A G.O. Imp Bond	\$20,000	\$20,000	\$0	0.0%	\$20,000	\$20,000	\$0	0.0%
Total Budget and Certified Levy	\$1,044,528	\$1,070,799	\$26,271	2.5%	\$995,817	\$985,988	(\$9,829)	-1.0%

B. Local Levy (Certified Levy less Fiscal Disparity Tax Levy)

	\$920,233	\$908,223	(\$12,010)	-1.3%
--	------------------	------------------	-------------------	--------------

C. Calculation of Local Tax Rate

	2010	2011	2012	2013
Taxable Market Value	\$229,585,300	\$226,363,500	\$204,210,500	\$185,812,500
Local Taxable Value (Tax Capacity)	\$2,405,132	\$2,352,210	\$2,106,784	\$1,915,625
Local Tax Rate	38.420%	40.375%	44.462%	48.194%
Taxable Market Value Increase		-1.4%	-9.8%	-9.0%
			2.1%	5.7%
			\$10,868,900	\$98,810
			\$2,055,587	\$2,845%
			44.183%	-2.845%
			5.7%	-6.0%


 Prepared by Thomas H. Niedzwiecki, Treasurer

**City of Lakeland
2015 Proposed Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual Budget		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	%
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	\$	%		
100 General Fund														
A. Receipts														
01 General Property Taxes														
31000 Gen'l Prop Taxes - Current Year	403,048	435,143	458,273	453,806	466,084	466,084	440,424	440,424	(25,660)	-5.5%				
31001 Gen'l Prop Taxes - Prior Yrs	8,871	8,939	13,887	10,347	0	0	0	0	0	0				
Total 01 General Property Taxes	411,919	444,083	472,160	464,154	466,084	466,084	440,424	440,424	(25,660)	-5.5%				
02 Fiscal Disparity Tax Levy														
31050 Fiscal Disp Tax Levy - Curr Year	75,972	80,093	67,812	72,852	60,584	60,584	62,765	62,765	2,181	3.6%				
31051 Fiscal Disp Tax Levy - Prior Yrs	0	3,985	1,275	1,555	0	0	0	0	0	0				
Total 02 Fiscal Disparity Tax Levy	75,972	84,078	69,087	74,407	60,584	60,584	62,765	62,765	2,181	3.6%				
06 31701 Gravel Tax	0	0	0	0	0	0	0	0	0	#DIV/0!				
08 Business Licenses & Permits	3,470	3,630	3,815	4,441	3,000	3,000	3,000	3,000	0	0.0%				
09 Non-Business Licenses & Permits	818	670	791	309	500	500	500	500	0	0.0%				
33001 LGA - Local Government Aid	33,574	0	0	0	0	0	0	0	0	#DIV/0!				
33003 MV Credit	2,215	2,167	63	0	0	0	0	0	0	#DIV/0!				
33005 PERA Aid	461	461	461	461	461	461	461	461	0	0.0%				
23 33620 County Recycling Grant	5,165	5,226	5,226	5,226	5,000	5,000	5,000	5,000	0	0.0%				
23 33621 Recycling Other (LS)	2,678	1,821	2,384	2,541	2,000	2,000	3,100	3,100	1,100	55.0%				
27 General Government														
34107 Assessment Searches	0	80	100	50	100	100	100	100	0	0.0%				
34109 Applications	725	2,275	1,152	1,550	3,500	3,500	2,500	2,500	(1,000)	-28.6%				
36220 City Hall Rental	1,050	1,500	1,625	1,200	1,200	1,200	1,200	1,200	0	0.0%				
Total 27 General Government	1,775	3,855	2,877	2,800	4,800	4,800	3,800	3,800	(1,000)	-20.8%				
35 34790 Newsletter - Oth Serv Charges	3,500	3,500	4,200	3,150	4,000	4,000	4,000	4,000	0	0.0%				
36 35104 Police Fines & PA Costs	11,434	10,978	9,457	12,152	8,500	8,500	9,500	9,500	1,000	11.8%				
37 36210 Interest Earnings - 4M Fund	332	77	67	109	100	100	100	100	0	0.0%				
39 36200 Misc Inc	721	269	316	164	50	50	50	50	0	0.0%				
Transfer from Oth Funds or Prior Years				7,000	25,000	25,000	35,000	35,000	10,000	40.0%				
Total A. Receipts	554,033	560,813	570,904	576,914	580,079	580,079	567,700	567,700	(12,379)	-2.1%				
B. Expenditures														
01 Mayor and Council														
41100 Mayor & Council	13,672	13,941	13,941	13,941	13,176	13,176	13,176	13,176	0	0.0%				
41120 Planning Commission	579	996	821	2,449	3,600	3,600	3,600	3,600	0	0.0%				
Total 01 Mayor and Council	14,250	14,937	14,762	16,390	16,776	16,776	16,776	16,776	0	0.0%				
02 Administration & Finance														
41350 City Gov't Affairs	14,880	6,965	6,125	4,200	6,500	6,500	4,200	4,200	(2,300)	-35.4%				
41400 City Clerk and Staff	100,150	91,660	94,703	108,831	108,275	108,275	110,219	110,219	1,944	1.8%				

