

LAKELAND CITY COUNCIL MEETING MINUTES 2016

OFFICIAL RECORDED MINUTES OF LAKELAND CITY COUNCIL MEETING TUESDAY, APRIL 17, 2016

ARCHITECT SERVICES RFP INTERVIEWS: 4:13 p.m. to 6:55 p.m.

The City Council interviewed seven architect firms who responded to the RFP proposal regarding the new city hall project. The firms interviewed were as follows:

Shelter Architecture
Collaborative Design Group, Inc.
Oertel Architects, Ltd.
Buetow 2 Architects, Inc.
Luken Architecture
CNH Architects
EAPC

REGULAR CITY COUNCIL MEETING:

CITY COUNCIL PRESENT: Mayor Amy Williams, Council Member Jeri Ryan, Council Member Evan Loenser present via Skype.

STAFF PRESENT: City Attorney David Snyder, City Administrator/Clerk Sandie Thone, Public Works Director Matt Kline, City Treasurer Tom Niedzwiecki

1. CALL TO ORDER by Mayor Williams at 7:03 p.m.
2. PLEDGE OF ALLEGIANCE was recited.
3. ADOPT AGENDA:
**Motion; Council Member Ryan/Second; Council Member Loenser/All Ayes; 3-0;
Motion Carried.**
4. NEW BUSINESS
 - A. Approve Architect Firm Proposal

The city council interviewed seven architectural firms who responded to Lakeland's RFP for the expansion of the Lakeland water utility building. All firms met the requirement of the RFP and all were eligible to interview for the position as lead architects for the water building expansion.

After lengthy discussion, council chose EAPC as the lead architect for this project. They believed they were the best fit for council and staff.

Motion to direct staff to work with EAPC to bring back an official contract between EAPC and the City of Lakeland to be ratified and signed at the May city council meeting

Motion; Mayor Williams/Second; Council Member Ryan/All ayes; 3-0; Motion Carried.

Time Stamp: 2:13

5. ADOPT CONSENT AGENDA

Motion; Council Member Ryan/Second; Council Member Loenser/All ayes; 3-0; Motion Carried

- A. Approve March 15, 2016 City Council Meeting Minutes
- B. Approve April 12, 2016 Local Board of Appeals and Equalization Minutes
- C. Ordinance 7552 SSTS Repealing and Replacing Lakeland City Code Ch. 160
- D. CSAH 18 Medians
- E. Seasonal Public Works Hire
- F. Open Meeting Law Memo
- G. Agreement for Assessment Services with Washington County
- H. Monthly List of Claims
- I. City Treasurer's Report

6. AGENCY REPORTS

- A. Law Enforcement Report/Refer to Laura Jackson's written report. Mayor Williams expressed concern with speed issues on city streets and referred to Public Works Director Kline who spoke with Deputy Sullivan who has requested more patrols out on the roads to bring attention to resident's speed. Mayor Williams also discussed the fraudulent phone scams and urged residents to always be aware and skeptical of people asking for money over the phone.
- B. Fire Department Report/Refer to written report.
- C. Government Affairs Report/Refer to Mark Nagel's written report. Mark Nagel spoke with the pioneer press regarding the Hamline grad students and their work on Lakeland's comp plan.
- D. Animal Control Report/Refer to written report.

- E. MSCWMO Report/Mayor Williams spoke with Natalie Warren with St. Croix River Association who recently received a grant to help educate residents in the St. Croix area.
 - F. Building Department Report/Refer to written report.
7. OPEN FORUM (Public comments, presentations and petitions)
8. CITY BUSINESS

Resolution 2016-06: Setting a Public Hearing for Easement Vacation on 1067 Quixote:

A recent application showed a discrepancy where the current easement runs and where it should run.

Motion to adopt current resolution 2016-06 which sets a public hearing for an easement vacation on 1067 Quixote; Motion; Council Member Ryan/Second; Council Member Loenser/All ayes 3-0; Motion Carried

Time Stamp: 51:51

9. CITY COUNCIL AND MAYOR REPORTS

Council Member Evan Loenser

Council Member Loenser contacted Habitat for Humanity and HRA for Washington County regarding uses for the old city hall. In addition, possibly working with the fire department as a test site. Mayor Williams directed staff to have options for the new city hall at the next city council meeting. In addition, would like to invite Habitat for Humanity to come and look at the feasibility for what the city is proposing at the old city hall.

Council Member Jeri Ryan

No report.

Mayor Amy Williams

Thanked Lakeland resident Zulay Furlong for helping city council and staff during the RFP process for architect services.

10. CITY STAFF REPORTS

City Attorney Dave Snyder

No report.

City Clerk/Administrator Sandie Thone

Referred to written report.

Public Works Director Matt Kline

Will begin hydrant flushing, May workshop will include Quality Avenue improvement discussion, Garbage cans went out around the city to prevent trash in the parks and on the street.

City Treasurer/Tom Niedzwiecki

The city has experienced fraudulent activity which included checks written for a total of \$7,806.67; Will close the current account and open a new one. A fraud affidavit has been filed and is in process of being sent to the fraud division.

Motion to Adjourn City Council Meeting effective 8:07 p.m.

Motion; Council Member Loenser/Second; Council Member Ryan/All Ayes; 3-0 Motion Carried.

Respectfully submitted by Deputy Clerk, Halli Sevilla

Amy Williams, Mayor

Sandie Thone, City Administrator/Clerk