

CITY COUNCIL MEETING MINUTES / AUGUST 16, 2016

OFFICIAL RECORDED MINUTES OF LAKELAND CITY COUNCIL MEETING
TUESDAY, AUGUST 16, 2016

WORKSHOP: HAMLIN STUDENT PRESENTATIONS

5:00 p.m. to 6:10 p.m.

Hamline Graduate Students (Masters in Public Administration) City Projects:

- | | |
|--|--------------------|
| 1. Economic Development Strategy/The Next Step | Peter Castro |
| 2. Cully Pavilion Project | Matthew Graybar |
| 3. Housing | Krisandra Hoffmann |
| 4. Metropolitan Council: Planning Assistance Grant | Nathan Hanson |
| 5. New Town Hall Grants & Rebates | Gabriel Exman |

CITY COUNCIL MEETING

CITY COUNCIL PRESENT: Mayor Amy Williams, Council Member Evan Loenser, Council Member Jeri Ryan, Council Member Richard Glasgow, Council Member Joe Paiement

STAFF PRESENT: Public Works Director Matt Kline, City Attorney Katie Jarvi, City Treasurer Tom Niedzwiecki, City Administrator/Clerk Sandie Thone

OTHERS PRESENT: Kevin Johnson (LSCVFD), Kevin Wall (LSVCFD), Chris White, Rod Burt, Nancy Millard, Nancy Haberman, David Millard, Art Doyle, Julie Thron, William Kaye, Mike Hafner, Bob Piotrowski

1. CALL TO ORDER by Mayor Williams at 6:15 p.m.

2. PLEDGE OF ALLEGIENCE was recited.

3. ADOPT AGENDA:

Motion: Council Member Ryan / Second: Council Member Loenser / All Ayes; 5-0; Motion Carried Unanimously.

Time Stamp 02:08

4. CONSENT AGENDA:

Request from Mayor Williams to pull Consent Agenda Item B. **Motion: Council Member Ryan / Second: Council Member Loenser, to accept Consent Agenda Items A-H, omitting Item B - All Ayes; 5-0; Motion Carried.**

A. Approval of July 19, 2016 City Council Meeting Minutes

C. Resolution 2016-13 Application for Planning Assistance Grant Funds

D. Youth Service Bureau Contract 2016-2017

E. Employee Handbook Section 2.4 Probationary Period Update

F. Hiring of Deputy Clerk/Accounting Assistant Jennifer Hutchins-Farrell

G. Monthly List of Claims

H. City Treasurer's Report

Mayor Williams addressed Item 4(B) from the July 28, 2016 Special Meeting minutes referencing referendum discussion 'new city hall is not being funded' should be corrected to 'new city hall is not being bonded for.' **Motion: Council Member Ryan / Second: Council Member Loenser, to accept amended Consent Agenda Item B – All Ayes; 5-0; Motion Carried.**

B. Approval of July 28, 2016 Special City Council Minutes

Time Stamp 03:41

5. AGENCY REPORTS

A. Law Enforcement Report

In the Deputy's absence, Mayor Williams reported 172 ICRs (that included numerous watercraft violations) and 8 citations issued for July 2016. Council Member Glasgow also commented recent break-ins across CSAH 18 – one a home invasion and the other a car window broken and electronic cigarette stolen; both involved an older light blue van or white pickup. Mayor Williams also thanked deputies for their time at Night to Unite.

B. Fire Department Report

Kevin Wall, Lower St. Croix Valley Fire, reported on annual audit report of the Lower St. Croix Valley Fire Relief Association; general membership voted at June 2016 annual meeting to approve a benefit level increase (Relief Association must have 100% joint power cities approval for the benefit level to be fully ratified); requesting the city officially ratify the benefit level increase. Mayor Williams suggested having resolution for the September city council meeting.

C. Government Affairs Report

Mark Nagel's Government Affairs Report was discussed; Mayor Williams noted presentation from Hamline students in workshop that will assist with Comprehensive Plan due in the next 18 months.

D. Animal Control Report

Found Report - 1 dog; Lost Report - 1 dog/2 cats/fainting goat.

E. Building Permit Report

MNSPECT working to clear older permits in order to close.

6. OPEN FORUM – no comments

7. PUBLIC HEARING

A. CUP Application for St. Croix Classics LLC at 78 St. Croix Trail South

Hearing opened at 6:50 p.m.

Written Comments: (1) provided in packet

Public Comments:

Art Doyle, 73 Quehl Avenue South

William Kaye, Jr., St. Croix Classics LLC

Julie Thron, 16411 Division Street

Mike Hafner, building owner of 78 St. Croix Trail

Hearing Closed at 7:02 p.m.

8. CITY BUSINESS

A. CUP St. Croix Classics LLC at 78 St. Croix Trail South

Motion: Council Member Glasgow / Second: Council Member Ryan, to approve the application by St. Croix Classics LLC and William Kaye, Jr. requesting a Conditional Use Permit for St. Croix Classics LLC to allow the operation of boutique classic car dealership at 78 St. Croix Trail, Lakeland – All Ayes; 5-0; Motion Passed.