Amt is net of \$15,000 Contingency

**City of Lakeland
2015 Proposed Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	\$	%	\$	%	
41510 Treasurer	5,285	5,315	5,285	5,285	5,285	5,285	5,285	5,625	5,765	140	2.5%	140	2.5%	
Total 02 Administration & Finance	120,315	103,940	106,113	118,316	120,400	120,184	(216)				-0.2%			
03 General Government - Other														
41530 Assessing	10,693	11,028	10,860	11,130	11,300	11,400	100	0.9%						
41605 City Zoning Administrator	0	0	7,536	15,318	25,000	5,000	(20,000)	-80.0%						
41610 Legal Services - General	17,470	9,823	26,287	25,524	16,000	20,000	4,000	25.0%						
41615 Legal Services - Prosecution	9,660	9,485	9,653	18,113	9,800	11,000	1,200	12.2%						
41620 City Engineer - General	2,889	7,588	6,847	14,145	5,000	6,700	1,700	34.0%						
41900 Other General Government	28,444	16,906	16,788	18,942	20,267	20,267	0	0.0%						
41940 Buildings and Plant	10,468	5,639	10,095	5,159	9,000	8,000	(1,000)	-11.1%						
Total 03 General Government - Other	79,623	60,469	88,066	108,331	96,367	82,367	(14,000)	-14.5%						
04 Public Safety														
42100 Police Protection	94,737	94,653	100,627	102,359	105,500	106,500	1,000	0.9%						
42200 Fire Protection	96,804	98,641	97,787	102,514	103,804	106,343	2,539	2.4%						
42500 Civil Defense	153	420	108	169	500	500	0	0.0%						
42700 Animal Control	1,902	2,239	1,409	1,587	2,200	2,000	(200)	-9.1%						
Total 04 Public Safety	193,596	195,953	199,932	206,629	212,004	215,343	3,339	1.6%						
12 Street Lighting														
43160 Street Lighting	13,439	11,816	12,015	12,865	12,500	12,000	(500)	-4.0%						
Total 12 Streets and Drainage	13,439	11,816	12,015	12,865	12,500	12,000	(500)	-4.0%						
18 Refuse & Waste Removal														
43230 Garbage Disp/Clean Up Day	2,161	1,321	1,678	1,127	2,200	2,200	0	0.0%						
43245 Other Sanitation/Recycling	23,564	18,040	21,486	22,560	23,500	30,970	7,470	31.8%						
Total 18 Refuse & Waste Removal	25,726	19,361	23,164	23,687	25,700	33,170	7,470	29.1%						
26 Recreation & Parks														
45207 Recreation & Parks	20,651	13,213	23,836	18,651	24,634	24,663	28	0.1%						
Total 26 Recreation & Parks	20,651	13,213	23,836	18,651	24,634	24,663	28	0.1%						
32 Cons of Natural Resources (WMO)														
42 48000 Insurance	10,194	10,194	10,194	10,840	11,000	11,000	0	0.0%						
43 49000 Other Current Expenditures	1,193	2,672	2,311	2,316	3,000	3,000	0	0.0%						
	847	0	4,373	4,220	5,500	6,000	500	9.1%						
50 Other Expense (Revenue)														
A. Grants	0	0	0	0	0	0	0	0						
C. City Vehicles	0	0	2,000	0	0	0	0	0						
D. Office Equipment	0	0	1,000	0	0	0	0	0						
E. Communications	7,000	0	0	0	0	0	0	0						
F. City Hall	0	0	0	0	0	2,000	2,000	0						
G. Public Safety	0	0	0	0	0	0	0	0						

New Contract: Net to Lakeland is \$6,375 as Lakeland Shores share increases \$1,100.

Includes YSB - \$5,000 in 2014

**City of Lakeland
2015 Proposed Budget - General Fund**

Description	2010 Full Year		2011 Full Year		2012 Full Year		2013 Full Year		2014 Annual Budget		2015 Annual Budget		Increase (Decrease) 2015 minus 2014 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	\$	%	\$	%
H. Bike Trail	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I. Civil Defense (Warning Siren, etc)	0	2,000	2,000	2,000	2,000	1,000	1,000	1,000	1,000	1,000	0	0	0	0
J. City Mower	0	0	0	1,000	1,000	1,000	1,000	1,000	1,000	0	(1,000)	0	0	0
Q. Elections	2,000	2,000	4,000	3,000	3,000	3,000	3,000	4,000	4,000	0	1,000	0	0	33.3%
S. City Share of CSAH 18	10,000	4,000	0	0	0	0	0	0	0	0	0	0	0	0.0%
AA. Water Usage Fee Subsidy	28,998	28,998	28,998	28,998	28,998	28,998	28,998	28,998	28,998	0	0	0	0	0.0%
DD. TIF District	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
EE. Audit & Legal Reserve	0	7,400	6,000	6,000	6,000	11,000	11,000	0	0	0	(11,000)	0	0	-100.0%
FF. Surface Water Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GG. Codification Contract (LMC)	0	3,088	10,000	6,000	6,000	0	0	0	0	0	0	0	0	#DIV/0!
HH. Afton-Lakeland Gully Erosion	0	0	0	0	0	0	0	0	0	0	0	0	0	0
II. Local Surface Water Mgmt Plan	4,500	2,500	0	0	0	0	0	0	0	0	0	0	0	0.0%
JJ. Gravel Tax Loan \$40,146.54	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	0	0	0	0	0.0%
ZZ. Budget Reserve	12,500	12,500	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Total 50 Other Expense (Revenue)	59,698	69,686	61,198	54,198	52,198	52,198	43,198	43,198	43,198	0	(9,000)	0	0	-17.2%
Total B. Expenditures	539,532	502,240	545,964	576,442	580,079	567,700	(12,379)	567,700	567,700	0	(12,379)	0	0	-2.1%
Total 100 General Fund	14,501	58,573	24,940	472	0	0	0	0	0	0	0	0	0	0

**City of Lakeland
2015 Proposed Budget - Public Works**

Description	2010 Full Year	2011 Full Year	2012 Full Year	2013 Full Year	2014 Annual	2015 Annual	%
	Actual	Actual	Actual	Actual	Budget	Budget	
401 Public Works Fund							
A. 36210 Unallocated Interest Earnings	325	173	172	113	300	300	0
B. Public Works Administration							
43305 Wages, Taxes, Benefits	0	9,175	12,148	8,784	0	0	0
43330 Other Expenses	327	464	364	91	0	0	0
Total B. Public Works Administration	327	9,638	12,512	8,875	0	0	0
C. Street Maint & Improvements							
31660 Street Maint Levy - Curr Yr	59,444	49,544	49,544	49,544	49,544	49,544	0
Trf from Budget Reserve (LGA)	0	0	0	0	0	25,000	25,000
31670 Street Imp Levy - Curr Yr	266,245	276,245	266,245	266,245	266,245	267,745	1,500
31671 Street Imp Levy - Prior Yrs	0	0	0	0	0	0	0
35660 Street/Park Maint Serv Chgs	3,269	529	2,887	1,601	3,000	3,000	0
35661 Street Imp Serv Chgs	0	0	0	0	0	0	0
Subtotal - Street Revenue	328,958	326,318	318,676	317,390	318,789	345,289	8.1%
43130 Street Maint incl Wages & Benefits	79,560	35,494	45,071	71,762	40,000	39,000	(1,000)
43140 Street Improvements & Drainage	104,633	299,439	323,777	276,601	261,089	286,089	25,000
43157 Building Rent & Expenses	5,000	5,000	5,251	5,335	4,500	5,500	1,000
43180 Insurance	2,867	1,913	3,436	2,358	3,000	3,000	0
43190 Vehicle & Equip Replacement	3,637	3,600	4,500	4,500	5,000	5,000	0
43191 Vehicle Fuel & Maintenance	2,046	33	3,447	1,530	1,000	1,500	500
43192 Equipment Maint/Rental	821	17	25	122	2,000	3,000	1,000
43195 Supplies	1,948	569	916	201	1,500	1,500	0
43197 Other Expense	1,332	597	1,050	558	1,000	1,000	0
Subtotal - Street Expenses	201,843	346,662	387,475	362,966	319,089	345,589	13.1%
Streets: Transfers and Other	0	0	0	0	0	0	0
Total C. Street Maint & Imp	127,114	(20,344)	(68,799)	(45,576)	(300)	(300)	0
D. Snow & Ice Control							
31650 Snow & Ice Levy - Curr Yr	83,500	65,000	65,000	65,000	65,000	77,000	12,000
31651 Snow & Ice Levy - Prior Yrs	0	0	0	0	0	0	0
35650 Snow & Ice Serv Chgs	7,151	4,792	3,647	6,536	7,000	7,000	0
Subtotal - Snow & Ice Revenue	90,651	69,792	68,647	71,536	72,000	84,000	13.2%
43205 Wages, Taxes, Benefits	9,033	14,518	7,069	10,039	9,000	10,000	1,000
43210 Building Rent	19,080	19,080	20,034	20,323	18,000	20,500	2,500
43211 Building Expenses	2,633	3,286	2,299	2,698	3,000	3,000	0
43215 Insurance	1,325	1,484	1,286	1,164	1,500	1,500	0
43220 Vehicle & Equip Replacement	10,850	31,000	31,000	11,000	24,000	24,000	0

