

# City Council Meeting Minutes / March 17, 2015

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## OFFICIAL RECORDED MINUTES OF LAKELAND CITY COUNCIL MEETING TUESDAY, MARCH 17, 2015

CITY COUNCIL PRESENT: Mayor Amy Williams, Council Member Jeri Ryan, Council Member Richard Glasgow, Council Member Joe Paiement, Council Member Evan Loenser

STAFF PRESENT: Public Works Director Matt Kline, City Administrator/Clerk Sandie Thone, City Attorney Josh Brekken, City Treasurer Tom Niedzwiecki

OTHERS PRESENT: Gloria Phillips of the League of Women Voters, Planning Commission Chair Chris White, Resident Steve Hirte

WORKSHOP: 5:00 p.m. to 6:00 p.m. Discussion regarding Comprehensive Plan Goals

1. CALL TO ORDER by Mayor Williams at 6:00 p.m.
2. PLEDGE OF ALLEGIANCE was recited.
3. ADOPTED AGENDA: **Motion/Second/Passed; Council Member Jeri Ryan, Council Member Evan Loenser**
4. ADOPTED CONSENT AGENDA: **Mayor Williams explained Items may be pulled for discussion or separate action, Motion/Second/Passed; Council Member Jeri Ryan, Council Member Evan Loenser**
  - A. February 17, 2015 Regular City Council Meeting Minutes
  - B. Treasurer's Report
  - C. Approval of Claims
  - D. Resolution 2015-10 Appointing City Administrator/Clerk
  - E. Resolution 2015-11 Designating Data Practices Responsible Authority
  - F. Resolution 2015-12 Adopting 2015 City Fee Schedule
  - G. Approval of LMCIT Liability Coverage Waiver Form for 2015-2016
  - H. Resolution 2015-13 Approving Additional Authorized Signer for US Bank
  - I. Resolution 2015-14 Updating Annual Appointments for 2015
5. AGENCY REPORTS
  - A. (Postponed) Law Enforcement Report awaiting deputy's arrival
  - B. Fire Department Report /Reported by Councilmember Glasgow: monthly calls; 4 fires, 15 rescue calls, 7 service calls and 6 good intent calls.
6. OPEN FORUM (Public comments, presentations and petitions)
  - 1) Steve Hirte expressed his gratitude for the quick and professional response from the water department employees when his pipes froze at his house.
  - 2) Gloria Phillips representing the League of Women Voters stated the organization is undergoing a yearlong study on the Open Meeting Law and stated she would be staying for the meeting and interviewing the administrator as well to learn more about local government practices.

7. CITY BUSINESS

A. Youth Service Bureau request for annual donation will be brought back at April meeting

5. AGENCY REPORTS

A. (Previously postponed) Deputy Sullivan reported on the rescue from the river and speed and noise complaints in the community stating the department would increase service and enforcement in the areas where residents and council voiced concerns.

7. CITY BUSINESS

B. Pet Licensing discussion continued from last month's meeting on whether the city would continue to license pets in the community. After reviewing the information from licensing records in the past years **Council Member Ryan made a motion to amend city code pertaining to pet licensing as prescribed in Ordinance 7543 An Ordinance Amending Sections 07, 09, 25A&B, and 26B of Chapter 90 of Lakeland's City Code Regarding Animals effective after its publication; Motion/Second/Passed Council Member Ryan, Council Member Loenser. All ayes.**

C. Planning Commission Comprehensive Plan Goals: Planning Chair Chris White reported on the discussion with council at the workshop regarding new comp plan goals resulting in additional work to define the goals and plans to involve city residents in the process.

8. CITY STAFF REPORTS

City Attorney Josh Brekken reported the city could not recoup attorney expenses concerning the resent data practice requests.

City Administrator Sandie Thone reported the new server and computers are being installed next week and will include the addition of city e-mails for both city council and staff, efforts will continue to clean up and organize electronic files for increased efficiency and better adherence to records retention schedules, she was provide direction regarding moving forward with Spring Clean Up in May despite the departure of last year's coordinator.

Public Works Director Matt Kline reported the city received the bids on both street projects and will provide the final report at April's meeting, road restrictions are now in effect, the zoning variance for the Ruprecht property will be on the agenda for the April Planning Commission.

City Treasurer Tom Niedzwiecki reported on the escrows outstanding, the fire expense on the River Crest property and the levy added to the property.

9. CITY COUNCIL AND MAYOR REPORTS

Council Member Joe Paiement inquired regarding the status of variance application on Ruprecht property, Matt Kline informed him the public hearing was scheduled for the planning meeting next month.

Council Member Richard Glasgow reported on buying down on the cable agreement, the upcoming Alliance meeting on March 23<sup>rd</sup> at the Fire Department which will include information on help with funding for septic systems, he reported new state legislation passed approving a Military family day that will be announced this fall.

Council Member Jeri Ryan had no report

Council Member Evan Loenser reported he was officially sworn in as a Council Member.

Mayor Williams expressed her thanks to Matt Kline for his help in the last couple of months, she noted new city hours of 8 a.m. to 5 p.m. Monday through Thursday, she stated staff is also working on a plan to consolidate city staff in one location, she attended the Gateway Corridor meeting where the 2015 budget was approved, and she shared the many plans in the works for the commission.

10. CLOSED SESSION (Per MN SS 13D.05):

A. Employee Performance Review: Matt Kline

Motion to suspend City Council Meeting effective 7:30 p.m.

**Motion/Second/Passed; Glasgow/Ryan**

Motion to Open Closed Meeting Session effective 7:34 p.m.

**Motion/Second/Passed; Ryan/ Glasgow**

Motion to Close Closed Meeting Session effective 7:48 p.m.

**Motion/Second/Passed; Ryan/Loenser**

Resume City Council Meeting effective 7:52 p.m.

**Motion/Second/Passed; Loenser/Ryan**

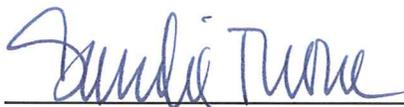
Summary of Closed Session: Public Works Director Matt Kline was given a positive performance review, future goals were discussed and he received a pay increase of 2.5% effective March 1, 2015.

11. ADJOURN

Mayor Williams welcomed Sandie Thone as City Administrator/Clerk, and thanked both Kate Piscitello and Doug Tollefson for their help this past couple months at city hall.

Motion to adjourn effective 8:00 p.m. **Motion/Second/Passed; Glasgow/Loenser**

Respectfully submitted by Recorder Doug Tollefson



Sandie Thone, City Administrator/Clerk

  
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Amy Williams, Mayor