Time Stamp 1:34:23

B. City Hall

Mayor Williams expressed appreciation for all input received from residents; makes sense to investigate options that are available for 690 Quinnell; proposed survey from an outside firm and asked for consensus to direct staff to estimate cost of a survey and how data should be collected. Council Member Paiement stated he was unable to attend the special

meeting; message he has received from residents is they do not want to build a new city hall; made a motion to stop building at water plant until they received more information regarding 690 Quinnell. Council Member Glasgow agreed and expressed city council should listen to residents, as they have lost confidence in the city council. Discussion ensued regarding city hall, including the misinformation given to residents and the subsequent impacts and confusion. **Motion: Council Member Paiement / Second: Council Member Glasgow, to terminate the project of building a new City Hall – Council Member Loenser; nay, Council Member Ryan; nay, Mayor Williams; nay, Council Member Glasgow; aye, Council Member Paiement; aye; 2-3; Motion Failed.**

Time Stamp 1:34:25

The following were heard at the meeting:

[Please refer to meeting video]

Julie Thron, 16411 Division Street
 Rodney Burt, 16139 2nd Street North
 Bob Piotrowski, 337 Quinnell Avenue North
 Nancy Millard, 16051 Quality Ct.
 Nancy Haberman, 676 Quinnell Avenue North
 Ron Barrett, 131 Quality Avenue South
 David Millard, 16051 Quality Ct.
 Mike Soine, 16221 6th Street North

Consensus of city council to have staff look into cost of having a professional survey done by an independent party going forward. Project is presently out for bids due by Tuesday, August 30, 2016, at 2:00 p.m. Bids will be publically opened and read by the city administrator and then forwarded to the architect EAPC for review.

- C. Resolution 2016-14 Updating City Fee Schedule: Temporary Health Care Dwelling
 City Attorney Jarvi recommended city council look into new law regarding temporary health care dwellings; recommendation to opt out by ordinance, but would require public hearing since change to zoning code; 2016 fee schedule updated until decision is made whether to opt out of ordinance. **Motion: Council Member Ryan / Second: Council Member Loenser, to approve Resolution 2016-14, a Resolution approving the Updated 2016 City Fee Schedule to reflect permit fees as suggested by the State of \$100 for initial temporary health care dwelling permit and \$50 annual renewal fee until such time the city council makes a decision on whether to opt out of ordinance – All Ayes; 5-0; Resolution adopted.**

Time Stamp 2:06:33

- D. Preliminary Survey Work for 2018 Streets Project
 Letter provided from City Engineer Parotti addressing professional services and scope of services associated with preliminary surveys of Cully and residential properties adjacent to the park – purpose to provide additional detail to further develop desired drainage from Quehl Avenue sub-watershed – as well as additional surveying and engineering services required for surveying balance of project, design, and construction phases; cost of preliminary survey \$6,920. Consensus to approve agreement with SEH, the City's engineering firm.
- E. City Parks Improvements and CIP
 Director of Public Works Kline provided Park CIP that included recommended improvements and also provided comments from former planning commission member

Pete DeCorsey on possible improvements at Crocker ballfield – about half are housekeeping items that will be completed later this fall or early spring; water faucet/drinking fountain and electric moved to capital improvement plan list. Mayor Williams reported Washington County will mill up bike path next year and repave from Lakeland to Afton – subsequently freeing up funds that were budgeted for roads or future garage; would like to direct staff to ask interested residents to form a task force for Cully as capital improvement project.

F. Off-Street Parking Discussion

Mayor Williams requested this agenda item and referred to *93.05 Nuisance Parking and Storage*; would like to have staff look into how other cities handle issues. City Attorney Jarvi suggested to delineate more restrictive than having room for interpretation.

9. CITY STAFF REPORTS

City Attorney Katie Jarvi

Facilitated regular city business – no additional report.

Public Works Director Matt Kline

Thanked Lower St. Croix Valley Fire Department for making streets passable after the last storm and also Aggregate Industries for opening brush site the following Saturday; Code Red alarm issued to both Lakeland and Lakeland Shores that site would be open; rented skid steer to clear right of way; provided specific Lakeland residents to St. Croix Tree Service to clear right-of-way brush.

City Treasurer Tom Niedzwiecki

Focus on budget; since last meeting, received 2017 estimate for service from Washington County Sheriff's Department and county assessor; looking for additional input from staff; 2017 Proposed Budget and Certified Levy due to county by September 30; Proposed Budget for consideration based on Washington County estimates, taxable market values, and local taxable values.

10. CITY COUNCIL AND MAYOR REPORTS

Council Member Evan Loenser

No additional report

Council Member Jeri Ryan

No additional report

Council Member Richard Glasgow

Had gathering at Washington County at county board meeting; developed new card depicting EMS, fire, and police; card rolled out at meeting and has gone nationwide; Jim Stanley, Sheriff Hutton, and Bridget O'Brien present.

Council Member Joe Paiement

No additional report

Mayor Amy Williams

Night to Unite very successful and well attended; will contact winners of gift cards and publish sponsors names in newsletter; Gateway meeting postponed; thanked Public Works Director Kline, the Lower St. Croix Valley Fire Department, and Aggregate Industries for their assistance after the August 11, 2016 storm.

11. ADJOURN

Motion: Council Member Ryan; Second: Council Member Loenser, to adjourn meeting; 5-0. Meeting adjourned at 9:09 p.m.

Time Stamp 2:54:36

Respectfully submitted by Kate Piscitello

Amy Williams, Mayor

Sandy Thone, City Administrator/Clerk