**City of Lakeland
2015 Proposed Budget - Public Works**

Description	2010 Full Year Actual	2011 Full Year Actual	2012 Full Year Actual	2013 Full Year Actual	2014 Annual Budget	2015 Annual Budget	\$	%
43221 Vehicle Fuel & Maintenance	7,586	9,780	9,478	21,105	9,000	15,000	6,000	
43222 Equipment Maint/Rental	3,230	3,345	770	697	3,000	3,000	0	
43225 Supplies, Sand & Salt	5,971	2,266	2,383	11,356	3,500	6,000	2,500	
43230 Other Expenses	(41)	1,490	959	88	1,000	1,000	0	
Subtotal - Snow & Ice Expenses	59,668	86,249	75,278	78,469	72,000	84,000	12,000	20.1%
Snow & Ice: Transfers and Other	0	0	0	0	0	0	0	
Total D. Snow & Ice Control	30,983	(16,457)	(6,631)	(6,933)	0	0	0	0
E. Vehicle & Equipment Replacement R	14,600	34,600	35,500	12,630	0	0	0	
Total 401 Public Works Fund	172,695	(11,666)	(52,269)	(48,641)	0	0	0	0

6

**City of Lakeland
2015 Proposed Budget - Special Parks**

Description	2010 Annual Budget	2011 Annual Budget	2012 Annual Budget	2013 Annual Budget	2014 Annual Budget	2015 Annual Budget	\$	%
Special Parks								
General Park Improvement Levy	6,000	6,000	25,000	25,000	25,000	25,000	0	0.0%
Lakeland Bike Trail Levy	0	0	0	0	0	0	0	0.0%
Subtotal - Park Revenue	6,000	6,000	25,000	25,000	25,000	25,000	0	0.0%
General Park Expenses	6,000	6,000	6,000	25,000	25,000	25,000	0	0.0%
Lakeland Bike Trail Improvement							0	
Subtotal - Park Expenses	6,000	6,000	6,000	25,000	25,000	25,000	0	0.0%
Parks: Transfers and Other	0	0	0	0	0	0	0	
Total Special Parks	0	0	19,000	0	0	0	0	

City of Lakeland
Long-Term Improvement Fund
2015 Proposed Budget

	Actual Balance 06/30/14	Estimate Remaining Expenses 2014	2014 Transfers	2015 Budgeted Transfers	Balance Available 2015	Comments
#801 LT Improvement Fund						
A. Grants	0.00				0.00	
C. City Vehicles	5,395.50			0.00	5,395.50	
D. Office Equipment	5,360.86			0.00	5,360.86	
E. Communications	34,279.59	(7,000.00)		(10,000.00)	17,279.59	2015 Trf \$10,000 to Budget Reserve to reduce Levy
F. City Hall	22,833.81			2,000.00	24,833.81	
G. Public Safety	10,368.79				10,368.79	
I. Civil Defense (Warning Siren, etc)	26,634.38		1,000.00	1,000.00	28,634.38	
J. City Mower	13,000.00		1,000.00	0.00	14,000.00	
Q. Elections	2,216.84	(4,000.00)	3,000.00	4,000.00	5,216.84	Add'l needed for new election equipment
R & DD. Economic Development & TIF 1-2	435.72				435.72	
S. CSAH 18 Improvements	108,783.66				108,783.66	County Estimate as of 5/27/08 is \$108,966
EE. Audit & Legal Reserve	24,141.48	(10,000.00)	11,000.00	0.00	25,141.48	Includes escrow write-offs
FF. Surface Water Drainage	18,804.00				18,804.00	Consider using for Quixote Av N Drainage Proj
GG. Codification of Ordinances	7,028.60				7,028.60	
II. Local Surface Water Mgmt Plan	1,595.24				1,595.24	Loan repaid Apr 2012: \$6,289
JJ. Gravel Tax Loan \$40,146.54	(6,528.96)		7,200.00	7,200.00	7,871.04	Annual \$7,200 pymts due Feb 1st: Final 2/1/15
YY. LT Imp Reserve	62,984.64				62,984.64	
ZZ. Budget Reserve	106,222.00			10,000.00	116,222.00	\$10,000 from Cable Communications
Total LT Improvement Fund	443,556.15	(21,000.00)	23,200.00	14,200.00	459,956.15	

**City of Lakeland
2015 Proposed Budget - City Clerk and Staff**

Description	City Clerk	Deputy Clerk	Other	Total
Annual Wages/Other Pay	\$48,039	\$29,578	\$500	\$78,116
	\$23.06/hr 40.0 hr/wk	\$17.21/hr 33.0 hr/wk		
Pay Increase 2.5%	\$1,201	\$739		\$1,940
Contingency	\$0	\$0	\$1,200	\$1,200
<u>Employer Paid Taxes/Benefits</u>				
Soc Sec/Medicare 7.65%	\$3,767	\$2,319	\$38	\$6,124
PERA 7.50%	\$3,693	\$2,274	\$36	\$6,003
Health/Dental Ins (75% Deputy Clerk)	\$9,150	\$6,863		\$16,013
Life/Disability	\$260	\$195		\$455
Subtotal - Emp Pd Taxes/Benefits	\$16,870	\$11,651	\$75	\$28,595
Employer Pd Taxes/Benefits % of Wages	35.12%	39.39%	14.90%	36.61%
Total Wages & Emp Pd Taxes/Benefits	\$66,109	\$41,968	\$1,775	\$109,852
Other Expenses:				
Office Supplies			\$0	\$0
Miscellaneous			\$367	\$367
Total Budget			\$0	\$110,219

City of Lakeland
2015 Proposed Budget - Other General Government

Description	Public Works		Total
	Director	Other Staff	
Annual Wages/Other Pay	\$1,320	\$500	\$1,820
Pay Increase 2.5%	\$40	\$15	\$55
<u>Employer Paid Taxes/Benefits</u>			
Soc Sec/Medicare 7.65%	\$101	\$38	\$139
PERA 7.5%	\$99	\$36	\$135
Health/Dental Ins	\$198		\$198
Life/Disability	\$20		\$20
Subtotal - Emp Pd Taxes/Benefits	\$418	\$75	\$492
Employer Pd Taxes/Benefits % of Wages	31.67%	14.90%	27.06%
Total Wages & Emp Pd Taxes/Benefits	\$1,778	\$590	\$2,367
Other Expenses:			
Office/Operating Supplies			\$1,600
Communication (phone, internet)			\$0
Printing, Publishing, Legal Notices (Newsletter is in LT Imp Comm)			\$5,000
IT Support			\$8,000
Dues, Subscriptions, Registrations			\$2,800
Office Equipment & Furniture			\$0
Miscellaneous			\$500
Total Budget			\$20,267

City of Lakeland
2015 Proposed Budget - Parks and Recreation

Description	Public Works		Park Maint Staff 1 (FT)		Park Maint Staff 2 (FT)		Total
	Director	City	City	City	City	City	
Annual Wages/Other Pay	\$0	\$6,545	\$4,800	\$4,800	\$11,345		
		\$17.00/hr	\$16.00/hr				
		385 hr/yr	300 hr/yr				
Pay Increase 2.5%	\$0	\$164	\$144		\$308		
<u>Employer Paid Taxes/Benefits</u>							
Soc Sec/Medicare 7.65%	\$0	\$501	\$367		\$868		
PERA 7.50%	\$0	\$491	\$360		\$851		
Health/Dental Ins	\$0	\$1,694	\$1,320		\$3,013		
Life/Disability	\$0	\$48	\$38		\$86		
Subtotal - Emp Pd Taxes/Benefits	\$0	\$2,733	\$2,084		\$4,818		
Employer Pd Taxes/Benefits % of Wages	#DIV/0!	41.76%	43.43%		42.47%		
Total Wages & Emp Pd Taxes/Benefits	\$0	\$9,278	\$6,884		\$16,163		
Other Expenses:							
Operating Supplies					\$5,000		
Repairs and Maintenance					\$1,500		
Bldg and Vehicles					\$1,200		
Other Expenses:					\$800		
					\$0		
Total Budget					\$24,663		

WASHINGTON COUNTY PRELIMINARY PAY 2015 VALUES of TAXABLE PROPERTY

Note: these values are very preliminary and reflect the values as mailed on Valuation Notices in March 2014. They are prior to Boards of Appeal and Equalization and include state determined utility values from the prior year. Tax Capacities are estimates based on laws in effect for Pay 2014. They are subject to change.

Tax Authority	Final Pay 2014				Preliminary Pay 2015				Change from 2014 to Preliminary 2015				2015 EMV Change Due to			2015 TMV Change Due to		
	Estimated Market Value	Taxable Market Value	New Construction	Tax Capacity	Estimated Market Value	Taxable Market Value	New Construction	Tax Capacity	EMV	TMV	NC	TC	NC	Other	NC	Other	NC	Other
0002 Baytown	291,090,700	283,840,900	5,743,100	2,973,996	346,849,100	338,552,900	12,298,500	3,567,633	19%	19%	114%	20%	4%	15%	4%	15%	4%	15%
0004 Denmark	360,980,300	328,489,500	2,065,300	3,342,623	387,826,900	348,159,100	1,133,000	3,520,264	7%	6%	-45%	5%	0%	7%	0%	7%	0%	6%
0009 May	568,521,200	524,538,500	3,451,600	5,423,815	652,791,400	606,936,600	2,613,500	6,298,075	15%	16%	-24%	16%	0%	14%	0%	14%	0%	15%
0011 Grey Cloud Island	39,593,900	37,823,100	20,800	414,466	43,998,500	42,535,300	19,200	462,081	11%	12%	-8%	11%	0%	11%	0%	11%	0%	12%
0014 Stillwater Twp	361,452,800	336,440,300	765,700	3,402,182	435,367,400	407,162,000	2,423,500	4,133,622	20%	21%	217%	21%	1%	20%	1%	20%	1%	20%
0017 West Lakeland	568,447,400	555,400,200	6,920,100	5,772,733	640,205,500	628,594,400	5,037,900	6,549,154	13%	13%	-27%	13%	1%	12%	1%	12%	1%	12%
0100 Afion	540,099,900	518,368,200	3,921,200	5,516,571	614,550,500	589,617,000	7,124,900	6,260,143	14%	14%	82%	13%	1%	12%	1%	12%	1%	12%
0200 Bayport	226,832,600	213,755,700	3,013,100	2,609,729	239,188,500	226,680,000	9,406,500	2,710,216	5%	6%	212%	4%	4%	1%	4%	2%	4%	2%
0300 Birchwood	120,831,900	115,968,100	164,200	1,207,968	119,329,400	114,791,900	101,200	1,185,108	-1%	-1%	-38%	-2%	0%	-1%	0%	-1%	0%	-1%
0400 Scandia	540,314,200	506,397,300	1,608,400	5,173,329	641,174,100	609,066,600	2,949,300	6,226,215	19%	20%	83%	20%	1%	18%	1%	18%	1%	20%
0500 Dellwood	293,576,600	289,989,000	227,900	3,287,475	292,098,100	288,669,300	1,778,000	3,263,532	-1%	0%	680%	-1%	1%	-1%	1%	-1%	1%	-1%
0600 Forest Lake	1,719,925,200	1,604,411,300	12,063,900	18,493,584	1,837,832,600	1,733,002,700	19,797,600	19,748,457	7%	8%	64%	7%	1%	6%	1%	6%	1%	7%
0700 Hugo	1,344,215,300	1,221,142,200	24,780,100	13,396,249	1,558,904,500	1,448,244,600	21,473,100	15,710,557	16%	19%	-13%	17%	2%	14%	2%	14%	2%	17%
0800 Lake Elmo	1,092,340,100	1,046,031,000	15,422,600	11,743,375	1,220,899,100	1,185,508,500	23,375,200	13,192,773	13%	13%	52%	12%	2%	11%	2%	11%	2%	11%
0900 Lakeland Shores	49,986,100	48,259,600	124,600	529,239	55,037,100	53,458,800	304,600	587,913	10%	11%	144%	11%	1%	9%	1%	9%	1%	10%
1000 Mahtomedi	883,377,800	849,508,700	8,281,500	9,233,037	934,572,300	905,735,900	8,713,000	9,759,575	6%	7%	5%	6%	1%	5%	1%	5%	1%	6%
1100 Marine on St Croix	118,365,500	115,368,700	9,600	1,235,688	128,762,900	126,219,500	859,900	1,353,442	9%	9%	885%	10%	1%	8%	1%	8%	1%	9%
1200 Newport	283,433,900	261,587,400	1,273,500	3,482,211	288,455,500	267,357,800	429,300	3,534,256	2%	2%	-66%	1%	0%	2%	0%	2%	0%	2%
1300 St Paul Park	311,657,800	265,934,400	1,333,600	3,072,715	363,666,300	321,433,200	1,641,500	3,728,008	17%	21%	23%	21%	1%	16%	1%	16%	1%	20%
1400 Landfall	7,419,600	7,419,600	0	144,906	6,848,800	6,848,800	0	133,303	-8%	-8%	0%	-8%	0%	-8%	0%	-8%	0%	-8%
1500 Stillwater City	1,774,367,400	1,670,262,500	10,713,200	19,432,956	2,003,206,800	1,912,917,600	14,361,400	21,835,895	13%	15%	34%	12%	1%	12%	1%	12%	1%	14%
1600 Willemie	35,811,200	31,646,800	60,200	360,755	40,516,500	36,790,100	0	412,269	13%	16%	-100%	14%	0%	13%	0%	13%	0%	16%
1700 Oak Park Heights	666,399,400	640,880,100	2,874,900	10,261,262	698,954,000	675,988,900	7,392,000	10,539,582	5%	5%	157%	3%	1%	4%	1%	4%	1%	4%
1800 St Mary's Point	62,618,000	60,262,200	683,800	649,524	70,026,500	67,901,300	202,800	735,554	12%	13%	-70%	13%	0%	12%	0%	12%	0%	12%
1900 Lakeland	201,192,300	189,797,500	775,300	2,078,696	211,227,000	200,666,400	768,100	2,186,795	5%	6%	-1%	5%	0%	5%	0%	5%	0%	5%
2000 Lake St Croix Beach	82,167,900	72,894,900	210,500	751,304	93,075,200	84,712,100	688,500	871,454	13%	16%	203%	16%	1%	12%	1%	15%	1%	15%
2100 Pine Springs	50,728,100	49,801,900	193,900	510,890	55,329,100	54,757,100	0	560,708	9%	10%	-100%	10%	0%	9%	0%	10%	0%	10%
2200 Cottage Grove	2,649,105,400	2,396,493,700	19,317,600	26,706,774	2,942,457,300	2,706,563,400	20,805,600	29,864,443	11%	13%	8%	12%	1%	10%	1%	12%	1%	12%
2500 Woodbury	6,675,106,200	6,292,668,500	104,081,800	73,346,693	7,721,927,600	7,392,465,100	156,870,500	84,868,821	16%	17%	51%	16%	2%	13%	2%	15%	2%	15%
2600 Oakdale	2,148,517,200	1,960,930,900	4,650,400	24,118,863	2,338,263,100	2,167,467,000	6,122,300	26,101,754	9%	11%	32%	8%	0%	9%	0%	10%	0%	10%
2700 Grant	673,468,800	643,716,200	2,581,200	6,735,152	776,676,300	746,425,800	4,673,900	7,822,046	15%	16%	81%	16%	1%	15%	1%	15%	1%	15%
7500 Hastings	2,833,800	2,809,800	19,600	48,257	2,845,200	2,821,400	0	48,373	0%	0%	-100%	0%	0%	0%	0%	0%	0%	0%
9400 White Bear Lake	35,994,800	33,976,000	6,600	432,874	38,153,900	36,315,300	0	456,267	6%	7%	-100%	5%	0%	6%	0%	7%	0%	7%
Grand Total	24,770,773,300	23,176,814,700	237,359,800	265,889,891	27,801,017,000	26,324,366,400	333,313,800	298,228,290	12%	14%	40%	12%	1%	11%	1%	12%	1%	12%

12

**City of Lakeland
Financial Snapshot July 2014**

Fund Fund Description	Balance 12/31/13	Balance 06/30/14	Receipts July 2014	Disbursements July 2014	Transfers July 2014	Balance 07/31/14	Net Inc (Exp) July 2014
100 General Fund	\$503,109.53	\$571,512.83	\$1,033.17	\$106,776.71	\$0.00	\$465,769.29	(\$105,743.54)
199 Applicant Escrow Fund	\$5,677.66	(\$670.31)	\$0.00	\$2,068.48		(\$2,738.79)	(\$2,068.48)
200 Special Parks Fund	\$43,597.88	\$33,537.01	\$235.20	\$6,819.86		\$26,952.35	(\$6,584.66)
205 Diseased Tree Fund	\$3,252.14	\$3,252.14				\$3,252.14	\$0.00
401 Public Works Fund	\$403,305.77	\$465,856.72	\$6.89	\$8,913.44		\$456,950.17	(\$8,906.55)
501 Fire Station Debt Serv Fund	\$1,093.68	\$15,023.68	\$0.01			\$15,023.69	\$0.01
502 Fire Relief Assn Fund	\$1,890.83	\$2,390.83	\$0.00			\$2,390.83	\$0.00
601 Water Utility Fund	\$496,544.55	\$473,429.25	\$21,013.20	\$23,194.53	\$429.17	\$471,677.09	(\$1,752.16)
605 Water Construction Fund	\$269,124.46	\$269,170.94	\$9.00			\$269,179.94	\$9.00
606 Water Debt Service Fund	\$62,383.86	\$12,975.82	\$6,168.91	\$0.00	\$0.00	\$19,144.73	\$6,168.91
701 Building Inspection Fund	\$87,892.10	\$87,328.52	\$4,584.33	\$6,254.73	(\$429.17)	\$85,228.95	(\$2,099.57)
705 Lakeland Village Const Fund	\$0.00	\$0.00				\$0.00	\$0.00
706 Lakeland Village Debt Serv Fd	\$20,255.77	\$2,780.81	\$0.02	\$79.00		\$2,701.83	(\$78.98)
801 LT Improvement Fund	\$424,073.66	\$443,556.15	\$23,918.26	\$2,760.06		\$464,714.35	\$21,158.20
Total Fund Balances	\$2,322,201.89	\$2,380,144.39	\$56,968.99	\$156,866.81	\$0.00	\$2,280,246.57	(\$99,897.82)

Additional Claims to be Approved (in addition to those on Clerk's Report):

\$0.00

Status of Key Control Activities:

Disbursements are as approved last month or included in this months bills to be approved.
 Final Claims to be Approved reflect adjustments/reclassifications for consistency with Budgets and Fund objectives.
 Clerk's Checks were signed by an authorized signer.
 Paper Payroll Checks were signed by either Mayor or Treasurer.
 Direct Deposit Payroll Disbursements were approved by the City Clerk.
 Account reconciliations are complete thru 7/31/14

RESOLUTION NO. 2014-11

CITY OF LAKELAND
WASHINGTON COUNTY, MINNESOTA

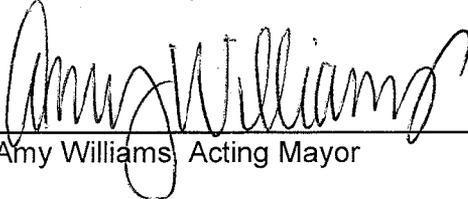
A Resolution Adopting the Proposed Property Tax Levy
for the Year 2014

Be it resolved by the Council of the City of Lakeland, County of Washington, Minnesota, that the following sums of money be levied in the current year for collection in 2015 upon taxable property in the City of Lakeland, for the purposes:

Proposed General Fund, Public Works & Parks Certified Levy	\$ 937,478
Proposed Debt Service Fund Levy: Fire Station Expansion/Remodel	\$ 28,010
Fire Relief Association	\$ 500
Proposed Debt Service Fund Levy: Lakeland Village Improvements	\$ 20,000
Total Proposed Certified Levy	\$ 985,988

The Treasurer is hereby instructed to transmit a copy of this resolution and other appropriate forms to the County Auditor of Washington, Minnesota.

Passed and adopted by the City Council for the City of Lakeland this 19th day of August, 2014.



Amy Williams, Acting Mayor

ATTEST:



Chris Wallberg, City Clerk

Resolution moved by Paiement/seconded by Glasgow. Glasgow, Williams, and Paiement voted aye. Bednar voted nay. Resolution was adopted.

RESOLUTION NO. 2014-10

CITY OF LAKELAND
WASHINGTON COUNTY, MINNESOTA

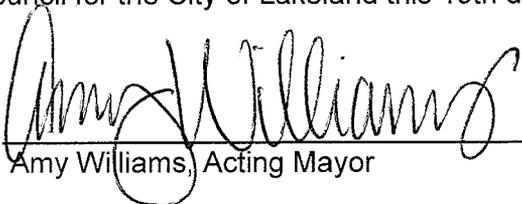
A Resolution Adopting the Proposed Budget
for the Year 2015

Be it resolved by the Council of the City of Lakeland, County of Washington, Minnesota, that the following sums of money be budgeted for the year 2015 in the City of Lakeland, for the purposes:

Proposed General Fund, Public Works & Parks Budget	\$ 1,022,289
Proposed Debt Service Fund Budget: Fire Station Expansion/Remodel	\$ 28,010
Fire Relief Association	\$ 500
Proposed Debt Service Fund Budget: Lakeland Village Improvements	\$ 20,000
Total Proposed Budget	\$1,070,799

The Treasurer is hereby instructed to transmit a copy of this resolution and other appropriate forms to the County Auditor of Washington, Minnesota.

Passed and adopted by the City Council for the City of Lakeland this 19th day of August, 2014.



Amy Williams, Acting Mayor

ATTEST:



Chris Wallberg, City Clerk

Resolution moved by Glasgow/seconded by Paiement.
Glasgow, Williams and Paiement voted aye. Bednar
voted nay. Resolution was adopted.

Draft

RESOLUTION NO. 2014-_____

**CITY OF LAKELAND
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION REGARDING FORMAL RECORD OF
CITY COUNCIL OFFICIAL ACTIONS**

WHEREAS, State law requires all cities to make and preserve all records necessary to a full and accurate knowledge of their official activities, and

WHEREAS, all government records shall be made on a physical medium of a quality to insure permanent records, and

WHEREAS, State law requires the Clerk shall keep a minute book, noting therein all proceedings of the Council, and

WHEREAS, ordinances, resolutions and claims considered by the Council do not need to be fully detailed in the minutes if they appear in other permanent records kept by the Clerk and can be accurately identified by the description given in the minutes, and

WHEREAS, the actual records of the City include written or printed books, papers, letters, contracts, documents, maps plans, computer based data, other records made or received pursuant to law or in connection with the transaction of public business, and video and audio recordings, and,

WHEREAS, video recordings are made of the City's public meetings to provide an accurate record of citizen commentary and all proceedings otherwise appearing before the City and its commissions and/or councils.

WHEREAS, on September 16, 2014, the Lakeland City Council adopted Resolution 2014-14 directing that City Council meeting minutes be limited to statutory requirements through December 31, 2014, at which time there will be review for decision on whether to continue that format.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LAKELAND, AS FOLLOWS:

1. That the City Clerk shall be directed to prepare City Council meeting minutes that are limited to statutory requirements pursuant to Minn. Stat. §§ 13D.01, subd. 4; 331A.01, subd. 6; 15.17, subd. 1; 412.151, subd. 1; 412.191, subd. 3, and including the following items:
 - a. The members of the public body who are present
 - b. The members who make or second motions.
 - c. Roll call vote on motions.
 - d. Brief description of subject matter of proposed resolutions or ordinances.
 - e. Whether the resolutions or ordinances are defeated or adopted.
 - f. The votes of the members of the council.
 - g. The vote of each councilmember (separately) must be recorded on each appropriation of money, except for payments of judgments, claims, and amounts fixed by statute.

BE IT FURTHER RESOLVED, that video recordings of City Council public meetings will be retained as part of the permanent record of the City.

Passed and adopted by the City Council for the City of Lakeland this 16th day of December, 2014.

Amy Williams, Acting Mayor

ATTEST:

Chris Wallberg, City Clerk

Resolution moved by Williams/seconded by Glasgow.
Glasgow, Williams, Paiement, Bednar and Livingston
voted aye. Resolution was adopted.

RESOLUTION NO. 2014-14

**CITY OF LAKELAND
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION REGARDING FORMAL RECORD OF
CITY COUNCIL OFFICIAL ACTIONS**

WHEREAS, State law requires all cities to make and preserve all records necessary to a full and accurate knowledge of their official activities, and

WHEREAS, all government records shall be made on a physical medium of a quality to insure permanent records, and

WHEREAS, State law requires the Clerk shall keep a minute book, noting therein all proceedings of the Council, and

WHEREAS, ordinances, resolutions and claims considered by the Council do not need to be fully detailed in the minutes if they appear in other permanent records kept by the Clerk and can be accurately identified by the description given in the minutes, and

WHEREAS, the actual records of the City include written or printed books, papers, letters, contracts, documents, maps plans, computer based data, other records made or received pursuant to law or in connection with the transaction of public business, and video and audio recordings, and,

WHEREAS, video recordings are made of the City's public meetings to provide an accurate record of citizen commentary and all proceedings otherwise appearing before the City and its commissions and/or councils.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LAKELAND, AS FOLLOWS:

1. That the City Clerk shall be directed to prepare City Council meeting minutes that are limited to statutory requirements pursuant to Minn. Stat. §§ 13D.01, subd. 4; 331A.01, subd. 6; 15.17, subd. 1; 412.151, subd. 1; 412.191, subd. 3, and including the following items:
 - a. The members of the public body who are present
 - b. The members who make or second motions.
 - c. Roll call vote on motions.
 - d. Brief description of subject matter of proposed resolutions or ordinances.
 - e. Whether the resolutions or ordinances are defeated or adopted.
 - f. The votes of the members of the council.
 - g. The vote of each councilmember (separately) must be recorded on each appropriation of money, except for payments of judgments, claims, and amounts fixed by statute.

BE IT FURTHER RESOLVED, that the term for limiting City Council meeting minutes to statutory requirements will expire on December 31, 2014, at which time there will be review for decision on whether to continue that format.

BE IT FURTHER RESOLVED, that video recordings of City Council public meetings will be retained as part of the permanent record of the City.

Passed and adopted by the City Council for the City of Lakeland this 16th day of September, 2014.

Robert Livingston, Mayor

ATTEST:

Chris Wallberg, City Clerk

Resolution moved by Williams/seconded by Glasgow.
Glasgow, Williams, Paiement, Bednar and Livingston
voted aye. Resolution was adopted.



TO: City Council
FROM: Chris Wallberg
RE: City Administration Report
DATE: December 16, 2014

This is to provide you with an update on work being done in the Clerk's office, beyond continuing routine administrative/clerical tasks

Administrative

Carol Peterson the temp from Kelly Services, left December 4 and has been replaced by Rachel Grantz. These changes have taken time as they get up to speed. The extensive data practice requests are complete and have been reviewed by the requester.

Code Compliance

Discussion about the Code Compliance Policy continues. I finally heard from the resident to whom a non-compliance letter was sent, and continue to work with him on the exterior storage issues. A couple of other complaints were resolved by email and phone calls.

Computers

Computer equipment and a projector have been ordered for City Hall. We expect delivery in the next week or two.

Website - <http://ci.lakeland.mn.us>

Changes are made to the website as appropriate. More materials and information will be added as we go along (and time permits). We ask that you give a call or send an email when you see something on the site that needs correcting.

Zoning

I continue to work with SRF as appropriate.

1109 Quixote / Space – The extended deadline has passed. John Parotti did a follow up Review. Council will meet in closed session November 18, 2014 to discuss.

1243 Rivercrest – home was destroyed by fire. Council issued a new Order on the matter in September. Publication and notification requires were met, with no response from the current owner's family. Contractors expect the project to be completed by December 12. The costs will be assessed to the property.

16610 11th / Statz – Variance was granted. City was notified by property owner that they have additional design work to do, so the project is on hold.

Communication continues regarding pending applications for these projects:

641 Quixote Avenue North / Quinn. Approval was given for the landscaping plan, and the project is underway. We are waiting for plans on new lift installation. Site inspection will be done to ensure compliance.

661 Quixote / Billig - Public Health Department has determined that this property has noncompliant cesspool, and a number of notices have been issued to the current owner. There are currently two structures being used as living quarters on this property, one of which is a garage. That is non-compliant with a number of Code provisions. Chris LeClair reported that a septic permit cannot be issued until the dwelling issues are resolved, so he can determine how a new system is to be sized. We are working to resolve the non-compliance issues.

699 Quixote Avenue North / Anderson – Variance conditions have been met, and the project is underway.

737 Quentin Avenue South / Ruprecht. An application to has been submitted and accepted as complete, and staff have begun the review process. The application is significantly different than what was discussed over the past many months, in that what was a remodel project is now a proposal to demo and rebuild the principal structure. The process is expected to take at least 60 days, and extension notification has been made.

The extensive data practice requests are complete and have been reviewed by the requester.

Multiple staff changes in a very short time have delayed progress toward the backlog of work. We will keep the priority work moving forward, and do what we can to tackle the backlog when possible.

cw

Lakeland Mayor's Update – November, 2014

- 1. Select Senior Housing (SSH) continues work to work on a 100-unit project in Stillwater, which is their current priority. We will meet in December to review progress on the Lakeland project.**
- 2. I will meet with Firm Ground Architects and their investment partner, Benchmark, in December to tour the site. They've got the most recent market study, have reviewed it, and are now ready to take a closer look at the project. Since the last Update, they've secured investors for senior housing projects, so we'll see if they make Lakeland a priority. As always, I'll include Washington County HRA in the discussions, since they've been our partners through this long process. I will contact other potential developers should neither of the current developers work out.**
- 3. Speaking of Washington County HRA, I reviewed their update of the potential development sites for senior housing in the County and provided input to them on 11/26. At this time, I'm hesitant to put the Lakeland site "in play" because we already have interest, plus the City does not own it.**
- 4. Now that Thrive MSP 2040 has laid out the direction, the Metro Council is already getting started on the Comp Plan Update process. It started with a Local Planning Assistance Handbook Update survey this month, which I responded to, and continues with the review of current Policy Plans for Transportation, Housing, Water Resources, and Regional Parks. These reviews are underway with Public Hearings through December; although, these short timelines have drawn criticism, since all but the Water Policy Plan are expected to be approved by Metro Council by the end of the year...more on each below.**
- 5. The Transportation Policy Plan, over 500 pages long, was released for public comment on 8/13 and cities and counties can make comments until 10/1/14. I did not submit comments, since the only part of the TPP that affects Lakeland specifically is the Gateway Corridor, which the City has monitored, and additional, but not yet located "park and ride" lots. The Metro Council did meet on 11/5 to begin their review of the comments submitted and appointed Working Groups to address potential modifications to the TPP. As a result of all the comments submitted – approximately 880, the schedule for the final adoption of the TPP has been postponed from 12/10 to January 14th. A revised TPP is scheduled to be released on 12/17 and I will watch for it.**

- 6. The Housing Policy draft came out for public comment at the end of July, 2014 and is over 100 pages long. In reviewing it, the Housing Policy Plan's priority is: "To create housing options that give people in all life stages and of all economic means viable choices for safe, stable and affordable homes." I think that we can all agree to that priority, but what, specifically, would Lakeland need in their Comp Plan to meet that goal? We'll need to show in the Comp Plan how the City will promote the availability of land for low-moderate income housing and a specific implementation plan on how the City will meet the Metro Council priority. I attended the Public Hearing on Monday, September 15th at the Metro Council offices in St. Paul and Metro Cities submitted comments requesting grants, rather than loans, be made available to small cities to help complete the Comp Plans. I did not submit any other additional comments for Lakeland by the October deadline. Due to the volume of comments received – 81 written submissions and 22 verbal comments at the Public Hearing, the process has been moved back a month with the Metro Council's Community Development Committee considering changes on 11/12, any revisions presented to the Community development committee on 12/1, and the full Metro Council on 12/12. I'll be watching to see if they make any changes.**
- 7. The Metro Council is in the process of updating its 2010 Master Water Supply Plan. The results will impact future water planning and supply requirements for metro area cities. Lakeland's 2020 Comp Plan will need to comply with this Master Water Supply Plan. Dates for Public Meetings for input into the Plan were released on 9/29 – the closest one to Lakeland was in Eagan @ the Eagan Community Center on Tuesday 10/21, 10 AM to Noon. This led to yet more opportunities to preview the technical data on the Mater Water Supply Plan... I e-mailed the Workshop Schedule to Staff, but the closest one is in Eagan on 12/10 @ 9 AM. The Water Resources Policy Plan is scheduled to be released in mid-December.**
- 8. The final Policy Plan released is the Regional Parks Policy Plan, which is 118 pages long. I reviewed the RPPP to see if there's anything related to Lakeland. The Washington County did send a 4 page letter of comments to the Metro Council, which I will share with the Planning Commission next time that I meet with them again perhaps in January. Again, there was nothing directly pertaining to Lakeland parks, so I did not submit any comments on behalf of Lakeland by the Thursday, 10/30 @ 5 PM deadline. I am awaiting the publication of the comments**

received and the next steps in the process...more in the December Update.

9. The November Planning Commission meeting was cancelled due to the weather, but I sent my version of the goals revisions made so far for discussion. I will not be able to attend the December PC Meeting, so my comments will be discussed then.
10. The County Board also approved a Low Interest Loan Program for homeowners with failing septic systems called the Washington County SSTS Low Interest Loan Program. The program will be run through the Washington County HRA and will have an interest rate of 1.5% on a 5 year loan and would be added as a Special Assessment on the homeowner's Property Taxes, which is due 2 times a year. Homeowners would also have access to other grant and loan programs that could reduce the costs. The program is up and running now, so more information is available by going to either the Washington County HRA or Washington County website. I'm not sure the extent of the problem of failing septic systems in Lakeland, but this does offer a low cost method of getting them resolved.
11. The foreclosure data provided by the Washington County HRA thru October, 2014 shows that total Sheriff's sales are down by 211 for 2014 over 2013, a good indication that the housing market continue to improve. Lakeland has had 53 Sheriff's Sales since 2009. For 2014, Lakeland had only 4 foreclosures and through October, 2014 – the latest one at 680 Quality Lane N in October.
12. I advised Staff on the 2015 Affordable and Life Cycle Housing Opportunities Amount required to be spent by the City to remain eligible for Livable Communities Act Program grants for such projects as senior housing. The amount is a little over \$6,462 for 2015 and is met by participating in Washington County HRA housing-related programs. Once Staff forwards me the e-mail and form from Metropolitan Council in Spring, 2015, I will complete it, so Lakeland can remain eligible.
13. I am working with Staff on finding reasons for the Metro Council's population and employment estimates. The population estimates show Lakeland's population dropping from 1,796 to 1,500, while employment in the City is rising from 302 to 460. I have e-mailed the City's Metro Council Sector Rep, Lisa Barajas, for an explanation on 9/2. I received a return e-mail on 9/15 indicating that they would review both, but requested further info on the potential redevelopment of the mining site in the NE quadrant of the City. I provided that information in early

October, but have not heard of any adjustments to either the population or employment figures, since my e-mail requesting an update in late November. I hope to learn more in December, since every person counts in the LGA distribution!

14. I reviewed the Preliminary Housing Performance Scores from Metro Council, which shows the City at 32 out of a possible 100. This score is lower than the 33 in 2013 and 38 in 2012. I submitted additional information to Metro Council and received 2 additional points to raise the score to 34 in early November. Again, this score is a factor in distributing the grant \$ from Metro Council programs, so every point counts.
15. If Lakeland applies for SCORE funding through the County to help finance the recycling day, then there may be larger grants available, since the State added \$4 million more in FY 2015 for recycling and composting programs.
16. The State Minnesota Management and Budget Office released the preliminary “numbers” for State revenues for the forecast for the 2016-7 Biennium in December, which will be the last one before the new Legislative session next January. It showed a \$1 billion projected surplus, so already there’s a line for those \$...however, it appears that those \$ will be eaten up by inflation from existing employee contracts and programs. Not mentioned in the media is the fact that the State will end the current Biennium with about \$1/2 billion surplus, as well, much of which will go to the General Fund Reserve. Despite the Good News, the State still has ONLY a 3% reserve...not much if the economy is worse in the next 3 years. We’ll see if there’s any effect on the projected 2015 LGA allocations. The LMC is hosting a Webinar on the 2015 Legislative Outlook for Cities on 12/9, which should give a better perspective on the next Biennium.
17. The month of November was a quiet one for the Washington County Board...focus was on their budget and nothing else that affected Lakeland.
18. GASB 67, 68 have changed regarding how pension costs are reported on financial statements and will soon effect the financial statements of Volunteer Fire Relief Associations...the LMC has more info on these changes.
19. The Metro Cities Annual Policy Adoption Meeting was on Thursday, November 13th at the Radisson Plaza, Minneapolis, 1330 Industrial Blvd beginning at 4:30 PM. I attended as a member of the Metro Agencies Committee. Most of the discussion was on the Election – the

“flip” from Democrat to Republican...lots of predictions as to potential effects on cities, but best to “wait and see”. BTW, there’s an opening on the Metro cities Board of Directors...check w/ Laurie Jennings – laurie@metrocitiesmn.org if you’re interested.

20. December, 2014 Work Plan – Focus on the Senior Housing project and 2020 Comp Plan Process.